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THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 19, 1938, 10:00 A.M., State House, Boston, Mass.

Vice-President Bowditch presiding

PRESENT: Trustees Bartlett, Buttrick, Bowditch, Griggs, Whitmore, Monahan, Chandler, Commissioner Reardon accompanied by Thomas Phelan who remained after the Commissioner withdrew to keep another engagement, Commissioner Casey, President Baker, also Kenney, Machmer, Pray

Following is the call for the meeting:

December 29, 1937

The Board of Trustees
Massachusetts State College

Call

Pursuant to the provisions of the By-Laws and with the approval of the Vice-President of the Board, the Annual Meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the State House in Boston at 9:30 A.M. on Wednesday, January 19, 1938.

As is the usual custom, this meeting will be preceded by meetings of the Committees on Tuesday, January 18th. These meetings of Committees will be held at the Boston City Club in accordance with the attached schedule.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

It was

VOTED: To dispense with the reading of the minutes of the last annual meeting.

Nominating Committee

The Chairman appointed Trustees Whitmore, Buttrick and Casey as a special committee to present

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nominations for officers and committees for the ensuing year.

It was

VOTED: That all action taken by the Committees of the Trustees during the year which have not been approved subsequently by the Board of Trustees be hereby approved.

Upon the recommendation of the Committee on Buildings and Grounds, it was

Kappa Sigma Option

VOTED: To grant a two years' option on a building lot on the Campus, designated as lot "G" on Louisa Baker tract, to Gamma Delta Chapter of Kappa Sigma Fraternity with the provision that the price of the lot be fixed at $1,000 and that if this Fraternity exercises the right of option, the deed, which must meet with the approval of the Attorney General, shall include the usual recovery clause.

Waltham Field Station - Exchange of land

The Board then considered the recommendation of this Committee that the President and Treasurer be authorized to proceed in the matter of an exchange of a three acre strip of land which belongs to the Waltham Field Station for three acres of land now privately owned which would be desirable because of its location and fertility. President Baker explained that he merely wished authorization to submit this proposal as to change to the office of the Attorney General, if that is necessary, or if necessary to proceed with the preparation of a deed to be submitted to the Attorney General's Office to be exchanged for a deed for equal area of land now privately owned. Following further discussion, the

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recommendation of the Committee was amended as follows:

It was

VOTED: To authorize the President to ascertain the right of the Trustees in the matter of exchange of land held by the College as the result of a gift and then to proceed if approved by the Executive Committee of the Board of Trustees.

Upon the recommendation of the Trustee Committee on Finance, it was

VOTED: To approve the transfer of $305 and interest at average rate earned by Mary Robinson Fund since 1923 from the D. K. Bangs Fund to the Mary Robinson Fund. — D. K. Bangs Fund

Also upon the recommendation of this Committee, it was

VOTED: That the income, both future and accumulated, of the D. K. Bangs Fund be administered at the discretion of the College administrative officers, either for loans or for scholarships.

Also upon the recommendation of this Committee, it was

VOTED: That the following changes of investment, authorized by the Finance Committee, made in the Agency Fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937, be approved, ratified and confirmed. — Investment Committee

Sales and Calls — Sale of Stocks

22 rights New York Central R.R.	$ 5.69	
8M Brown Co. C/D 5½s 1946	7,175.50	
1M Union Elec. Light & Power 5s 1957	1,037.30	
30 shrs. Amherst Water Co. 6% cum. pfd.	2,998.20	
4M Northern New York Utilities 6s 1943	4,119.14	
4M Federal Land Bank 4s 1957	3,999.29	
		19,335.12

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Purchases

1M Penn. Power & Light 4½s 1981	$1,010.39	
2M Bethlehem Steel 3¾s 1966	1,897.92	
2M Penn. Power & Light 4½s 1981	2,020.63	
2M Pennsylvania Co. 4s 1963	2,005.42	
3M Carolina Power & Light 5s 1956	2,798.04	
3M Cleveland Union Terminal 4½s 1977	2,768.04	
2M Republic Steel Corp. 4½s 1956	1,645.42	
2M Wilson & Co. 4s 1955	1,945.42	
2M Youngstown Sheet & Tube 4s 1961	1,935.42	
2M Central Pacific Ry. 4s 1949	1,880.56	
$50 scrip Prudence Securities Corp. 5½s 1961	34.70	
		19,951.96

Exchange

7M C/D Prudence Co. Coll. Tr. 5½s 1961 30% paid for	3,283.00	
$3800. Prudence Sec. Corp. Coll. Tr. Reg. cum. Inc. A 5½s 1961	2,280.00	
$50. scrip Prudence Securities Corp. 5½s 1961	1.00	
Cash	1,050.00	

Also, upon the recommendation of this Committee, it was

VOTED: That the withdrawal of the sum of $931.77 from the Agency Fund held by the Springfield Safe Deposit and Trust Company under agreement of January 22, 1937, be approved, ratified and confirmed.

Also, upon the recommendation of this Committee, the following actions were taken. It was

Student Aid

VOTED: That the President be authorized to expend the appropriation item of $5,000 for aid to certain students during the year beginning December 1, 1937.

It was

Woods Hole Scholarship

VOTED: That the Woods Hole Scholarship of $75 to be paid from Trust funds be made a continuous award.

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It was

VOTED: To authorize the President and Treasurer to expend up to $1,000 in arranging a year's celebration of the Diamond Jubilee of the College, the sum to be spent approximately as outlined in the proposed budget.

Diamond Jubilee Celebration

It was

VOTED: That there be appropriated from the Burnham, Wheeler and Sessions Funds a sum not to exceed $400 to be available for the use of the President at his discretion during the period from this date to the date of the semi-annual meeting of the Board in June, 1938, and for such purposes as he may deem to be in the interest of the College.

Burnham, Wheeler & Sessions Funds

Upon the recommendation of the Trustee Committee on Faculty and Program of Study, it was

VOTED: That Professor William R. Cole, Extension Specialist in Horticultural Manufactures, be granted leave of absence for six months at full pay for professional improvement during the year 1938-1939.

Cole - Leave of Absence

It was

VOTED: That Miss Mary E. Garvey, Assistant Professor of Bacteriology, be granted leave for professional improvement during the college year 1938-1939 on the basis of full salary for one-half of the year or one-half salary for the full year.

Miss Garvey - Leave of Absense

It was

VOTED: That Dr. Clarence E. Gordon, Head of the Division of Physical and Biological Sciences, be granted leave for professional improvement for the summer of 1938 and with pay for the succeeding first semester of the College year.

Gordon - Leave of Absence

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Davis - Leave of Absence

It was

VOTED: That Arnold M. Davis, Assistant Extension Horticulturist, be given leave for professional improvement between the dates of April 20 and June 1 next at full pay.

It was

VOTED: That the following courses be added to the curriculum of the divisions involved.

New Courses

Horticultural Manufactures 91 -- Examination of Food Products

Political Science 62. II. -- The Elements of Public Administration

Political Science 63. II - Municipal Government and Administration

Political Science 93. I. -- Seminar

Political Science 94. II. -- Seminar

Mathematics, Summer Surveying Practice

Mathematics 81. Structures

Physiology 77. I. General Physiology

Physics 58. II. -- Elements of Photography

Physical Education 41. I. -- Winter Sports

Physical Education 42. II. -- Water Sports

It was

Federal Employees

VOTED: That the President be authorized to indicate special federal employees at the College in the catalogue of the College as adjunct assistant professors or adjunct professors depending upon their salary.

It was

Geology & Zoology separated

VOTED: That Geology and Zoology be separated and that there be established in the place of the Department of Geology and Zoology, a Department of Geology and Mineralogy, with Dr. Gordon as Head of the department, and furthermore that Zoology be combined with Entomology in a Department to be known as the Department of Zoology and Entomology, with Dr. Alexander as head.

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It was

VOTED: That the phrase "and civil engineering" be dropped from the name of the Department of Mathematics and Civil Engineering, to leave the name simply the Department of Mathematics. And further, that the name of the Department of Agricultural Engineering be changed to the Department of Engineering in the Division of Physical and Biological Sciences. That the work in Civil Engineering which has been given in the Department of Mathematics and Civil Engineering for the past forty years be transferred to this new department of Engineering. That the work in Civil Engineering now given in the Department of Landscape Architecture be transferred to the proposed Department of Engineering beginning with the school year 1939-40. Further, that the courses now taught in the Department of Agricultural Engineering shall be continued to serve the needs of students in the Divisions of Agriculture and Horticulture, except insofar as general courses in Civil Engineering as now taught in the Department of Mathematics and Civil Engineering may meet the needs of all students in divisions which either require Civil Engineering or allow students to meet Engineering subjects. Further, that Professor C. I. Gunness be made head of the new department of Engineering.

Mathematics & Civil Engineering Reorganization

It was

VOTED: That beginning with the college year for September 1938, the Department of Olericulture be authorized to offer graduate work to satisfy requirements for a major for advanced degrees.

Olericulture - Graduate work

The Board then considered the recommendation of this Committee to lay on the table further consideration of the A. B. degree until the full meeting of the Board in September. Upon inquiry, President Baker stated that in any event the program for the A. B., if granted, could not begin earlier than the fall of 1939,

A. B. Degree

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so that the deferring of action would not postpone the actual granting of the degree in any case if it were authorized. Following further discussion, it was

VOTED: That the Committee on Faculty and Program of Study be asked to study the matter further and to make a final recommendation to the full Board of Trustees in September and further that at that time the full Board should reach a definite decision on the matter.

Bidwell - Special Committee

Commissioner Reardon next read a petition from employees of the Heat and Light Department of the College asking for reinstatement of Engineer Bidwell and stating several grievances against the administration. President Baker replied that the petition was prepared by Mr. Bidwell and employees asked to sign. He briefly reviewed past investigations into the conditions in this service.

The Commissioner then moved the appointment of a committee of two to study the situation and report to the Governor.

Treasurer Kenney read a prepared statement on the situation which was supplemented by the President.

The President outlined plans for a reorganization of the three services (grounds service, heat and light, and maintenance). Trustee Monahan suggested that the present occasion might be used for consolidation and Commissioner Reardon suggested that the President ask for a new position to place a man in supervision of all these services. Upon motion it was

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VOTED: That President Baker ask for such new position in the supplementary budget of the College.

Following further discussion, Chairman Bowditch appointed President Baker and Trustee Bartlett a special committee to investigate the situation and to report to the Governor.

Treasurer's Report

Report of the Treasurer was received and upon recommendation of the Finance Committee, it was

VOTED: To adopt the Treasurer's report.

President's Report

President Baker presented his annual report and, it was

VOTED: That the report be accepted.

Nominating Committee - Report of

The Committee on Nominations presented its report recommending officers and committees of the Board for the ensuing year. The Secretary was instructed to cast one ballot by which it was unanimously

VOTED: To elect the following officers and committees of the Board of Trustees for the ensuing year:

Election of Officers

President - His Excellency Charles F. Hurley
Vice-President - Nathaniel I. Bowditch
Secretary - Robert D. Hawley
Treasurer - Fred C. Kenney

STANDING COMMITTEES OF THE
BOARD OF TRUSTEES

Year 1938

Committee on Faculty and Program of Study

Davis R. Dewey, Chairman
John F. Gannon
Frederick D. Griggs
Mrs. Elizabeth L. McNamara
David J. Malcolm
James G. Reardon
John Chandler

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Committee on Extension Service

John Chandler, Chairman
Davis R. Dewey
John F. Gannon
Mrs. Elizabeth L. McNamara
William C. Monahan
Mrs. Lena Edge Wilson
James G. Reardon
Frederick D. Griggs

Committee on Agriculture

William C. Monahan, Chairman
David J. Malcolm
Harold L. Frost
Mrs. Lena Edge Wilson
William Casey

Committee on Experiment Station

David H. Buttrick, Chairman
William Casey
Harold L. Frost
David J. Malcolm
Mrs. Elizabeth L. McNamara
Philip F. Whitmore

Committee on Horticulture

Harold L. Frost, Chairman
William C. Monahan
William Casey
Mrs. Elizabeth L. McNamara

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
David H. Buttrick
Mrs. Lena Edge Wilson
David J. Malcolm
James T. Cassidy

Committee on Finance

Joseph W. Bartlett, Chairman
John Chandler
Harold L. Frost
David H. Buttrick
Philip F. Whitmore

Committee on Legislation

Frederick D. Griggs, Chairman
Joseph W. Bartlett
James T. Cassidy

Executive Committee

Nathaniel I. Bowditch, Chairman
Joseph W. Bartlett
Philip F. Whitmore

The meeting adjourned at 12:25 P.M.

Nathaniel I. Bowditch, Vice-President

Francis C. Pray
Acting Secretary

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

May 19, 1938, Amherst, Massachusetts

PRESENT: Trustees Bowditch, Monahan, Griggs, Ely, Buttrick, Chandler, Malcolm, Whitmore, Mrs. Canavan, President Baker, also Messrs. Kenney, Pray.

Following an informal assembly of the Trustees at the President's Office, the Board attended the student Convocation at Bowker Auditorium at 11:00 o'clock.

Following Convocation, the Trustees lunched with members of the President's Cabinet and guests at Draper Hall, after which the special meeting of the Board was convened at the President's Office at 1:00 P.M. Chairman, Trustee Bowditch.

Following is the call for the meeting.

May 4, 1938

Call

Board of Trustees
Massachusetts State College

As result of written request of three members of the Board for the holding of a special meeting, and under authority of the Vice-President of the Board, I am calling a special meeting of the Board of Trustees of the College to be held beginning 10:30 A.M., Thursday, May 19, 1938 at the President's Office on the Campus.

The purpose of the meeting will be to hear and act upon reports of Committees of the Trustees, pass upon certain grants of Federal money, plans for the young stock barn, personnel matters, and such other matters that may come properly before a full meeting of the Board.

Sincerely,

/s/ Hugh P. Baker

It was

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VOTED: To dispense with the reading of the minutes of the preceding meeting.

Minutes

The minutes of the joint meeting of Executive Committee and Committee on Faculty and Program of Study held in Boston April 21, 1938 were read by the Acting Secretary. It was

VOTED: To accept minutes of this meeting as read.

Budget

Treasurer Kenney read a brief financial statement of College expenditures to date during the present fiscal year. He pointed out that expenditures are within the rate of 1/12 of the last accepted budget by month as provided by law. The Treasurer indicated that receipts from student fees and productive enterprises to date are about the same as those received last year.

President Baker asked authority from the Board to expend money appropriated for special items in the annual budget. He referred specifically to the following items:

406	Dutch Elm Disease Field and Laboratory Work	$5,000
408	Replacing Ammonia Compressor and Installing New Set of Refrigerator Boxes	1,500
409	Improvement at Draper Hall	1,200
410	Rebuilding Laboratory Tables	3,000
411	Completion of W.P.A. Projects for Women's Athletic Field and Tennis Courts	1,500
411	Rebuilding Small Stock Barn, Ells and Silos	25,000

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Following brief discussion, it was

VOTED: To authorize the President and Treasurer to proceed with expenditure of special items in the annual budget upon the signing of the Appropriation Bill.

Trustee Monahan inquired if the Committee on Buildings and Grounds had considered plans for the young stock barn. The President replied that plans have just been completed and would be presented later in the meeting.

South College

President Baker outlined briefly progress of P.W.A. project for restoration of South College and indicated that the State P.W.A. authorities had recorded themselves unofficially in favor of the project when money is available. The President said that when plans for restroation are ready, they would be presented for the approval of the Committee on Buildings and Grounds. President Baker spoke briefly on the possibility of securing further Federal grants as P.W.A. projects for the construction of seven other buildings which have been asked for.

Dormitory - Self-Liquidating

Trustee Monahan asked for information regarding progress on the self-liquidating dormitory. President Baker said that present plans call for the construction of two dormitories, but that one will be built first to test out actual working arrangements.

Trustee Monahan inquired about arrangements for servicing the new building. Trustee Buttrick explained

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that service charges will be paid for by the building corporation and the College will assume the management and keep the building full. Trustee Whitmore explained that the plan is to make the Abbey into a men's dormitory and the new building a woman's dormitory. Upon inquiry as to the probable expense of transforming the Abbey to a men's dormitory, President Baker said that in his opinion transformation would not be expensive.

Repairs

President Baker referred to the item for repairing and painting of buildings and said that the situation is becoming increasingly serious with more buildings on our Campus and less money for their care than in 1929.

Swimming Hole - Dam

The President read a memorandum from Professor George L. Farley in which Professor Farley asked to be allowed to construct a small dam in the creek on College property as a swimming hole for 4-H Club boys and girls. Under Professor Farley's plan, the construction of this swimming hole would not involve expenditure of money by the College. Plans for the dam have been approved by Director Munson of the Extension Service and Professor Rice of the Division of Agriculture.

Trustee Monahan inquired if land owners below the dam would object. President Baker said that this problem had been investigated and owners below the dam do not object, furthermore that the brook would not be

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lowered appreciatly and that an effort would be made to secure written releases from owners for at least one-half mile below the dam. Following further discussion, it was

VOTED: To authorize Treasurer Kenney and Professor Farley to proceed in the building of a small dam on Creek on farm property as a swimming hole for 4-H Club boys and girls with the further provision that Professor Farley is to be responsible for procurement of all funds necessary for the carrying out of the project and that the project will be approved as to health features by a representative of the State Board of Health.

Leave of Absence

Dr. Sweetman

President Baker presented certain personnel matters. He presented recommendation of Dr. Alexander, Dr. Gordon and Dean Machmer that Dr. Harvey L. Sweetman, Entomologist, be granted leave of six months for professional improvement during the second half of the year 1938-1939 at full pay. Following discussion, it was

VOTED: To approve request for leave of absence of Dr. Harvey L. Sweetman of six months for professional improvement during the second half of the year 1938-1939 at full pay.

Leaves of Absence

Mr. Hodge
Mr. Lyle
Mr. Stratton

President Baker, as a matter of information, stated that leaves of absence without pay for a period of one year beginning with the ending of the present period of employment have been granted to the following men who are proposing to continue graduate work for advanced degrees: Walter H. Hodge, Instructor in Botany; C. Collis Lyle, Jr., Instructor in German; Frank B. Stratton, Instructor in Music. Upon question from Trustee Griggs, President Baker said that it would be necessary to employ persons to take the place of these instructors during their absence.

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Retirement - Professor Graham

President Baker presented a memorandum in the form of a resolution on the retirement of Professor Graham. The resolution was as follows:

"John Cameron Graham was born at Wayne, Wisconsin, October 31, 1967. Following graduation form normal school and fifteen years of service in education in his native state, he graduated from the University of Wisconsin in 1911. In the same year he accepted President Butterfield's invitation to become a member of the staff of the Massachusetts State College and to organize a Department of Poultry Husbandry.

"Professor Graham has served Massachusetts State College continuously since 1911, a period of twenty-seven years, with the exception of one year spent in organizing the Red Cross School of Agriculture for the Blind at Baltimore, Maryland.

"Because of Professor Graham's outstanding service to the State of Massachusetts as an inspirer of youth through education, as a contributor to the welfare of his fellow citizens and the State through his administrative, scientific and extension teaching accomplishments, we, the Board of Trustees of Massachusetts State College wish to express our regret that the retirement age has overtaken him, to salute his many outstanding accomplishments in his chosen field, to wish him and Mrs. Graham many years of health and happiness and to bestow upon him the title of Professor Emeritus."

It was

VOTED: To adopt the resolution as presented above and to carry Professor Graham upon the rolls of the Institution as Professor Emeritus of Poultry Husbandry.

President Baker read the following excerpt from Minutes of the Executive Committee Meeting, April 22, 1937:

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"VOTED: To grant leave of absence for professional improvement to Secretary Hawley for the period September 15, 1937 to June 15, 1938 on the basis of six months with pay and three months without pay and also to extend to him the privilege of taking two courses in the 1937 Summer School of the College."

R. D. Hawley

President Baker explained that Mr. Hawley had given freely of his time to the College during his leave of absence and he recommended restoration of Mr. Hawley to the rolls as of June 1 instead of June 15. It was

VOTED: To restore Mr. Robert Hawley to the active rolls of the College as of June 1, 1938 and thus amend the previous vote of the Executive Committee.

President Baker presented recommendations from the Faculty as to new courses and changes in freshman schedule. Upon question from Trustee Chandler, he indicated that these new courses would not require additional personnel at present. The Faculty of the College had, in regular meeting, endorsed these new courses to be presented to the Board of Trustees. Following discussion, it was

New Courses

VOTED: To authorize the following new courses:

History 69-I, European History from 1820-1914
History 70-II, European History Since 1914
Economics 61-I, 62-II, Public Administration
Economics 63-I, Political Science
Economics 28-II, State and Local Government
Economics 65-I, Constitutional Law
Mathematics 54-II, Applied Mechanics

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Dean Machmer entered the meeting at this point and explained briefly the plans for modification of freshman requirements. Reasons given for the modified plan as presented were that the plan would facilitate handling of laboratory courses and liberalize the curriculum in favor of certain divisional and departmental requirements. Following further discussion, it was

VOTED: To authorize changes in the freshman curriculum as recommended by vote of the Faculty in meeting, May 12, 1938.

Engineering Reorganization

President Baker next introduced a discussion of the assignment of the Department of Engineering to a Division. He recalled the fact that in January the Board voted to place the Department of Engineering in the Division of Physical and Biological Sciences. The present recommendation as made by the President is to attach the Department of Engineering to the Administrative Division for a two-year period or until its proper place was determined.

Upon question from Trustee Monahan, President Baker explained that the Divisions of Agriculture and Physical and Biological Sciences are in agreement with this proposal and that the change would make for greater harmony within the College. Engineering, explained President Baker, is not normally a part of either of these divisions. He explained that if it were a part of the Division of Agriculture, it would probably be difficult to place graduates of the Engineering Department. Follow-

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ing further discussion, and a proposal to make the time limit more elastic, it was

VOTED: To authorize the President to administer the recently created Department of Engineering as a separate Department attached to the Administrative Division for a period not to exceed two years, during which time effort will be made to determine the ultimate disposition of this department in the Administrative set-up of the College.

This vote amends action of the Board taken at the January 1938 meeting, at which time the Department of Engineering was created.

Supplementary Budget

President Baker briefly reported on askings to be included in the Supplementary Budget and presented two letters to the Director of the Budget and including askings of the present year. Items requested were as follows:

1.	Painting Buildings at the College . .	$3,000
2.	Incinerator and Necessary Housing . .	4,000
3.	Repairing and Repainting French Hall Greenhouses	3,000
4.	Oiling Campus Roads and Drives . .	1,500
5.	Provision for Transferring Certain Persons from Temporary to Permanent Payroll	150

After further discussion, it was

VOTED: To confirm the action of the President in including the above items in the Supplementary Budget for the present year.

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Commencement

President Baker next reported briefly on plans for the Sixty-Eighth Commencement Exercises and invited all members of the Board for Monday, June 13, at 10:30 A.M.

Sewage Disposal Plant

Next was presented a proposal by the town of Amherst with reference to construction of a sewage disposal plant on a certain portion of the farm property of the College. President Baker reviewed the position of the town in this matter, stated that the town set a contribution of $9,200 from the College and two acres in the south west corner of the farm property as the College's part of participation in this project. It was pointed out that special legislation is required.

President Baker stated that he had investigated the sanitary implication of the move and reported that engineers, including three members of the College Faculty, state that there would be no objectionable odors from this plant in this location. It was pointed out that the Board of Trustees does not have the power directly to grant this land to the town and that special legislative action would be necessary.

Trustee Malcolm opposed the move saying that in his opinion the plant in this location would prove objectionable.

Following lengthy discussion of the merits of the matter, Trustee Buttrick pointed out that the Board will have another chance to consider the matter later and moved adoption of the report of progress presented by the

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President, and it was

VOTED: To accept the report of the President as a report of progress and record the Board as being in sympathy with cooperation with local authorities in the matter.

Trustee Malcolm inquired concerning the $9,200 item for which the town is asking as the College participation in the project. President Baker said that this matter might be taken up next year.

Young Stock Barn

Professor Markuson and Mr. Parsons entered at this point and presented completed plans for the young stock barn as approved by Professor Rice. Professor Markuson outlined the plans in detail, showed the new arrangements for the hay barn which is planned to eliminate the fire hazards, and other details. Upon recommendation by the President, it was

VOTED: To accept the plans for the young stock barn as presented by Professor Markuson.

Bachelor of Arts Degree

Trustee Buttrick introduced the question of the A.B. degree, saying that he did so at the insistance of the Alumni Directors who have taken an active interest in the matter. He referred to the minutes of the January meeting at which meeting the matter was laid on the table until the September meeting of the Board. He moved unanimous consent to bring the matter before the Board at this time.

Trustee Griggs objected, however, saying that new members of the Board had not had time to familiarize themselves with the matter. Trustee Buttrick suggested that the matter be brought up at June and included in the

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call for meeting. It was

VOTED: That the question of the A.B. degree be considered at the June meeting of the Board for the purpose of taking a definite vote and that due notice be given in the call for the meeting.

Upon inquiry, President Baker said that he would furnish the new Trustees, Mr. Ely and Mrs.Canavan, with background material on this question.

The meeting adjourned at 3:20 P.M.

Nathaniel I Bowditch Vice President

Francis C. Gray Acting Secretary

150-2-38. NO. 3214-A

THE MASSACHUSETTS STATE COLLEGE

MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

June 13, 1938, 10:30 A.M., President's Office, Amherst

Chairman, Trustee Bowditch

PRESENT: Trustees Bowditch, Buttrick, Casey, Griggs, Monahan, Chandler, Cassidy, Malcolm, Reardon, Mrs. Canavan, Mrs. McNamara, President Baker.

The following is the call for the meeting. Call

May 27, 1938

To Board of Trustees
Massachusetts State College

In accordance with the provisions of the By-laws, the Semi-Annual Meeting of the Board of Trustees is hereby called to convene at the President's Office at Amherst on Monday, June 13, 1938 at 10:30 A.M. The purpose of this meeting will be to act upon the recommendations of the faculty concerning degrees and to consider such other business as properly may be presented.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

June 2, 1938

To Board of Trustees
Massachusetts State College

At the special meeting of the Board of Trustees on May 19, it was voted "that the question of the A.B. degree be considered at the June meeting of the Board for the purpose of taking a definite vote and that due notice be given in the call for the meeting." Since this was overlooked in the call which was issued on May 27, this supplementary notice is sent for the purpose of adding this item of business to the official call for the semi-annual meeting to be held at the College at 10:30 A.M. Monday, June 13, 1938.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

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Degrees

It was

VOTED: To dispense with the reading of the minutes of the preceding meeting.

The President presented the recommendation of the Faculty that the degree of Bachelor of Science be conferred upon the following 241 candidates of the class of 1938.

Summa Cum Laude

William Gregory O'Donnell, Jr.

Magna Cum Laude

Elinor Brown
Marion Shaw

Cum Laude

William Erving Bergman
Ruth Lydia Bixby
Esther Lillian Bloom
Robert Daniel Buzzee
Stella Ida Crowell
Nicholas Daniel Eliopoulas
Jack Finkel
Robert Wilcox Gage
Gertrude Josephine Hadro
Maxwell Irving Klayman
Kenneth Gordon Nolan
Frank Alphonse Slesinski
Harry Miles Snyder

Rite

Crawford William Adams
Robert Edward Alcorn
Royal Phillip Allaire
Marshall Bigelow Allen
Philip Brigham Anderson
Rexford Hanson Avery
William Blodgett Avery
Warren Sears Baker, Jr.
Elinor Prescott Ball
John Frederick Bargfrede
Elizabeth Sherwood Barton
Richard Wallace Barton
Davis Wortham Beaumont
Edgar Sidney Beaumont
Marion Rose Becher
Harry Louis Belgrade
Mederic Howard Beloin
Kenneth Ellis Benson
Joseph Raymond Bianco
Edwin Alexander Bieniek
Irving Binder
Harry Linwood Blaisdell, Jr.
Norman Perkins Blake
Earl Alfred Blomberg
Fred William Bode
Carl John Bokina
Stanley John Milton Bozek
Richard Irving Bray
Warren Clarence Bray
Herbert Earl Brown
Frank Arthur Brox
William Augustine Bullock
James William Burke
John George Bush
Cynthia Ellen Carpenter
Frank Fairfield Carr
Edward Francis Caruso
John Bernard Casazza
Arthur Daniel Casey
Florence Mildred Cederberg
Jessie Josephine Chase
Philip Batcheller Chase
Edward Theodore Clapp
Norman Clark

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Charles Wilson Collins
William James Collins
Leon Winston Cone
Gladys Martha Corkum
Henry Vincent Couper
Vernon Francis Coutu
Kathleen Teresa Curtin
Clifford Alvin Curtis
Frank Melvin Cushman
Edward William Czelusniak
Albert Alan Davidson
Robert Clifford Dewey
Frederick Leland Dickens
Marguerite Elizabeth Dolliver
John Thistle Dunlop
Joseph Francis Dunn
William Eaton
Charles Grant Edson
Theodora Elizabeth Edson
Henry Byron Elkind, Jr.
Lloyd Howard Ellegaard
Charles Edward Elliott
Walter Nathan Epstein
Virginia Mary Fagan
Eleanor Dorney Fahey
Albert Humphries Farnsworth
Kenneth Thomas Farrell
Robert Sidney Feinburg
William Bragdon Ferguson
Frances Pola Filipkowski
Richard James Fitzpatrick
James Appenzellar Fleming
Stanley Allen Flower
Alfred Merton Forbush
Cyrus Edwin French
Elizabeth Frances Gaskell
Berthier Lyman Gibbs
Ann Gilbert
Joseph Stanley Gill
Edward Hadley Glass
Robert Patrick Gleason
Shirley Bliss Goldberg
Abraham Bernard Goldman
Samuel Joseph Golub
William Butterworth Graham
Julia Tice Graves
Walter Albert Green
Saul George Gruner
George Henry Guenard
Herbert Milton Halpern
Edward Handverger
William Hughes Harrison, Jr.
Philip Hanley Haskins
Russell John Hauck
Saul Heller
Conrad Joseph Hemond, Jr.
Harold Crean Hemond
Thomas Hennessy, Jr.
Edward William Higgins, Jr.
Kathryn Hill
John Sherman Hoar
Leroy Kingsbury Houghton, Jr.
Almeda Barr Howard
Benjamin Gordon Hurwitch
Ralph Ingram
Richard Randlett Irving
Mitchell Irving Jackson
Seymour Theodore Jacobson
Ruth Reta Jefferson
Doris Wynne Jenkins
Herbert Harry Johnson
Kirtley Leverett Judd
Carol Julian
Eleanor Burton Julian
Martha Dorothy Kaplinsky
Julian Herman Katzeff
Thomas Francis Kelley
Marieta Gibson Kenyon
Elladora Katharine
Huthsteiner King
Richard Coleman King
Helen Kingsbury
Jessie Kinsman
Rowland Klaucke
Ruth Elinor Kodis
Bernard Lester Kohn
Frank Peter Kuklewicz
David Allison Lamb
John Lavrakas
James Donovan Lee
Lawrence Levinson
Solveig Utne Liljegren
Norman Elliott Linden
Melvin Theodore Little
Elmer Ralph Lombard
William Francis Lonergan, Jr.
Robert Stephens Lyons
Richard Lockwood Mabie
Robert Douglas MacCurdy
Lois Rogers Macomber
Lillian Russell Mann
Walter Charles Mayko
Donald Sanford McGowan
David Elliot Mildram
Elaine Helen Milkey
Carol Frances Millard
Barbara Mitchell Miller
Edward Theodore Mish

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Walter Kimball Mitchell, Jr.
Edwin Lewis Moore
Frances Lillian Morley
Helen Carew Morris
Robert Karl Morrison
Roy Hepworth Moult
Mitchell Francis NeJame
Phyllis Louise Nelson
Edward George Newman
George Niden
William George Noonan
Mary Patricia O'Connell
James Barnes Olivier
Donald Osley
Alfred Sylvester Page
Evelyn Maude Parker
Robert Cowan Perkins
Barbara Sanborn Phillips
Albert William Pollard
Virginia Mabel Pond
Wendell Judson Potter
Paul Sears Putnam
Maxwell Pyenson
Wentworth Quast
Sylvia Arline Randall
Horace Hillman Randlett
Theodore Albert Rice
Frederick Charles Riel
William Charles Riley
William Edward Roberge
Charles Rosenbloom
Dean Leonard Rounds
George Stephen Rozwenc
Robert Rustigian
Louise Baldwin Rutter
Jane Elizabeth Schopfer
Ethel Frances Seal
Chester Sherman
Frederick John Sievers, Jr.
Donald Lawrence Silverman
Stephen Israel Silverman
Jack Tibbets Slocomb
Philip Smardon
Rodger Chapman Smith
Russell Eaton Smith
Phyllis Maude Snow
Kathryne Ida Spaight
Edna Angie Sprague
Christine Alan Stewart
Mary Elizabeth Streeter
Barbara Jeanette Strode
Alfred Milton Swiren
Winnifred Hope Taylor
Edith Gwendolyn Thayer
Frederic Russell Theriault
Elthea Thompson
John William Tindale
Maurice Tonkin
Richard Washburn Towle
Louisa Elsie Towne
Floyd Wayne Townsley
Delia Roberta Walkey
William Fuller Welcker
James Francis Wheeler
Howard Eric White
Walter Augustus Whitney, Jr.
Carl Richard Wildner
DeVoe Holmes Willard
Margaret Dorothy Wilson
Douglas James Wood
Lois Virginia Wood
Ruth Elizabeth Wood
Marjorie Helena Woodin
Clare Pauline Youngren

The President also recommended Gilbert Dearborn Bristol, Jr. as candidate for the degree Bachelor of Vocational Agriculture and Murray Winter George, Henry Moore Renfro and Louis Everett Roberts for the degree Bachelor of Landscape Architecture.

It was

VOTED: To authorize the President of the College to confer the appropriate degree Bachelor of Science, Bachelor of Vocational Agriculture, or Bachelor of Landscape Architecture upon the candidates as listed above.

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Recommendation was received from the Faculty of the Graduate School that the degree Master of Science be conferred upon the following 62 candidates.

Chester Ira Babcock, Jr.
Doris Beaudreault
Vernon Adam Veith Bell
Roger Gerard Bertrand
Ruth Blassberg
Lawrence Elliott Briggs
Malcolm Suffolk Butler
Thomas James Callahan
Daniel Joseph Connor, Jr.
Lavada Curtis
Charles Howard Daniels
Angelo Francis DeAngelus
Philip Lloyd Ely
Emery Adams Emerson
Raymond Bartlett Farnsworth
Chester Leroy French
Wilho Frigard
Mildred Florence Goldfaden
Elizabeth Warner Hager
Constance Hathaway Hall
Calvin Siddell Hannum
John Francis Hanson
Louise Alice Hopkins
Harlan Arnold Howard
Thomas Karl Kline
William Kling
Abraham Kobren
Myron Henry Kollen
Walter Michael Kulash
Albert Broudy Landis
Gothie Harry Lewis
Madeline Hazel Lincoln
Roger Nye Lincoln
Melvin Andrew Lynch
Edward William Martin
Robert Sanford Meyer
Ernest Merle Mills
Abraham Mindell
Sylvester Christopher Mitchell
John Francis Moran
Charles Wilber Morrison
Katherine Louise O'Brien
Ralph William O'Rourke
Raymond Francis Pelissier
Edwin Flagg Poland, Jr.
Harry Davis Pratt
Edward William Reay
Hyman Rosnick
John Ruffley, Jr.
Glen Franklin Scrivnor
Philip Burrill Shiff
Philip Nelson Simon
Olive Smith
Lawrence Southwick
Robert Francis Stevens
Stuart Penfield Stiles
William Edward Tomlinson, Jr.
William Herman Torno
Guy Robert Vitagliano
Eleanor Alice West
Frederick Winsor Whittemore, Jr.
John Michael Zak

It was

VOTED: To authorize the President of the College to confer the degree Master of Science upon the 62 candidates listed above.

Upon the recommendation of the Faculty of the Graduate School, it was

VOTED: To authorize the President to confer the degree Doctor of Philosophy upon William Brigham Esselen, Jr., Walter Arnold Maclinn and Miriam Morse Shaw.

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Resignations

As a matter of information to the Trustees, President Baker announced the resignations of Dr. Russell C. Larcom, Instructor of Economics, and of Mrs. Miriam Morse Shaw, Instructor in Zoology, to be effective as of August 31, 1938.

Appointments

The President announced the appointment of Doric Alviani as Instructor in Music at the salary rate of $1620 for the coming year to take the place of Frank Stratton who has been granted a year's leave of absence without pay. Also, he announced the appointment of Mr. Thomas A. Riley as Instructor in German at $1620 during the leave of absence of C. Collis Lyle without pay.

The President proposed that the so-called budget meeting of the Board be held in Boston on September 27 and 28, 1938 at the City Club. It was

Special Budget Meeting

VOTED: To authorize the Secretary to issue call for a special meeting of the Board of Trustees to be held in Boston on September 27 and 28 for the purpose of considering the annual budget of the College and such other items of current business as the President may wish to present.

President Baker requested authority to expend certain income from the Burnham, Wheeler and Sessions trust funds during the period ending January 1939. Following discussion, it was

Trust Fund Expenditures

VOTED: To authorize the President to expend at his discretion a sum not to exceed $400.00 from the income of the Burnham, Wheeler and Sessions trust funds between present date and the date of the annual meeting of the Board in January 1939.

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In reply to a request for information made by Commissioner Casey, the President said that the amount of the Sessions fund as originally given to the College was $5,000.00. The President explained how this sum of money is used by him and presented an itemized account of expenditures from this trust fund income during the past authorized period. It was

VOTED: To accept the account of expenditures from these funds as rendered by the President.

Option to Alpha Sigma Phi

The President presented the matter of an option to be given to Alpha Sigma Phi Fraternity for a lot on the Louisa Baker property which would be an exchange with them for a lot now owned by Alpha Sigma Phi. President Baker further explained that Alpha Sigma Phi wished the option to contain a clause whereby if Kappa Sigma Fraternity does not exercise their option on lot "G" on the Louisa Baker property, then Alpha Sigma Phi may exchange the lot which they optioned for said lot now held under option by Kappa Sigma. It was

VOTED: To authorize the President and Treasurer to grant a two years' option on a building lot on the Campus, designated as lot "J" on Louisa Baker tract, to Alpha Sigma Phi Fraternity with the provision that title will be given to this lot in exchange for another lot now owned by the fraternity and located corner of Clark Avenue and Stockbridge Road on the basis of an even exchange and provided further that similar exchange may be arranged with this fraternity for lot "G" on Louisa Baker tract provided Kappa Sigma Fraternity does not exercise the option granted to them on this lot.

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President Baker recommended that the Board of Trustees accept the class gift of the class of 1938 amounting to $300.00 for a Dean's Loan and Scholarship Fund. He stated that an equal gift of $300.00 had been recently received from an unnamed alumnus and that an additional $200.00 had been received as a gift from the "American Agriculturalist", all sums to be used for the same purpose. It was

Dean's Scholarship and Loan Fund

VOTED: To authorize the acceptance of gifts totaling $800.00 as described by the President to be used as a Dean's Loan and Scholarship Fund, said fund to be in custody of the Treasurer of the College as in the case of similar loan and scholarship funds, disbursements to be made by him upon the order of the Dean to carry out intent of donors the conditions of loans with regard to interest and note endorsement to be upon decision of the Dean.

President Baker briefly explained the plans for the Nature Guide School at the Otter River State Forest. He praised Commissioner Dean's cooperation in letting the College use the CCC buildings for this school and said that the College has been loaned certain equipment from Camp Devens to make this school possible. The President further explained that it would be necessary to make certain minor repairs and purchase certain needed supplies for the School and requested authorization from the Board of Trustees to expend an amount not to exceed $400.00 for these items. It was

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Expenditures for Nature School

VOTED: To authorize the President to expend a sum not to exceed $400.00 for certain needed repairs and supplies necessary for the proper functioning of the Nature Guide School at the Otter River State Forest.

President Baker referred to the action of the Board at a previous meeting with reference to granting him authority, with the Director of the Graduate School and Experiment Station to sign agreements with reference to setting up certain industrial fellowships at the College. He presented at the same time a form of agreement between the United States Department of Agriculture and Massachusetts State College for the loan of a stallion from the U.S.D.A. to the College until June 30. He read excerpts from the agreement and in particular a clause protecting the College from all claims of damage to the stallion except those arising from mishandling or negligence. Following discussion, it was

Agreement with U.S.D.A.

VOTED: To authorize the President to sign the agreement with the United States Department of Agriculture provided that the agreement has been given the approval of Trustee Cassidy as to its legal form.

A.B. Degree

The matter of the A.B. degree was next considered. Trustee Malcolm moved that Massachusetts State College grant the degree of Bachelor of Arts in accordance with rules and regulations that will meet with the approval of the Board of Trustees. This motion was seconded by Trustee Buttrick.

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Trustee Griggs offered a substitute motion as follows: That the Board vote to rescind the vote of May 19th calling for definite action on the A.B. question at the June meeting and hold over definite action until the September meeting of the full Board. Motion was seconded by Trustee Chandler. Following full discussion of the whole matter of the A.B. degree, Trustee Griggs' motion was put to vote and was lost.

Consideration was given to the date when the A.B. degree should be effective and it seemed to be the opinion of the Trustees that the motion presented satisfactorily provides for further approval by the Trustees when regulations and procedure have been prepared by the Administration.

Upon further request for the question by Trustee Reardon, the question was put and, it was

VOTED: That Massachusetts State College grant the degree of A.B. in accordance with rules and regulations that will meet with the approval of the Board of Trustees.

The Trustees were recorded on this vote as follows:

In favor	Opposed
Trustee Reardon	Trustee Griggs
Trustee Casey	Trustee Chandler
Trustee Buttrick	Trustee Bowditch
Trustee Monahan	
Trustee Cassidy	
Trustee Malcolm	
Trustee Canavan	
Trustee McNamara	

The meeting adjourned at 11:55 A.M.

Nathaniel S. Bowditch Vice-President

Francis C. Gray Acting Secretary

150-2-38. NO. 3214-A

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

September 28, 1938, 10:45 A.M., Boston City Club

Chairman, Vice President Bowditch

PRESENT: Trustees Bowditch, Buttrick, Cassidy, Dewey, Griggs, Monahan, Ely, Reardon, Mrs. Canavan, President Baker

Trustee Dewey served as temporary chairman until the arrival of Trustee Bowditch.

Following is the call for the meeting.

September 14, 1938

Call

Board of Trustees
Massachusetts State College

In accordance with the action of the Board of Trustees on June 13, 1938, a special meeting is hereby called to convene at the City Club in Boston on Wednesday, September 28, 1938, at 10:00 A.M. The purpose of this meeting will be to consider and take action concerning the annual budget of the College, personnel matters and such other items of current business as may be referred to the Board by its Committees or the President of the College.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

It was

Minutes

VOTED: To dispense with the reading of the minutes of the preceding meeting.

A.B. Degree Actions

The actions of the Trustee Committee on Faculty and Program of Study at its meeting on September 16, particularly with reference to courses and requirements for the A.B. degree were considered and following discussion, it was

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VOTED: To ratify these actions as recorded in the minutes of the meeting.

Storm Damage Funds

Commissioner Reardon reported that the Governor and Council had set aside a special fund of $500,000 for the Department of Education for the repairing of storm damage and the restoration of buildings and plants injured in the recent storm. He asked President Baker for a report upon the damage at the State College and expressed the opinion that the appropriation would provide sufficient funds for such reconstruction and renovation here as may be necessary.

Bidwell Case Commission Report

The President presented to the Board for action the report of the special commission appointed by His Excellency the Governor to investigate the circumstances concerning a petition for a public hearing signed by 11 employees of the College and dated February 21, 1938. He also reported request, transmitted by the Secretary of the Governor, from Mr. Harry Ehrlich asking permission to appear before the Board of Trustees in connection with the report of the special commission and letters from two representatives of local union number 30 of the American Federation of State, County and Municipal employees endorsing Mr. Ehrlich's request. The report of the special commission had previously been transmitted through the mail to each member of the Board of Trustees. There was extensive discussion of the report in which the matter of Mr. Bidwell's status

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received particular consideration and following which upon motion by Mr. Cassidy, seconded by Mr. Buttrick, it was

VOTED: That the report be received, accepted and placed on file.

Bidwell Case Request for Hearing

In the matter of the request from Mr. Ehrlich for further hearing before the Board of Trustees and the letters from Mr. Charles M. Johnson of North Grafton and Joseph A. Tangrady of Springfield, Massachusetts endorsing this request, upon motion by Mr. Cassidy, it was

VOTED: That Mr. Ryan, the Secretary of the Governor, be informed that these letters were received by the Board of Trustees and as there have been full hearings in this case, no further hearing will be granted by the Board of Trustees.

Budget 1938-39

The budget of the College for the fiscal year 1938-39; including items for maintenance and special appropriation and the five-year building program, all of which were referred to the Board of Trustees by the Committee on Finance which had previously accepted the actions of other committees in these matters; was considered and, following discussion, upon motion by Commissioner Reardon, seconded by Mr. Buttrick, it was

VOTED: To approve the budget and building program as recommended.

The meeting adjourned for luncheon at 12:30 at which time Trustees Reardon and Ely departed. At the luncheon meeting the Chairman called the meeting to order to consider certain financial matters which had been overlooked at the previous session.

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Financial Matters

Upon the recommendation of the Finance Committee, it was

VOTED: To sell and/or assign and/or transfer as occasion may require 2M Prudence Bonds Corp. 1st 5½s March 1935 and that the Treasurer, Fred C. Kenney, be and hereby is authorized to execute bond powers to effect said sale and/or transfer or to sign any other papers necessary to carry out the purposes of this vote.

Also upon the recommendation of the Finance Committee, it was

VOTED: To recommend that the amount received from above plus previous balance of $85 be placed on deposit in the Amherst Savings Bank at 3%.

Upon the recommendation of the Finance Committee, it was

VOTED: To recommend that the funds to be received from sale of the Toledo Edison 5s of 1962, callable on October 13, 1938 at $105, be invested in Ohio Public Service 4s.

The Secretary reported the action of the Buildings and Grounds Committee in approving the replatting of the Louisa Baker tract and the action of the Finance Committee in granting option upon lot in this tract to the Kappa Sigma Fraternity.

The meeting adjourned at 1:00 P.M.

Nathaniel S. Bowditch Vice-President

Robert D. Crowley Secretary

THE MASSACHUSETTS STATE COLLEGE

MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

November 29, 1938, 1 P.M., Boston City Club

Chairman, Trustee Bowditch

PRESENT: Trustees Bowditch, Chandler, Whitmore, Griggs, Casey, Buttrick, Cassidy, Malcolm, Dewey, Mrs. Canavan, Mrs. McNamara, President Baker, Treasurer Kenney.

Following is the call for this special meeting of the Board:

November 21, 1938 Call

Board of Trustees
Massachusetts State College

Upon written request by four members of the Board of Trustees and in accordance with Article 3 of the By-Laws of the Board, a special meeting is hereby called to convene at the City Club in Boston at 12 o'clock noon on Tuesday, November 29.

The purpose of this meeting will be to consider the recommendations of the Finance Committee concerning the budget of the College for the fiscal year 1940 recently called for by the State Budget Commissioner as a result of the passage of the referendum petition for biennial sessions. Such matters of current business as may be presented by the President of the College may also be included in the agenda.

Just as soon as estimates for this budget are completed by the College Administration, these will be forwarded to members of the Board of Trustees by mail. Very little time is permitted for the preparation of this budget so that the usual practices will have to be modified somewhat.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

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Minutes

It was

VOTED: To dispense with the reading of the minutes of the previous meeting.

The Secretary presented a report of the actions of the Finance Committee held this date and, it was

Committee Actions Approved

VOTED: To approve the actions of the Finance Committee at its meeting on November 29 as reported by the Secretary.

Trustee Malcolm explained his objections to the sale of land on the College Farm to the Town of Amherst for the construction of sewage disposal plant there and asked to be recorded in opposition to this action.

The College has been asked to loan a Jersey cow for exhibition at the New York World's Fair, the borrower assuming full responsibility for expense involved and protection of the animal while away from the College Farm. Upon the recommendation of the President, it was

Cow Loan to N.Y. Fair

VOTED: To approve the loan of a Jersey cow for exhibition at the New York World's Fair.

Storm Repair Report

President Baker presented a report upon the appropriation and the progress of projects for repairs resulting from damage by the September hurricane and flood.

Soil Conservation Project

He presented a proposal from Director Munson and Director Sievers for the inauguration of a cooperative project with the Federal Department of

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Agriculture in the field of Soil Conservation - reading to the Board Director Munson's written recommendation outlining plans for the work under this project and his recommendation for the appointment of Dr. A. B. Beaumont as Extension Soil Conservationist at a salary of $2800 per year of which $2500 will be paid by the Federal Department of Agriculture and $300 from College funds appropriated for Extension Service. The President also read to the Trustees a letter from Mr. Francis Smith, Chairman of County Agricultural Agents' Committee of this State for the promotion of this project. The President recommended that the proposal as presented by Director Munson be approved by the Board of Trustees. There was considerable discussion of the proposal in which question was raised as to the need for soil conservation work in this State and also the advisability of extending Federal cooperative projects. Following discussion, it was

VOTED: To refer the matter to the Trustee Committee on Extension Service for investigation and report at the annual meeting of the Board of Trustees.

Legislation re Trust Fund Enterprise

The President reviewed the circumstances connected with the bill submitted to the Legislature last year by the Board of Trustees for specific grant of authority for the management of student Trust Fund enterprises. This bill was passed by the Legislature and vetoed by the Governor in accordance with which

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action the Dining Hall enterprise, one of those specifically mentioned in the bill, has since been changed over to an appropriation basis. The President recommended that the bill be reintroduced omitting the Dining Hall enterprise from its provisions. Following discussion, it was

VOTED: To reintroduce the bill regarding authority of the Trustees over Trust Fund enterprises omitting from its provisions this year the Dining Hall enterprise.

Legislation re Self-liquidating Dormitories

The activity of the Associate Alumni in sponsoring a project for the construction of dormitories at the College on a self-liquidating basis was explained by the President. The Alumni introduced a bill to the Legislature last year to provide for such a project and this bill was given "next annual session." The Alumni are interested in continuing their efforts in this matter and have asked for the cooperation of the Trustees and the College administration in a joint effort to secure the passage of necessary legislation. It was explained to the Trustees that similar projects to that proposed by the Alumni have been successfully carried on in twenty-two states, that it means the provision of very much needed dormitory accommodations without the expenditure of State appropriations and without direct financial responsibility on the part of the Commonwealth. Following discussion, it was

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VOTED: To endorse in principle the Alumni plan for the construction of dormitories as self-liquidating projects and to authorize the chairman to appoint representatives of the Board of Trustees to work with the Alumni Committee in the promotion of this project.

Board Rate

Acting upon suggestions from the meeting, the Chairman appointed the Legislative Committee of the Board to serve in this capacity - Trustees Griggs, Bartlett and Cassidy.

The present rate of board at the College Dining Hall, which is $6.50 per week appears to be higher than is necessary for the maintenance of this enterprise on an entirely self-supporting basis. The President recommended that the Board authorize a reduction in this rate provided accounts indicate, when finally balanced, that a lower rate would still maintain the department on a self-sustaining basis. In accordance with his recommendation, it was

VOTED: To authorize the President and Treasurer to reduce the rate of board at the Dining Hall if and when it is evident that such reduction can be made without reducing income below cost.

Budget 1939-40

The budget for maintenance for the fiscal year 1939-40 as previously submitted by mail to the members of the Board was considered. It was explained that this budget has been called for on short notice by the State Budget Director as a result of the action of the electorate in passing the referendum petition for biennial sessions of the Legislature. The details

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of increases, particularly new positions, were considered and discussed. The President asked permission to insert an additional new position "Assistant Research Professor of Animal Husbandry" involving an addition to this budget of $600 in the Experiment Station section. The fourteen items constituting the budget for special appropriation were also described separately by the President. Following discussion, it was

VOTED: To approve the budget for current maintenance for the fiscal year 1939-40 totaling $1,396,639 and the budget for special appropriation consisting of fourteen items totaling $650,000.

Annual Meeting Date

Consideration was given to the date for the annual meeting of the Board and in accordance with the provisions of the By-Laws, it was

VOTED: To hold the annual meeting of the Board in Boston on January 18, 1939 to be preceded by Committee meetings on January 17.

The meeting adjourned at 3:10 P.M.

Vice-President

Secretary

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 18, 1939, 9:30 A.M., State House, Boston, Mass.

His Excellency Leverett Saltonstall,
Governor of the Commonwealth, presided

PRESENT: Trustees Bowditch, Casey, Cassidy, Chandler, Dewey, Griggs, Hubbard, Malcolm, Mrs. McNamara, Monahan, Whitmore, President Baker, Treasurer Kenney

The following is the call for the meeting:

January 3, 1939

The Board of Trustees
Massachusetts State College

Call

Pursuant to the provisions of the By-Laws and in accordance with the action of the Board at its meeting on November 29, 1938, the annual meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the State House in Boston at 9:30 A.M., on Wednesday, January 18, 1939.

In accordance with the usual custom, this meeting will be preceded by meetings of Committees on Tuesday, January 17. These Committee meetings will be held at the Boston City Club in accordance with the attached schedule.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

It was

VOTED: To dispense with the reading of the minutes of the previous annual meeting.

Minutes

At the request of the chairman, the vice-president announced the appointment of the following nominating committee: Trustees Chandler, Whitmore, Mrs. McNamara.

Nominating Committee

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The Trustees readily assented to the request of the chairman that the order of business be changed and President Baker was requested to present his annual report.

Report of President

The report of the President was received and the chairman expressed his interest in the work of the College and his desire to cooperate fully with the Board of Trustees in furthering the service of the College to the citizens of the Commonwealth.

Governor's Statement

He explained the difficult financial situation confronting the Commonwealth and made several suggestions to the Board in view of this situation. He suggested that the President and the Board consider the possibility of increasing receipts of the College. In the matter of capital improvement, he spoke of the many requests received from various departments and the necessity of selecting only the most essential. He spoke particularly of the project for a Woman's Building at the College as having been impressed upon him. In connection with the pressure for increased enrollment at the College, he suggested the possibility of maintaining a smaller institution with strict limitation of enrollment and high scholastic standards as contrasted with a larger institution with possibly lower standards. The advisability of a study of this problem by a group of educators not connected with the College was suggested.

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President Baker indicated his readiness to have such a study made by a committee outside of the College.

Following brief discussion, the Governor left with cordial felicitations to the Board.

Vice-President Bowditch assumed chairmanship of the meeting and requested that the President present certain sections of his report which had been omitted before due to lack of time. Following completion of the report, it was

VOTED: To accept the report of the President.

Committee Recommendations

The recommendations to the Board from the various standing committees were presented by the Secretary.

Upon the recommendation of the Joint Committee upon Extension Service and Experiment Station, it was

Beaumont Appointment

VOTED: To authorize a position of Soil Conservationist in the Extension Service and to approve the appointment of Dr. A. B. Beaumont as temporary incumbent in this position.

Upon the recommendation of the Trustee Committee on Faculty and Program of Study, it was

Stuart Gift

VOTED: That appreciation and thanks be expressed by the President to R. E. Stuart of Cambridge for the gift of 60 specimens of game birds, shore birds and water fowl for the College museum.

Also upon the recommendation of this Committee, it was

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Rice Leave of Absence

VOTED: That leave of absence in accordance with the regular provisions for leave for professional improvement be granted to Professor V. A. Rice beginning September 15, 1939 and with the understanding that arrangements for his teaching and other duties will be made without additional appointment.

Also upon the recommendation of this Committee, it was

New Courses

VOTED: That four new courses in Mathematics and two new courses in Zoology as recommended by the Faculty Committee on Course of Study be approved.

Also upon the recommendation of this Committee, it was

Placement Requirement Agriculture

VOTED: That the Division of Agriculture be authorized to require the satisfactory completion of a summer placement project of all students specializing in any department of the division with the understanding that this requirement will become effective with the class of 1941.

Also upon the recommendation of this Committee, it was

Enrollment Limitation Stockbridge

VOTED: That, in recognition of the harm which may result from the enrollment of students in the Stockbridge School in greater numbers than can be properly trained with existing facilities and also in harmony with the action already taken by this Board in restricting student enrollment in the undergraduate College, the President of the College be authorized to fix the maximum enrollment of students in any of the major courses of the Stockbridge School whenever in his judgment limitation of facilities of plant, equipment and/or staff make such restriction necessary in order to maintain proper academic and vocational standards.

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Upon the recommendation of the Trustee Committee on Finance, it was

Sale, Transfer Purchase of Securities

VOTED: That the following changes of investments authorized by the Finance Committee and made in the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937 be approved, ratified and confirmed:

Sale and Call

2M Prudence Bonds Corp. 5½s 1945 (with 4 shrs. Prudence Bonds Corp. com. v.t.c.	$913.92
1M Toledo Edison Co. 5s 1962	1,049.80

Purchase

1M Ohio Public Service 4s 1962	$1,068.75

Exchange

2M Prudence Bonds, Inc. 1st reg. 5½s 1945	$350.
4 shrs. Prudence Bonds Corp. v.t.c. com.	1.
Cash	59.60

And further that the withdrawal of the sum of Nine Hundred Seventy-One and 52/100 Dollars $971.52 from the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937, be approved, ratified and confirmed.

Upon the recommendation of the Finance Committee, it was

President's Emergency Fund

VOTED: That the President be authorized to expend at his discretion a sum not to exceed $400 from the income of the Burnham, Wheeler and Sessions trust funds between this date and the date of the semi-annual meeting of the Board in June 1939.

Upon the recommendation of the Finance Committee, it was

TRUSTEE

Research Agreement

VOTED: That the President be authorized to approve an agreement with the Wisconsin Alumni Research Foundation for continuation of research program and receipt from the foundation of a grant of $500.

In accordance with the usual custom, it was

Committee Actions Approved

VOTED: That actions of Committees of the Board during the preceding year which have not been specifically approved by the Board be and hereby are approved.

The Treasurer of the College presented his annual report and upon the recommendation of the Finance Committee, it was

Treasurer's Report

VOTED: To accept the annual report of the Treasurer of the College.

Legislative Committee Report

Trustee Griggs presented a report of the actions of the Legislative Committee in filing a bill with the General Court sponsored by Representative Bergeron which seeks the specific authority to the Board of Trustees to manage student activity funds as revolving trust funds. The Committee has also introduced a bill to provide for the construction of dormitories on a self-liquidating basis.

Nominating Committee Report

The Committee on Nominations presented its report recommending officers and committees of the Board for the ensuing year. The Secretary was instructed to cast one ballot by which it was unanimously

VOTED: To elect the following officers and committees of the Board of Trustees for the ensuing year.

150-2-38. NO. 3214-A

THE MASSACHUSETTS STATE COLLEGE

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Officers and Committees Elected

President - His Excellency Leverett Saltonstall
Vice-President - Nathaniel I. Bowditch
Secretary - Robert D. Hawley
Treasurer - Fred C. Kenney

STANDING COMMITTEES OF THE
BOARD OF TRUSTEES

Year 1939

Committee on Faculty and Program of Study

Davis R. Dewey, Chairman
John Chandler
John F. Gannon
Frederick D. Griggs
Clifford C. Hubbard
David J. Malcolm
Mrs. Elizabeth L. McNamara
James G. Reardon

Committee on Extension Service

John Chandler, Chairman
Mrs. Katherine G. Canavan
Davis R. Dewey
John F. Gannon
Frederick D. Griggs
Mrs. Elizabeth L. McNamara
William C. Monahan
James G. Reardon

Committee on Experiment Station

David J. Malcolm, Chairman
William Casey
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
William C. Monahan
Philip F. Whitmore

Committee on Agriculture and Horticulture

William C. Monahan, Chairman
Mrs. Katherine G. Canavan
William Casey
John Chandler
David J. Malcolm
Mrs. Elizabeth L. McNamara

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Mrs. Katherine G. Canavan
James T. Cassidy
Joseph B. Ely
Clifford C. Hubbard
David J. Malcolm

Committee on Finance

Joseph W. Bartlett, Chairman
James T. Cassidy
John Chandler
Joseph B. Ely
Philip F. Whitmore

Committee on Legislation

Frederick D. Griggs, Chairman
Joseph W. Bartlett
Joseph B. Ely

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Executive Committee

Nathaniel I. Bowditch, Chairman Joseph W. Bartlett
Philip F. Whitmore

Trustee Griggs called attention to the recommendation of the President in his annual report that consideration be given to the possibility of providing specific alumni representation on the Board of Trustees. Following discussion, it was

VOTED: To ask the chairman to appoint two or more members of the Board of Trustees and to request the Associate Alumni to appoint a similar number to a special committee, the purpose of which will be to study and report concerning the matter of Alumni representation upon the Board of Trustees of the College.

Alumni Representation on Board

The Chairman appointed Trustees Griggs and Malcolm as representatives of the Board of Trustees upon this committee.

Trustee Griggs also called attention to the suggestion of the Governor that the Trustees consider means of reducing costs in view of the difficult situation facing the Commonwealth. Following extended discussion of the problem, it was

Study of Income and Expenditures

VOTED: To ask the President of the College to appoint a special committee to investigate sources of income and expenditures at the College and to report to the Board of Trustees.

The meeting adjourned at 12:15 P.M.

Nathaniel I Bowditch Vice-President

Robert D Crawley Secretary

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

May 18, 1939, 10:30 A.M., President's Office, Amherst

Chairman, Trustee Bowditch

PRESENT: Trustees Bowditch, Cassidy, Downey, Griggs, Malcolm, Monahan, Whitmore, Mrs. Canavan, Mrs. McNamara, President Baker.

Following is the call for the meeting.

May 1, 1939

Board of Trustees
Massachusetts State College

Call

Upon the written request of three Trustees and in accordance with the provisions of the By-Laws, a Special Meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the President's Office at Amherst at 10:30 A.M. on Thursday, May 18, 1939. The purpose of this meeting will be to consider personnel and financial matters and such other business as the President may present. The Trustees will attend the student Convocation at 11 o'clock, will have luncheon with some members of the Faculty at noon and will hold a business session following the luncheon.

Very truly yours,

/s/ Robert D. Hawley
Secretary

The Trustees met informally at the President's Office at 10:30 and proceeded to Bowker Auditorium where they attended the student Convocation addressed by Professor Lambie of Harvard University.

Following Convocation, the Trustees lunched with members of the Faculty at Draper Hall. At this luncheon meeting, Dean Machmer, Director Verbeck and

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Director Sievers spoke briefly of the program and problems of Resident Instruction in the Undergraduate, Stockbridge School and Graduate Divisions.

The formal business session was convened at 1:30 at the President's Office with Trustee Bowditch presiding. It was

Minutes

VOTED: To dispense with the reading of the minutes of the preceding meeting.

Financial Report

Treasurer Kenney presented a financial report indicating expenditures for the current year and their relationship to proposed appropriations. The President presented a written report showing the effect of proposed reductions in appropriations and indicating steps which might be taken to meet these reductions in funds. There was extensive discussion of the proposed curtailment of services in which some of the Trustees expressed the opinion that it would be advisable to reduce personnel rather than discontinue such services as represented by Summer School, Farm and Home Week, and the Recreation Conference. It was

Economy Measures

VOTED: To authorize the College administrative officers to make such reductions in expenditures as may be necessary to bring the operating expenses of the College within the funds appropriated.

The President also presented a written statement to the Trustees which was a report of a study of possible economies submitted in accordance with action of the Board of Trustees at its last annual meeting.

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This report was received by the Board and, it was

VOTED: To postpone any action concerning it to the June meeting of the Board.

American Association of University Women - Fee

President Baker explained the application of this College for membership in the American Association of University Women and upon his recommendation, it was

VOTED: To approve the payment of a bill for $100 which is application and inspection fee, the same to be paid from the income of unearmarked Trust Funds.

Dining Hall Fund Balance

President Baker called attention to the fact that no reply had been received to our request for an opinion from the Attorney General of the Commonwealth concerning the status of the balance of approximately $8500 in our Dining Hall Fund. Upon the suggestion of Commissioner Downey, it was

VOTED: To request the President to have a personal interview with the Attorney General concerning this matter.

The Auditor's Report for the fiscal period closing November 30, 1937, which was recently distributed to members of the Board of Trustees, was brought up by President Baker for whatever consideration the Trustees might wish to give it. Opinion was expressed that an official reply should be filed in answer to certain charges included in the report. Following discussion, it was

Auditor's Report

VOTED: To refer the report of the Auditor for the fiscal period closing November 30, 1937 to the Finance Committee of the Board of Trustees.

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The following changes in personnel were reported by the President:

Waugh, F. A.

Retirement of Dr. Frank A. Waugh, Professor and Head of the Department of Landscape Architecture, July 8, 1939.

Bemben, M.

Resignation of Michael Bemben, Laboratory Assistant in Vegetable Gardening, Waltham Field Station, April 22, 1939.

Hodder, W. J.

Appointment of Walter J. Hodder, Laboratory Assistant in Vegetable Gardening, Waltham Field Station, April 24, 1939, salary $1140.

Beaumont, A.B.

Appointment of Dr. A. B. Beaumont, Extension Specialist in Soil Conservation, May 9, 1939, salary $300 from Extension Bankhead-Jones Funds and $2500 from United States Department of Agriculture.

Upon the recommendation of the President, it was

VOTED: To elect Dr. Frank A. Waugh, Professor Emeritus of Landscape Architecture.

Waugh-Professor Emeritus

The following resolution was unanimously adopted;

Waugh Resolution

Whereas Frank Albert Waugh has served Massachusetts State College and the Commonwealth for 37 years, giving during that time unstintingly of the talents and energies which have contributed so greatly to the growth, development, and distinction of the College, and

Whereas his influence has been exerted in a highly effective way to improve standards and place the work of the College on a high plane, be it

RESOLVED that on the eve of his retirement from active service this Board of Trustees of the Massachusetts State College extends to him its deep appreciation for his distinguished services and its best wishes

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for the years that lie ahead. Further, the Board directs that this expression of appreciation be spread upon its records.

Question was raised by Trustee Monahan concerning provision for Professor Waugh to continue to live in the house on the Campus which he now occupies and following discussion, it was

Waugh House

VOTED: That Professor Waugh be permitted to continue to live in the house which he now occupies on the College Campus, the rate of rent to be paid by him to be fixed by the Finance Committee of the Board of Trustees.

Request was received from Miss Grace B. Gerard, Assistant Extension Specialist in Home Economics, for leave of absence in accordance with the provisions for such leave as approved by the Board of Trustees. This request has been endorsed by Director Munson and it was recommended to the Trustees by the President. In accordance therewith, it was

Gerard - Leave of Absence

VOTED: To grant to Miss Grace B. Gerard leave of absence for the period September 1, 1939 to August 31, 1940 for study for further degree at the University of Chicago, said leave to be without pay from September 1, 1939 to February 29, 1940 and with full pay from March 1 to August 31, 1940.

Upon the recommendation of the President and in accordance with plan for professional improvement leaves of absence, it was

Fraker - Leave of Absence

VOTED: To grant leave of absence with pay to Professor C. F. Fraker during the first semester of the next school year for travel and study in Europe.

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President Baker presented to the Trustees with his endorsement recommendation from Professor Mackimmie and Professor Rand, Head of the Department of Languages and Literature, that Dr. V. P. Helming, Instructor in English, be promoted to Assistant Professor of English with the understanding that there will be no increase in salary until funds are appropriated for this purpose and such increase is specifically approved by the Trustees. It was

Helming - Promotion

VOTED: To approve the recommendation and Dr. Helming was elected Assistant Professor of English without increase in salary.

Bacteriology Department

President Baker presented a recommendation for the separation of Bacteriology and Physiology into two departments. These subjects are now organized as two sections of the Department of Bacteriology and Physiology and the President explained the benefits which would accrue from such a separation of administration functions. He explained that there would be no immediate increase in cost resulting from such action. Following disucssion of the recommendation, it was suggested that the matter be referred to the Trustee Committee on Faculty and Program of Study for their consideration and report to the Trustees at the September meeting.

Agrostology Section

The President recommended to the Board that there be established in the Department of Agronomy, in the Division of Agriculture, a Section of

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Agrostology with Professor L. S. Dickinson in charge. This change has been recommended by Professor Rice, Head of the Division of Agriculture and approved by Dr. Eisenmenger, Head of the Department of Agronomy. It is in recognition of the pioneer work and outstanding service which Professor Dickinson has rendered in this field and to facilitate the administration and development of instruction and research. Following discussion, it was

VOTED: To establish a section of Agrostology in the Department of Agronomy with Professor Dickinson in charge.

Upon the recommendation of the President, it was

VOTED: To rename Olmstead Drive on the Campus as Ellis Drive. — Ellis Drive

Request was received from the Commissioner of Public Works for a transfer of two small parcels of land at the Mt. Toby Forest Reservation to the Department of Public Works to make possible the widening and relocating of the new highway now under construction in that section. The total area involved is approximately one acre and the land lies in two parcels; one in Sunderland and one in Leverett. It was

VOTED: To authorize the President and Treasurer to take the necessary steps for the transfer of this land as requested by the Commissioner of Public Works. — Public Works Land Transfer

Request was received from the Kappa Sigma Fraternity to take up their option on lot "C" in the Louisa Baker Tract, which option was granted to the

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Fraternity by the Board of Trustees on September 27, 1938 at the purchase price of $1,000. It was

Kappa Sigma Land

VOTED: To approve the transfer of the land as granted by this option and to authorize the President and Treasurer to pass the necessary official papers in this connection.

President Baker presented to the Board a recommendation from Director Sievers that the Graduate School and the Department of Bacteriology and Physiology be authorized to cooperate with the Federal Public Health Administration and the State Department of Public Health in the organization of an instruction program for public health workers to be financed by special grants of Federal Funds. Following discussion, it was

Public Health Instruction

VOTED: To approve this cooperative program with the understanding that it will be financed by Federal Funds and that no new courses will be added to the curriculum except by specific approval of the Trustees.

The President described the interest of Greenkeepers in eastern Massachusetts in the development of research in Turf Management at the Waltham Field Station and of their contribution of $300 last year to get some work started in this field. He recommended approval of this work in view of this interest on the part of the Greenkeepers as evident by their sponsorship of bills before the Legislature and their contribution of private funds for beginning such work. It was

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Waltham Turf Research

VOTED: That research work in Turf Management at the Waltham Field Station as provided for by private funds be approved and its continuation authorized so long as private funds are available to meet the expense involved.

Recommendation was received from Professor Hicks that Mr. E. E. Grayson, Director of Placement Service be appointed as assistant coach of football during the fall season for a period of about two months with the understanding that this extra service will be rendered by Mr. Grayson in lieu of vacation and that payment fro this service will be made from Athletic Trust Funds in the sum of $300 for the season. It was

Grayson - Football Coach

VOTED: To approve the appointment of Mr. Grayson as assistant football coach as recommended by Professor Hicks.

Request was received from Director Verbeck for authorization to employ Mr. Varley, Instructor in English for extra service as Dramatic Coach for Stockbridge School students, with payment for services of $75, to be paid from Stockbridge School Student Activities Fund. President Baker explained that this was in line with similar arrangements made with members of the Faculty for coaching undergraduate activities and upon his recommendation, it was

Varley - Dramatics Coach

VOTED: To authorize the payment of $75 per year to Mr. Varley for extra services as Dramatic Coach in the Stockbridge School.

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Treasurer Kenney submitted a proposal that this College present a bid of $100 for the establishment of a sub-postal station at the College Store, and, it was

Postal Sub-station

VOTED: To approve the establishment of a sub-postal station at the College Store and the Treasurer was authorized to submit a bid of $100 for same.

Rohr Section

Governmental Service

President Baker presented a recommendation from Professor Rohr that the research and informational service which he is now rendering in connection with his instruction service in Political Science be designated as "Public Administration Research Service." There was discussion of the recommendation, following which it was referred to the Trustee Committee on Faculty and Program of Study for consideration and report.

Public Administration Research Service

The meeting adjourned at 3:55 P.M.

Nathaniel I Bowditch Vice-President

Robert D Keeler Secretary

150-2-38. NO. 3214-A

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MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

June 12, 1939, 11:00 A.M., President's Office, Amherst, Mass.

Chairman, Trustee Bowditch

PRESENT: Trustees Bowditch, Malcolm, Whitmore, Griggs, Chandler, Ely, Downey, Monahan, Mrs. McNamara, Mrs. Canavan, President Baker, Treasurer Kenney.

Following is the call for the meeting.

May 23, 1939

To Board of Trustees
Massachusetts State College

Call

In accordance with the provisions of the By-Laws, the Semi-Annual Meeting of the Board of Trustees is hereby called to convene at the President's Office at Amherst on Monday, June 12, at 11 A.M. The purpose of this meeting will be to act upon the recommendations of the Faculty concerning degrees and to consider such other business as properly may be presented.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

It was

VOTED: To dispense with the reading of the minutes of the preceding meeting.

The President presented the recommendation of the Faculty that the appropriate Bachelor degrees be conferred upon the following 234 candidates of the class of 1939.

THE MASSACHUSETTS STATE COLLEGE

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Summa Cum Laude

Harold Thomas Gordon

Magna Cum Laude

George Herman Bischoff
Leon Stanley Ciereszko
Alexander Andrew Miller

Cum Laude

Milton Edward Auerbach
Stanley Bettoney
George Brody
Donald Emerson Brown
Elizabeth May Clapp
Raymond Alphonse Degraff
David Goldberg
Marion Elizabeth Gunness
Jeanette Herman
Joan Sannella
Vincent Raymond Schmidt
Leo Wolf Tannenbaum

Rite

Henry Gardner Andersen
Rita Anderson
Arthur Chester Avery*
Harvey Ellis Barké
William Francis Barrett
Lawrence Matthews Bartlett
Sidney Harold Beck
George Wallace Beckman
John Bemben
George Cobb Benjamin
Lawrence Hubbard Bixby
Irving Blassberg
Geraldine Irene Bradley
Charles Leland Branch
James Lewis Brann, Jr.
Beryl Frances Briggs
Rita Marie Buckley
Philip Eugene Burgun
Donald Winslow Cadigan
Robert Emery Cain
Donald Calo
Abraham Carp
Wellington Elmer Cassidy
Ronald Hale Chapin
Charles Frederick Christie, Jr.
Robert Salisbury Cole
Roger Martin Cole
Doris Colgate
Chester Cook Conant
Grace Battell Cooper
Lloyd Bardwell Copeland
Donald Harry Cowles
William Hayward Cox
Justina Cotta Crosby
Shelagh Agnes Crowley
Mildred Ann Czajkowski
Dorothy Mary Decatur
Roger Herman Decker
Edgar Wellwood Dimock
Ethel Winnifred Dixon
Joseph Anthony Doherty
Kenneth Ronald Dorman
Everett Warner Eldridge, Jr.
Richard Duncan Elliott
Marjorie Harrold Esson
Frederick Dickinson Estabrook
Robert Earle Evans*
Francis Thomas Fanning
Francis John Farren
Leo Daniel Fay
Maurice Featherman
William Henry Fitzpatrick
Elizabeth Peer Flynn
Joseph Samuel Folkner
Ralph Longwell Foster
Donald Maxwell Fowell
John Joseph Galvin
Lane Giddings
Richard Alden Giles

* As of the Class of 1938

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Robert Butterfield Glass
Lewis Lyman Glow
Florence Sylvia Goldberg
Sylvia Goldman
Frederick Dickinson Goode, Jr.
Chester Allen Gove
Emerson Wallace Grant
James Oliver Stanley Graves
Bettina Hall
William James Hanigan, Jr.
Marjorie Eulala Harris
Paul Harlow Haynes
Frank Clifford Healy
Leland Worthington Hooker*
David Winford Hornbaker
Herbert Shurtleff Howes
Stephen Malcolm Jablonski
Elizabeth Shirley Jasper
Joseph John Javorski
Lawrence Edward Johnson
Charles Nelson Julian
Arthur Milton Kaplan
Coleman Katz
Louis Kertzman
James Sumner King
Dorothy Lillian Koehler
Donald Seabury Lawson
Richard Everett Lee
Charles Edward Lehr
Leonard Maurice Levin
Parker Earl Lichtenstein
Clifford Ellwood Lippincott
Marjorie Litchfield
Clifford Norton Luce
Phillips Edward Luce
Margaret Phyllis MacDonald
William Anderson MacPhail*
Margaret May Madden
Isaac Edward Malkin
Justine Gordon Martin
James Meehan
Seaton Crawford Mendall
Ethel Meurer
Douglas Duncan Milne
Harold Emery Moore, Jr.
Clifton Wentworth Morey
Edward Laurence Morin
Laura Edison Morse
Robert Harold Muller
Shirley Elizabeth Nestle
Olive Freeman Norwood
Elizabeth Janet Olson
Robert Wesley Packard
Nancy Parks
Joseph Paul
Ellsworth Phelps, Jr.
Laurence Kent Pickard
Stanley Podolak
Richard Lyman Powers
John Jacob Pratt, Jr.
Virginia Pushee
Frances Bullard Rathbone
Eunice Moore Richardson
Charles Rodda, Jr.
Harold Davies Rose
Morris Rosenthal
Albert Henry Ross*
Henry Arthur Salmela
Ernest Schwartz
Eleanor Louise Sheehan
Lee Charles Shipman
Belva Marie Sinclair
Charles Edward Slater
Raymond Elmer Smart, Jr.
Franklin Wallburg Southwick
Inez Evelyn Spofford
Edmund Joseph Stawiecki
Howard Newton Steff
Jack Steinberg
Courtney Junior Stetson
Edward Forrest Stoddard, Jr.
Marion King Stomberg
Robert Warren Swanson
Bernice Eleanor Taylor
John Vincent Townsend
Margaret Elizabeth Truran
Phila Kellogg Vaill
Nicholas John Valvanis
Morrill Thayer Vittum
Eleanor Ward
Francis Albert Warren
Ervin Leonard Welch
Stanley Hopkins Wiggin
Edmund Gillette Wilcox
Marjorie Frances Wilcox
Edward Buck Willard
Elliot Tilden Wilson
Merton Frederick Wilson
Jay Henry Winn
Leonard Charles Wirtanen
John Joseph Witek
Henry Wojtasiewicz
Frank John Yourga
Walter Andrew Zajchowski

* As of the Class of 1938

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Lucy Ann Zaskey Stanley Frank Zelazo

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Summa Cum Laude

Mabelle Booth

Magna Cum Laude

Constance Claire Fortin Priscilla Taylor Page

Cum Laude

Anne Fern Kaplinsky Bernice Sedoff

Rite

John Murray Balcom
James George Bennas
Bertha Barbara Boron
Pauline Amelia Brisset
Arthur David Broadfoot
Ivan Roper Cousins
Marjorie Eva Damon
Beatrice Louise Davenport
Doris Hopkins Dyer
Elizabeth Dockham Eaton
Eva Margaret Eldridge
Paul Richard Fanning
Wilma Ruth Foerster
John Ferol Glick
Marion Louise Glynn
Charles William Griffin
George Joseph Haylon
David Hammond Johnson
Mary Margaret Keefe
Katherine Eleanor Kerivan
Edmund Mac Keyes
Leopold Joseph Leclair
Thomas Graves Lyman
Julia Mary Lynch
Marian Isabel Maschin
Mary Theresa Meehan
Frances Somerville Merrill
Clara Evelyn Mickelson
Alvan John Myerson
Dorothy Elizabeth Nichols
Grace Patricia O'Donnell
Ray Elmer Parmenter
Frederick Purnell
Irvin Douglas Reade, Jr.
Francis James Riel
Sidney Rosen
Francis Eliot Smith
Bethany Parker Snow
Robert Edgerton Ullman
Elizabeth Rose Warner
Mary Lees West
Gerhard Max Wilke

CANDIDATES FOR DEGREE OF
BACHELOR OF VOCATIONAL AGRICULTURE

Frank William Kingsbury Everett Roberts
Osgood Louis Villaume

CANDIDATES FOR DEGREE OF
BACHELOR OF LANDSCAPE ARCHITECTURE

Kenneth Raymond Higgins John Lavrakas
Robert William Thorndike

THE MASSACHUSETTS STATE COLLEGE

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It was

VOTED: To authorize the President of the College to confer the appropriate degrees, Bachelor of Science, Bachelor of Arts, Bachelor of Vocational Agriculture and Bachelor of Landscape Architecture upon the candidates listed above.

Recommendation was received from the Faculty of the Graduate School that the degree Master of Science be conferred upon the following 56 candidates.

Dean Asquith
William Harold Bender
Kenneth Ellis Benson
Jennie Pollard Blaisdell
Carl John Bokina
William Henry Booth
Alfred Augustin Bracy
Lawrence Dewey Brady
Kenneth Lloyd Bullis
Francis Joseph Claffey
William John Clancy
Walter Sterry Colvin
Ulmont Cleal Cowing
Mary Monica Crowley
Robert Earle Evans
Stanley Milton Freedman
Arthur Lester Frellick
Ralph Stanley Frellick
Anna Patricia Garvey
Norman Glaskin
Cleo Roger Goderre
Ralph Hawthorne Granger
Herbert Grayson
Saul George Gruner
Robert Holcombe Guiberson
Elmer Winston Hallowell
Harold Crean Hemond
Ernest Richards Higgins
Robert Packard Hunter
Frank Farley Hutchings
Francis Xavier Keating
James Donovan Lee
Leo David Lipman
Archie Hugh Madden
Andrew Adams McCornack
Ambrose Thomas McGuckian
Charles Henry Moran
George Edward O'Brien
Alfred Herbert Planting
Edward Perry Ponte
Maxwell Pyenson
Julien Richard
Katherine Helena Richard
George Robert Richason, Jr.
Alphonse Savoie
Frederick John Sievers, Jr.
Howard Reynolds Simons
Ralph Albert Stout
William Nicholas Sullivan, Jr.
Winthrop Snowdon Thomas
Max Elvin Turner
Robert Woytisek Vincent
Edward James Whalen
Myron Albert Widland
Sidney Williams
Gordon Woodward

It was

VOTED: To authorize the President of the College to confer the degree Master of Science upon the 56 candidates listed above.

THE MASSACHUSETTS STATE COLLEGE

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Upon the recommendation of the Faculty of the Graduate School, it was

VOTED: To authorize the President of the College to confer the degree Doctor of Philosophy upon the following candidates.

Carl Frederick Dunker
Arthur Sidney Levine
Mary Ellen Lyons
William Samuel Mueller
Frederik Johannes Spruijt

President Baker presented to the Trustees the recommendation of Professor Van Meter, Head of the Division of Horticulture, that Raymond H. Otto; alumnus of this College in the class of 1926, Master of Landscape Architecture in 1929 from Harvard University; be promoted to be Head of the Department of Landscape Architecture to succeed Professor Waugh. The President recommended Professor Otto's appointment to this position at a salary rate of $3,780 per year, effective September 1, 1939 and in accordance with the usual terms of employment for the professional staff. In accordance with the President's recommendation, it was

Otto elected Head of Department

VOTED: To elect Raymond H. Otto as Head of the Department of Landscape Architecture effective September 1, 1939 at a salary rate of $3,780.

Application was received from Professor J. K. Shaw for a leave of absence for professional improvement for a period of three months January 1 to March 31, 1940. This application was approved by Professor Van Meter, Head of the Division of Horticulture, and Director Sievers for the Experiment Station. Upon the recommendation of the President, it was

THE MASSACHUSETTS STATE COLLEGE

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Shaw, J. K. Leave of Absence

VOTED: To grant a leave of absence with pay for a period of three months, January 1 to March 31, 1940, to Dr. J. K. Shaw, Research Professor of Pomology

President Baker again brought to the attention of the Board the matter of the disposition of the balance of approximately $8500 in the Dining Hall Trust Fund. He reported his conference with the Attorney General which had taken place in accordance with the action of the Board at its previous meeting. The Attorney General has asked for a formal request for an opinion from the Board of Trustees. Therefore, it was

Dining Hall Fund Balance

VOTED: That the Attorney General of the Commonwealth be requested to give to this Board of Trustees an official opinion as to whether or not the Board legally may utilize the balance in the former Dining Hall Trust Fund for the benefit of students in the College and the President of the College be authorized to furnish the Attorney General with complete information concerning the origin and status of this fund.

The President presented an itemized report of disbursements from unearmarked trust funds for the period January 17, 1939 to June 12, 1939 as authorized by the Board of Trustees at its last annual meeting. Upon his request, it was

Trust Fund Expenditures

VOTED: That the President be authorized to expend at his discretion a sum not to exceed $500 from the income of the Burnham, Wheeler, and Sessions Trust Funds between this date and the date of the annual meeting in January 1940.

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Upon the recommendation of the Treasurer, it was

Investment Portfolio

VOTED: That the following changes of investments authorized by the Finance Committee and made in the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937 be approved, ratified and confirmed:

Call

1M Gatineau Power Co. 5s June 1956	$1,039.82
2500 Community Public Service 5s 1960	2,499.22

Purchase

1M Penn. Co. 4s Aug. 1963	1,031.64
2M Peoples Gas Light & Coke 4s 1961, callable at 104, at about 99 3/4	
and	
500 Minnesota Power & Light 4½s 1978, callable at 101½, at about 102	

President Baker explained to the Trustees that this College is a contingent remainderman under the terms of the will of George M. Greene and that the executor for the estate has requested that the College execute an admission of service in the matter of the judicial settlement of the account of the Lawyers Trust Company as trustee under the fifth and sixth paragraphs of the will. Following discussion, it was

Greene Will

VOTED: To authorize the President to execute an admission of service in this connection.

Student Costs

The President explained to the Trustees figures on per student costs which were recently prepared at the request of the Legislative Committee on Ways and Means. Because of the variety of educational

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functions performed by the College and the difficulty in allocating exact proportionate costs, no figure can be indicated as a precise per student cost. However, the result of this study showed a net cost to the State for each student for the year 1938 of $247.74.

Audit

Representatives of the State Auditors' Office have recently completed the audit of college accounts following an inspection of College records which lasted six weeks. The President reported that their principal criticism this year is with reference to the inadequacy of our records of production in the Farm, Orchard, Poultry Plant, etc.

Budget

With further reference to the budget of the College for this biennium as discussed at the May meeting of the Board, the President explained the action of the administrative officers of the College in limiting the application of the step system of salary increases this year in order to meet the reduction in funds available for carrying on the program of the College. It is planned to grant step salary increases only to the labor and clerical staffs and to members of the professional staff below the grade of Assistant Professor.

Dormitory Project

Report upon the hearing before the Legislative Committee on Ways and Means concerning the project for self-liquidating dormitories was presented by the President. Students and Alumni are greatly interested in this project and are active in its support. No indication has been given to College officials as to the

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probable outcome of the petitions of the Trustees and Alumni for providing for these dormitories.

Mr. Monahan told of the development at the University of Maine where cottages have been built by the University for student occupation which provide student housing at very low cost.

Lotta Fund

Mr. Whitmore reported concerning a conference to which a special committee of the Associate Alumni had invited him and Trustee Griggs. The subject of this conference was the Lotta Agricultural Fund and the petition of the Trustees of the Lotta Crabtree Estate to the court for an interpretation of the terms of the will, particularly as to whether the benefits of the fund may be extended to graduates of the Stockbridge School in the form of loans and to undergraduates of the College in the form of scholarships. Mr. Whitmore suggested that a committee of the Board of Trustees and College administrative officers confer with the Alumni Committee concerning the matter of the use of the Lotta Agricultural Fund. Following discussion and upon the recommendation of the President, the Chairman was asked to designate the Finance Committee of the Board of Trustees as its representative in the proposed conference with the Alumni. Accordingly, the Chairman requested the Finance Committee of the Board to arrange for a

THE MASSACHUSETTS STATE COLLEGE

RUSTEE

conference as suggested and to represent the Board in negotiations with the Associate Alumni concerning the Lotta Agricultural Fund.

The meeting adjourned at 12:45 P.M.

Nathaniel I Bowditch Vice-President

Robert D Hawley Secretary

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

September 27, 1939, 12:30 P.M., Boston City Club

Chairman, Vice-President Bowditch

PRESENT: Trustees Bowditch, Malcolm, Cassidy, Ely, Bartlett, Chandler, Casey, Monahan, Griggs, Hubbard, Downey, Whitmore, Mrs. McNamara, Mrs. Canavan, President Baker, Treasurer Kenney

The meeting was called to order by the Chairman at 12:50 P.M.

Call

The Secretary read the call for the meeting.

August 29, 1939

Board of Trustees
Massachusetts State College

In accordance with the provisions of the By-Laws, written request having been received from three Trustees, a special meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the Boston City Club at 12:30 on Wednesday, September 27.

The purpose of this meeting will be to consider and take such action as may appear wise concerning the petition to the Court with reference to the interpretation of the terms of the will of the late Lotta Crabtree and for consideration and action upon such other matters of business as the President of the College may present.

Luncheon will be served at 12:30 and the business session will follow immediately.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

Following is the supplement to the call.

R. D. H.
AUG 22 39

The Secretary
Board of Trustees
Massachusetts State College
Amherst, Massachusetts

Dear Sir:

You are hereby requested to call a special meeting of the Board of Trustees of the Massachusetts State College to convene in Boston on Wednesday, September 27 at a convenient hour for the purpose of considering and taking such action as may appear wise concerning the petition to the Court with reference to the interpretation of the terms of the will of the late Lotta Crabtree and for consideration and action upon such other matters of business as the President of the College may present.

Very truly yours,

Frederick D. Higgins

Trustee

Charlemont, Mass
August 21, 1939

R. D. H.
AUG 24 1939

The Secretary
Board of Trustees
Massachusetts State College
Amherst, Massachusetts

Dear Sir:

You are hereby requested to call a special meeting of the Board of Trustees of the Massachusetts State College to convene in Boston on Wednesday, September 27 at a convenient hour for the purpose of considering and taking such action as may appear wise concerning the petition to the Court with reference to the interpretation of the terms of the will of the late Lotta Crabtree and for consideration and action upon such other matters of business as the President of the College may present.

Very truly yours,

David J Mahar

Trustee

R. D. H.
AUG 22 '39

The Secretary
Board of Trustees
Massachusetts State College
Amherst, Massachusetts

Dear Sir:

You are hereby requested to call a special meeting of the Board of Trustees of the Massachusetts State College to convene in Boston on Wednesday, September 27 at a convenient hour for the purpose of considering and taking such action as may appear wise concerning the petition to the Court with reference to the interpretation of the terms of the will of the late Lotta Crabtree and for consideration and action upon such other matters of business as the President of the College may present.

Very truly yours,

Philip F. Whitmore

Trustee

150-2-38. NO. 3214-A

THE MASSACHUSETTS STATE COLLEGE

September 9, 1939

Board of Trustees
Massachusetts State College

Supplementary to the call of August 29 for a special meeting of the Board of Trustees to be held in Boston on September 27, the following matters are listed as a suggested order of business in accordance with the purpose of the meeting as specified in the call:

Luncheon at 12:30 at Boston City Club

1. Call to Order by Chairman of the Board and reading of the Call for the Meeting.

2. Minutes of previous meeting.

3. Brief financial report by the Treasurer of the College.

4. Report by the President as to registration of students for the year 1939-40.

5. Petition from Trustees as to certain changes in interpretation of will of Lotta Crabtree as to moneys to be made available for use by undergraduates and graduates of the College.

6. Action of the Board of Trustees under the law providing for erection of self-liquidating dormitories at the College.

7. Personnel matters - leaves of absence for professional improvement, etc.

8. Official representation from the Board at the 1939 meeting of the Association of Governing Boards of State Colleges and Universities.

9. Limitation of numbers of students in Graduate School in the Stockbridge School of Agriculture.

10. Brief report on completion of activities under funds allocated for hurricane damage repair.

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11. Unfinished and new business.

12. Adjournment.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

Minutes

The minutes of the preceding meeting were approved without reading.

Student Registration

President Baker reported the registration of students for the current year. The total enrollment in the undergraduate College is 1205 which compares with an enrollment of 1148 last year. It is expected that enrollment in the Stockbridge School and Graduate School will bring the total of full time student enrollment for the year to approximately 1700 as compared with 1614 last year. This is the largest enrollment in the history of the College.

Student Aid Program

The President presented a report upon the program of Student Aid for the current year indicating changes in the administration of NYA employment. Our College will receive from the National Youth Administration a quota of $20,905 for the academic year. This amount is based upon a figure equal to ten per cent of our enrollment of October, 1938, multiplied by $15.00 for average individual earnings for one month. Our total allotment for 1936-37 was $15,255 based upon eight per cent of enrollment and for 1938-39 our allotment was $17,685 based upon 9.3% of our enrollment. It will be noted that our allotment for the

TRUSTEE

current year is the greatest up to date.

The National Youth Administration has modified its regulations requiring a minimum earning of $10.00 per month. In the past there was no such regulation. In the administration of this fund, we formerly deemed it desirable to lower earnings per student so that more students might be given aid. For the current academic year, we will not be able to give aid to as many students as in the past, though, of course, the average aid per student will be increased.

Up to the present time, 405 men and 175 women, a total of 580, have applied for aid. We have assigned 248 men and 82 women, a total of 328, to our employment program. These figures include not only the NYA Program, but assignments under our Special State Appropriation of $5,000 for Student Aid and our regular departmental funds.

It is apparent from these figures that we have on our waiting list 252 students who are in need of aid. In view of the fact that our Special State Appropriation has not been increased with our enrollment growth, we are not able to solve our student aid problem as effectively as we did a few years ago.

Hurricane Repairs

The President also presented a financial report and a statement of improvements accomplished under the special hurricane and storm damage appropriation of $55,000.

THE MASSACHUSETTS STATE COLLEGE

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Financial Report

The Treasurer presented a brief financial report. Appropriation of State Funds for Maintenance for the current year are $5,020 less than last year. Personnel costs are substantially larger this year due to the step salary increases of a year ago so that the College is facing a very difficult financial situation in closing its current fiscal year. The President assured the Trustees, however, that whatever economies may be required will be made in order that our accounts will be balanced without a deficit.

Degrees Granted

The President presented to the Board the recommendation of the Dean and the Faculty Committee on Scholarship that certain students who have completed all required work for graduation since Commencement last June and who are eager to secure their diplomas to make possible continuation of their educational programs be granted diplomas and the Bachelor of Science degree. Upon the recommendation of the President, it was

VOTED: To grant the Bachelor of Science degree and authorize the President to present diplomas to the following students.

Stanley Joseph Krowka
Willard Ginn Patton
Mary Rogosa
Walter Thompson Wakefield
James Harvey Savage
George Anthony Pereira

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Staff Changes

The President reported the following changes in staff in accordance with the authority of the Board under the By-Laws and by their previous action.

Resignations

Ralph A. Arnold, Laboratory Assistant in Forestry--August 31, 1939.

James D. Curtis, Instructor in Forestry--August 31, 1939.

Joseph F. Hauck, Instructor in Agricultural Economics--September 30, 1939.

Benjamin Isgur, Instructor in Agronomy--August 31, 1939.

Oreana A. Merriam, Research Assistant, Home Economics--August 31, 1939.

Nathan Rakieten, Instructor in Physiology--August 31, 1939.

Herbert E. Warfel, Assistant Professor of Zoology--September 30, 1939.

J. Paul Williams, Director of Religious Education--August 31, 1939.

Retirement

Alyn S. Ball, Laboratory Assistant in Botany--September 19, 1939.

Promotions

John N. Everson from Instructor to Assistant Professor of Agronomy, September 1, 1939. Salary not reclassified rate $1,980.- in accordance with action of Trustees September 28, 1938, authorizing reclassification of position.

Albert W. Purvis from Instructor to Assistant Professor of Education, September 1, 1939. Salary not reclassified - rate $1,980 - in accordance with action of Trustees September 28, 1938, authorizing reclassification of position.

James Robertson, Jr., from Instructor to Assistant Professor of Landscape Architecture, September 1, 1939, $2,220, to succeed Professor Otto.

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Appointments

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John H. Blair, Instructor in Physiology and Hygiene, September 1, 1939, $1,620 to succeed Nathan Rakieten.

Eugene R. Martini, Instructor in Landscape Architecture, September 1, 1939, $1,620 to succeed James Robertson, Jr.

Fulton A. Moorehead, Laboratory Assistant in Forestry, September 1, 1939, $1,140, to succeed Ralph A. Arnold.

Arnold D. Rhodes, Instructor in Forestry, September 1, 1939, $1,620, to succeed James D. Curtis.

David A. Sharp, Jr., Director of Religious Education, September 24, 1939, $2,000 to succeed J. Paul Williams, salary to be paid from private trust funds.

Mrs. Anne W. Wertz, Research Assistant, Home Economics, September 1, 1939, $1,620, to succeed Oreana A. Merriam.

William H. White, Laboratory Assistant, Botany, September 21, 1939, $1,140 to succeed Alyn S. Ball.

John M. Zak, Instructor in Agronomy, September 1, 1939, $1,620, to succeed Benjamin Isgur.

Dr. Cance Leave

The request of Professor A. E. Cance, Head of the Department of Economics that he be granted leave of absence with pay for professional improvement during the second semester of the current college year was presented to the Board by the President who recommended approval. The President explained that Dr. Cance has given thirty years of service as a member of the faculty of this College and has enjoyed only one leave with pay, which was for six months in 1930-31. It was

VOTED: To authorize leave of absence with pay for professional improvement for Professor A. E. Cance for the second semester of the 1939-40 college year.

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President Baker called attention to the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions to be held at Austin, Texas, October 25 to 28. Trustee Griggs has been the representative of this College at meetings of this Association in past years - serving one time as Vice-President of this Association, and he recommended that Mr. Griggs be appointed official delegate of the Board of Trustees to this meeting. It was

Trustee Griggs Delegate

VOTED: To appoint Trustee Griggs as official delegate of the Board of Trustees to the meeting of the Association of Governing Boards of State Universities and Allied Institutions.

Following discussion as to the appropriation of funds for Mr. Griggs' travel, upon motion by Dr. Hubbard, it was

VOTED: That Mr. Griggs' travel expense to the meeting of the Association of Governing Boards of State Universities and Allied Institutions be paid in full from the income of unearmarked trust funds.

The Board of Directors of the Alumni Corporation created for the erection of dormitories at the College by Chapter 388 of the Acts of 1939 requested of the Trustees that they submit formal request for an opinion to the Attorney General as to the power of the College Trustees to enter into lease agreements with the Building Corporation as provided in said Act.

Mr. Bartlett, who has been consulted in this matter by the Alumni Directors, explained the present status of the project. It was

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Attorney General's Opinion re Dormitory Project.

VOTED: To authorize the Secretary to draft an appropriate request for an opinion by the Attorney General as to the powers of the Board of Trustees under the provisions of Chapter 388 of the Acts of 1939 to enter into lease agreements with the Massachusetts State College Building Association.

President Baker called the attention of the Trustees to the probability that this meeting would be the last which Mr. Kenney would attend as Treasurer of the College and the Board of Trustees in view of his retirement from active duty in December. He spoke of the Treasurer's long and valuable service and upon his recommendation the following resolution was unanimously adopted by rising vote.

Treasurer Kenney's Retirement

FRED C. KENNEY

Whereas Fred Chester Kenney has served for thirty-two years as Treasurer of this College and Board of Trustees rendering distinguished service in the financial and business management of the institution during this long period when a small agricultural college of 228 students and a faculty of 33 has grown to a great state educational institution and

Whereas his sound judgment and careful direction in matters of business and fiscal policy have made outstanding contributions to the progress of the College, be it

Resolved that, on the eve of his retirement from active service this Board of Trustees extends to him grateful appreciation for his long and valued service and best wishes for the years which lie ahead. Further, the Board directs that this expression of appreciation be spread upon its records.

THE MASSACHUSETTS STATE COLLEGE

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Lotta Agricultural Fund Petition

Consideration was given to the matter of the petition of the Trustees of the Lotta Crabtree Estate to the Probate Court for an interpretation of the terms of the Crabtree Will as it applies to the Lotta Agricultural Fund of which State College graduates and students are beneficiaries. Upon the request of the Trustees of the Crabtree Estate, this Board of Trustees, as respondent, had filed answer to their petition supporting their argument for an interpretation of the will which would permit loans to graduates of the Stockbridge School of Agriculture. The Board of Directors of the Associate Alumni of the College have objected to the answer of the Trustees and requested a hearing. It was pointed out that the Trustees had filed their answer with some misunderstanding as to the amount of money available and the demand for it by graduates of the College.

At this point, the Trustees invited representatives of the Associate Alumni and the Stockbridge School Alumni Association to appear for hearing. Mr. Davis and Mr. Crowley appeared for the Associate Alumni of the College and Mr. Hawes and three others appeared for the Stockbridge School Alumni Association. Mr. Davis made an introductory statement and Mr. Crowley presented a brief setting forth the arguments of the Associate Alumni and requesting the Trustees to withdraw their answer to the petition and substitute an

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objection to the petition of the Crabtree Trustees.

Mr. Hawes, President of the Alumni Association of the Stockbridge School, represented their interest describing the training provided through the Stockbridge School and the activities of its graduates. He urged that the Trustees do not change their answer to the petition. Following discussion with questions and answers between the three groups represented, the Alumni were excused.

In the discussion which followed, the need for immediate action was emphasized and upon motion by Trustees Ely, seconded by Mrs. McNamara, it was

> VOTED: To allow the answer of the Board of Trustees to the petition of the Trustees of the Crabtree Estate, as previously filed, to stand.

The following Trustees requested that they be recorded in opposition to the above vote: Trustees Griggs, Whitmore, Downey.

Restrictions Removed on Land Tract

Petition was received from four members of the faculty who have interest in a tract of land recently acquired by them on Mount Pleasant and formerly belonging to the College that certain restrictions be removed which were included in the deed given by the Trustees of the College when this land was conveyed to Charles M. Clark in 1915. President Baker had referred this petition to the Faculty Campus Planning Council and this Council recommended that the restrictions be removed. Restrictions in question are described as

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March 15, 1939

To the Board of Trustees:

Notice has been received that the Joint Committee of the Legislature on Ways and Means will hold a hearing upon the budget for the College for the years 1939 and 1940 at 10:30 A.M. on Tuesday, March 21, at the State House. President Baker wishes that members of the Board, who can do so, would appear with him at this hearing.

In preparation for the presentation of our budget to the Legislature, President Baker conferred with some of the Trustees at a joint meeting of the Trustee Committees on Finance and Legislation held in Boston on March 8. The minutes of that meeting are enclosed herewith and I am also enclosing a copy of the report to which they refer.

If further information concerning the budget is desired by any of the Trustees, I shall be glad to supply it so far as I am able.

Yours respectfully,

Robert D. Hawley
Secretary

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follows: "#4 Each and every lot upon which a residence may be erected shall abut or afront upon a way or street in or adjacent to the granted premises. If one or more ways or streets shall be laid out through said premises running in a generally northerly or southerly direction then the way or street first laid out shall be at least 30 feet in width. #6 No buildings of any kind shall be erected or placed on said premises or any lot therein within 15 feet of the westerly line of the proposed way 30 feet wide." In consideration of the present plan for the development of the property, it was felt by the Campus Planning Council that these restrictions are no longer necessary to assure the development of the land most adequately as quality home sites. Therefore, upon motion duly made and seconded, it was

VOTED: To authorize the Treasurer of the College to give for and on behalf of the Trustees a release to the above described restrictions - said release to be approved as to form by the Attorney General.

The meeting adjourned at 3:40 P.M.

Vice-President

Secretary

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

December 13, 1939, 12:30 P.M., City Club, Boston, Mass.

Chairman, Vice-President Bowditch

PRESENT: Trustees Bowditch, Bartlett, Cassidy, Griggs, Whitmore, Hubbard, Dewey, Mrs. McNamara, Mrs. Canavan, President Baker

Following is the call for the meeting:

November 25, 1939

To the Trustees
Massachusetts State College

Call

In accordance with the written request of the members of the Trustee Committee on Finance and pursuant to the provisions of the By-Laws, a special meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the City Club in Boston at 12:30 P.M. on Wednesday, December 13, 1939. The purpose of this meeting will be to consider and act upon the recommendation of the President of the College as to the reorganization of the Business Office and to consider such other matters pertaining to the College as he may present. This will be a luncheon meeting.

Yours respectfully,

/s/ Robert D. Hawley
Secretary

Financial Report

President Baker announced that the College had closed its fiscal year on November 30 with a small balance. The Secretary presented a more detailed financial report indicating that while accounts are not completely summarized for the year, it is apparent that out of a State appropriation for Maintenance of $1,122,360.44, there remained a balance at the close of

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the year of approximately $3,000.00. The cost for Personal Service exceeded the appropriation by the amount of approximately $9,000.00, while the cost of supplies, Equipment and Travel was less than the appropriation by approximately $12,000.00. Probably the most significant aspect of the situation is the marked inadequacy of the appropriation for Personal Service. Even though the normal step rate increases were not granted this year to members of the staff of the grade of Assistant Professor or above, there was still a substantial shortage in this account.

Dr. Hubbard raised a question as to the joint action of the Committees on Finance and Executive in approving the discontinuance of the Summer School in 1940 and asked whether this action would come to the full Board for consideration. President Baker replied that the matter would be referred to the full Board at the annual meeting in January.

Aviation Course

Civil Aeronautics Authority

The Secretary reported upon plans for the course in Civilian Pilot Training authorized by the Executive Committee of the Board and in accordance with agreement with the Federal Civil Aeronautics Authority. This program involves the College in no expense and makes possible a pilot training program for twenty students of the College. It is expected that instruction will begin in January.

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Dining Hall Fund

President Baker reviewed the circumstances in connection with the balance in the old Dining Hall Trust Fund, which is now held by the Treasurer of the College pending a decision of the Attorney General. Trustee Bartlett explained his conference with the Attorney General upon this subject from which the suggestion came that the funds be held by the Treasurer until after the opening of the next session of the Legislature at which time the Legislature be requested to enact a bill providing for the disposition of the money. Upon motion by Mr. Bartlett, it was

VOTED: That any action upon the matter of the balance in the Dining Hall Trust Fund be postponed until the June meeting of the Board.

Dormitory Report

The President also explained the situation with regard to the Alumni Dormitory Project. In accordance with the action of the Trustees, the Attorney General has been requested to express an opinion upon their authority under the terms of the bill. Mr. Bartlett reported concerning his conference with the Attorney General upon this subject and it was explained that further progress must wait until decision is received from the Attorney General.

President Baker referred to the action of the Trustee Committee on Finance in adopting a resolution concerning the services of Professor Henri D. Haskins, who is about to retire, and upon the recommendation of

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that committee, the following resolution was unanimously adopted:

Haskins Resolution

Whereas Henri Darwin Haskins has served for almost fifty years as Chemist in the Fertilizer Control Laboratory in the Agricultural Experiment Station and has been, for the last twelve years, Chief of said laboratory in a capacity of leadership and responsibility which has reflected creditably upon the College and all those whom it has served, and

Whereas his high professional standards in interpreting the objectives of legislation as this pertains to fertilizer control and law enforcement have served to give intelligent direction to the development of similar services now universally adopted in other states, be it

Resolved that, on the eve of his retirement from active service, the Board of Trustees extend to him grateful appreciation for his long and valued service and best wishes for the years which lie ahead. Further, the Board directs that this expression of appreciation be spread upon its records.

Referring again to the retirement of Treasurer Kenney and upon the recommendation of the President, it was

Kenney Treasurer Emeritus

VOTED: In view of his thirty-two years of efficient service as Treasurer of the College and his continued interest in the work of the Institution, to elect Fred C. Kenney, Treasurer Emeritus, upon his retirement from active service on December 20, 1939.

Also upon the recommendation of the President, it was

Haskins Professor Emeritus

VOTED: In view of his service on the professional staff of this College for more than forty-nine years and his continued interest in the work of the College that Professor H. D. Haskins be elected Professor of

Agricultural Chemistry Emeritus upon his retirement from active service on December 27, 1939.

The President recommended that Robert D. Hawley, Secretary of the College, be elected to the position of Treasurer upon the retirement of Treasurer Kenney and, it was unanimously

Hawley Elected Treasurer

VOTED: To elect Robert D. Hawley Treasurer of the College effective December 20, 1939 at his present salary rate of $4,260.

President Baker recommended that James W. Burke, Extension Editor at the College, be elected Secretary of the College to fill the position being vacated by Mr. Hawley. He described Mr. Burke's qualifications and, it was unanimously

Burke Elected Secretary

VOTED: To elect James W. Burke Secretary of the College at a salary rate of $3,000 effective December 20, 1939.

The matter of bonding the new Treasurer was considered and it was expressed as the feeling of several of the Trustees present that the present bond is too small for this office and that it should be increased to an amount of $25,000. Following discussion, it was

Treasurer's Bond

VOTED: To authorize the bonding of Mr. Hawley as Treasurer of the College at $25,000, cost to be met from funds appropriated for the maintenance of the College.

The By-Laws of the Board authorize the President of the College to fix the date for the annual meeting during the third week in January. The President

THE MASSACHUSETTS STATE COLLEGE

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suggested that the annual meeting be held on Wednesday, January 17, preceded by Committee meetings on January 16 and this appeared to meet with the approval of the Trustees present. Annual Meeting Dates

Mr. Griggs presented a brief preliminary report of the meeting of the Association of Governing Boards of State Universities and Allied Institutions. He explained that a complete report in the form of published proceedings would soon be distributed to each Trustee.

The meeting adjourned at 2:45 P.M.

Nathaniel I Bordich Vice-President

Robert D Brawley Secretary

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THE MASSACHUSETTS STATE COLLEGE

MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 17, 1940, 10:00 A.M., State House

Chairman, Trustee Bowditch

PRESENT: Trustees Bowditch, Hubbard, Whitmore, Monahan, Brown, Griggs, Malcolm, Cassidy, Downey, President Baker, also, Mr. Hawley, Mr. Burke

The following is the call for the meeting.

December 26, 1939

To the Trustees
Massachusetts State College

Call

Pursuant to the provisions of the By-Laws and in accordance with action of the Board at its special meeting on December 13, 1939, the annual meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the State House in Boston at 9:30 A.M. on Wednesday, January 17, 1940.

In accordance with the usual custom this meeting will be preceded by meetings of committees on Tuesday, January 16. These committee meetings will be held at the Boston City Club in accordance with the attached schedule.

Yours respectfully,

/s/ Robert D. Hawley
Secretary of the Board

It was

Minutes

VOTED: To dispense with the reading of the minutes of the previous Annual Meeting.

Nominating Committee

The Chairman announced the appointment of the following Nominating Committee - Trustees Whitmore, Griggs (vice Mrs. McNamara if she should not attend) and Malcolm.

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Harry Dunlap Brown, recently appointed to the Board of Trustees by His Excellency Leverett Saltonstall, was introduced to the Board. Trustee John W. Haigis, also recently appointed, was not present.

The recommendations to the Board from the various standing committees were presented by the Secretary.

RECOMMENDATIONS OF COMMITTEE ON FACULTY AND PROGRAM OF STUDY

Upon the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To advance Frank C. Moore, now Associate Professor of Mathematics, to the rank of full Professor and Head of the Department of Mathematics effective February 1, 1940.

Moore, F. C. Promotion

Also upon the recommendation of this Committee, it was

VOTED: To promote Merrill J. Mack, now Assistant Professor of Dairy Industry, to the rank of full Professor without corresponding increase in salary at present.

Mack, M. J. Promotion

Also upon the recommendation of this Committee, it was

VOTED: To grant leave of absence without pay to M. Eugene Ensminger, Assistant Professor of Animal Husbandry, for the period September 1, 1940 to June 30, 1941.

Ensminger, M. Eugene Leave of Absence

Also upon the recommendation of this Committee, it was

VOTED: To grant leave of absence without pay to Dr. John A. Clague, Assistant Professor of Horticultural Manufactures for the period February 1, 1940 to January 31, 1941.

Clague, John A. Leave of Absence

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Also upon the recommendation of this Committee, it was

VOTED: To confirm the following staff appointments:

New Appointments

Leo V. Crowley, Chemist, Control Service, January 1, 1940, $1,680.

Clinton V. MacCoy, Assistant Professor of Zoology, October 1, 1939, $2,220. Vice Professor Warfel, resigned.

Alfred H. Planting, Instructor in Agricultural Economics, October 20, 1939, $1,620. Vice Mr. Hauck, resigned.

Also upon the recommendation of this Committee, it was

Bacteriology Separate Department Bradley, Head

VOTED: To raise the section of Bacteriology in the Department of Physiology and Bacteriology to the grade of a Department and to advance Dr. Leon A. Bradley to Head of the Department.

Also upon the recommendation of this Committee, it was

Rohr, C. J. Name of Department

VOTED: To give a name to a section in Public Administration in the Department of Economics and to authorize the President to designate the exact name of this section in consultation with interested faculty members.

Also upon the recommendation of this Committee, it was

New Courses - Graduate

VOTED: To authorize the Graduate School to offer majors in the following subject-matter fields: History, Zoology, Physical Education for Men.

Also upon the recommendation of this Committee, it was

THE MASSACHUSETTS STATE COLLEGE

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VOTED: To add the following undergraduate courses to the curriculum of the divisions involved:

1. Business Practices and Cost Accounting, Department of Economics
2. Planting Design, Department of Landscape Architecture

New Courses Undergraduate

Also upon the recommendation of this Committte, it was

VOTED: To authorize the College to undertake a program of teacher training as recommended by the Faculty Course of Study Committee and the Dean.

Teacher Training

The matter of Summer School was brought before the Board by

1. A recommendation from the Committee on Faculty and Program of Study referring the matter of Summer School to the Full Board.
2. A recommendation from the Finance Committee that Summer School be discontinued for 1940.

Summer School 1940 Discontinued

Mr. Walter F. Downey, Commissioner of Education and Trustee of the College, conferred with the Board briefly at this point in connection with consideration of the problem of Summer School. He stated that in his opinion discontinuance of Summer School at Massachusetts State College for 1940 would not create any serious problem for secondary school teachers and that at the request of the College the Division of University Extension of the Department of Education would provide Summer School courses using the physical facilities of the College and using regular college staff members in so far as possible. He said that courses could be offered in almost any subject-matter field, the only requirement being a minimum of fifteen students per class. After discussion, it was

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VOTED: To discontinue Summer School at Massachusetts State College for the year 1940 and to authorize the President to place the facilities of the College at the disposal of the Department of Education, Division of University Extension, for such summer courses as may be mutually agreed upon by the President and the Department.

RECOMMENDATIONS OF COMMITTEE ON BUILDINGS AND GROUNDS

Upon the recommendation of the Committee on Buildings and Grounds, it was

WPA Projects

VOTED: To authorize President Baker to proceed with negotiations toward obtaining WPA Assistance in carrying out certain work at the College as painting, roofing, construction of a service road, and other work.

Also upon the recommendation of this Committee, it was

Men's Dormitory

VOTED: To approve the site immediately north of Thatcher Hall as the location for the proposed Men's Dormitory.

Women's Dormitory

VOTED: To approve the site on the west crest of the Clark Estate as the location for the proposed Women's Dormitory.

Also upon the recommendation of this Committee, it was

State Highway Re-routed

VOTED: In the interests of student safety to make a formal petition to the proper authorities urging that the highway approaching Amherst from the north be so routed as to avoid the Campus.

Also upon the recommendation of this Committee, it was

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VOTED: To lease in the name of and for the Commonwealth, not more than one-half acre for each site recommended by the prior vote to the Massachusetts State College Building Association for $1.00 per year annual rental for the purposes set forth in Chapter 388 of the Acts of 1939; and to authorize the Treasurer to cause draft of such lease to be prepared and submitted to the Attorney General and to the Counsel for said Building Association for the respective approval.

Massachusetts State College Building Association

Also upon the recommendation of this Committee, it was

VOTED: To accept the plans for the Men's Dormitory as shown by Mr. Ross and as recommended by the President.

Plans for Dormitories

Also upon the recommendation of this Committee, it was

VOTED: To authorize the Committee on Buildings and Grounds to act for the Trustees in the matter of approval of plans for the Women's Dormitory when said plans are available.

RECOMMENDATIONS OF FINANCE COMMITTEE

Upon the recommendation of the Finance Committee, it was

VOTED: To accept the report of the Treasurer for the year 1938-39.

Also upon the recommendation of this Committee, it was

VOTED: To carry out plans for building dormitories at the College under Chapter 388 of the Acts of 1939 and to authorize the Finance Committee to prepare in cooperation with the Massachusetts State College Building Association a satisfactory lease for the rental of said buildings, such lease to be approved by the Board of Trustees.

Dormitories

THE MASSACHUSETTS STATE COLLEGE

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Also upon the recommendation of this Committee, it was

Dormitories

VOTED: To authorize the President to call a special meeting of the Board on January 24 at 2:00 P.M. for the purpose of reviewing this lease and taking such action as may be deemed desirable in connection with the dormitory building program at Massachusetts State College; and to authorize the President to call a special meeting of the Finance Committee on January 24 at 12 noon for the purpose of reviewing this lease and taking such action as may be deemed desirable.

Also upon the recommendation of this Committee, it was

Endowment Fund Expenditures

VOTED: To approve expenditures made by the President from Endowment Fund income during the past six months as reported and authorize the President to expend $500 in the coming six months from the unearmarked income of Endowment Funds.

Also upon the recommendation of this Committee, it was

Class of 1882 Gift

VOTED: To authorize the President to accept a gift of $1,000 from the Class of 1882 and to prepare and forward an appropriate resolution of appreciation to the officers of the class.

Bond for Treasurer

At the request of the Finance Committee, the Board discussed the matter of increasing the bond of the Treasurer of the College beyond the $10,000 now provided by the State. It was

VOTED: To authorize the President to submit to the Attorney General a formal request for opinion as to whether or not the present bond covers the responsibilities of the Treasurer in the handling of Trust Funds.

Chart No. 1

MASSACHUSETTS STATE COLLEGE

SUGGESTED BUSINESS ORGANIZATION

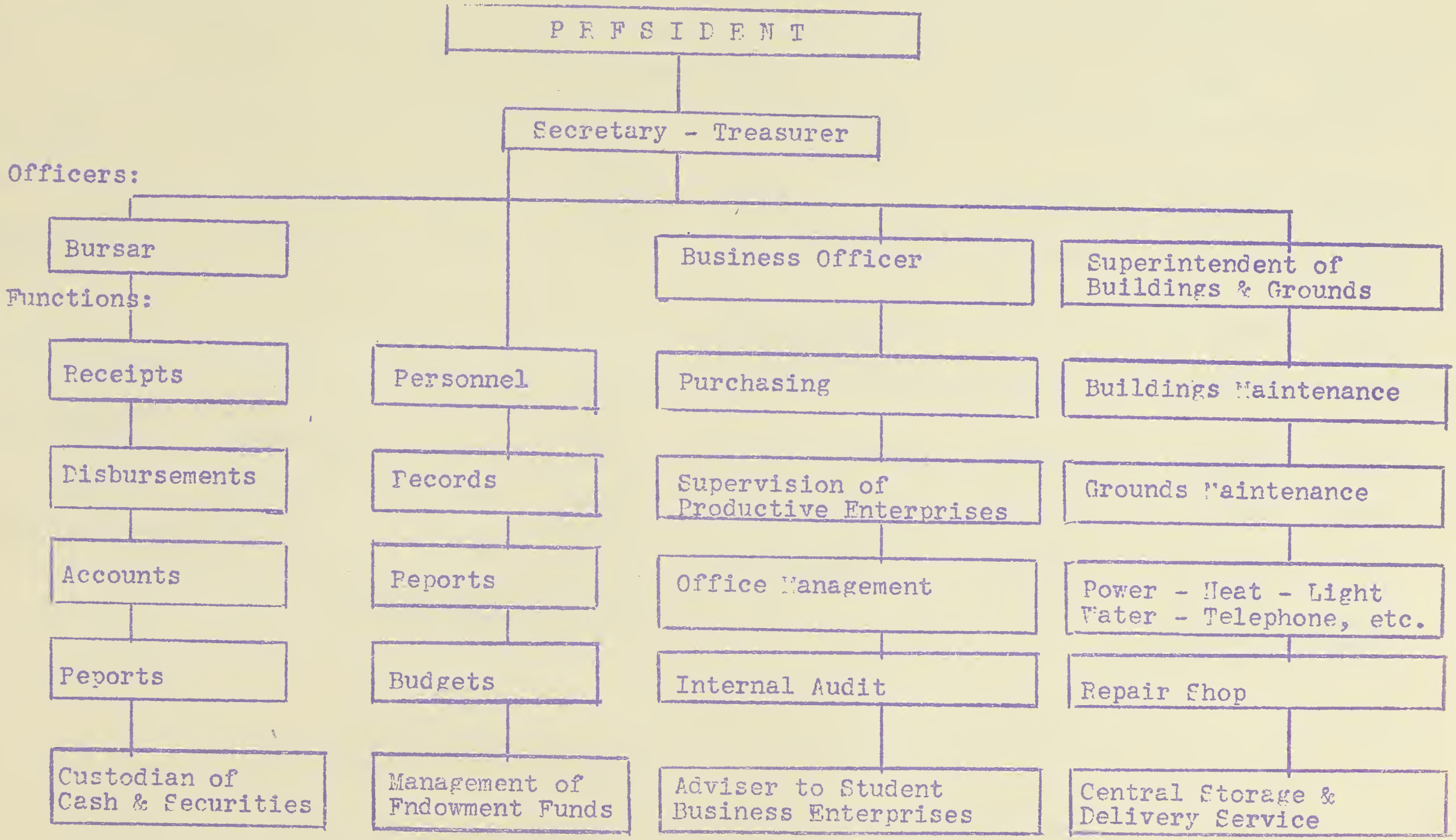

Chart No. 2

Massachusetts State College

Suggested Business Organization

Present Organization				Proposed Organization			
Title	Name	Rate	Maximum	Title	Name	Rate	Maximum
Treasurer	Kenney	$4,500	$4,500				
Head Bookkeeper	Broadfoot	2,940	2,940	Bursar	Broadfoot	$3,120	$3,600
Head Adminis. Clerk	Frickson	3,060	3,060	Business Officer	Frickson	3,120	3,600
Supt.Buildings & Grounds	New			Supt.Buildings & Grounds	New	3,120	3,600
Supt.Buildings	Jewett	2,520 H	2,280 H	Buildings Foreman	Jewett	2,520 H	2,280 H
Asst.Professor & Supt.Grounds	Armstrong	3,300	3,300	Grounds Foreman	Armstrong	2,520	2,520
Chief Engineer	Waldron	2,640	3,000	Chief Engineer	Waldron	2,640	3,000
College Secretary	Hawley	4,260	4,500	Secretary-Treasurer	Hawley	4,500	4,800
		$23,220	23,580			$21,540	23,400

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Also upon the recommendation of this Committee, it was

Mary Robinson Fund

VOTED: To authorize the transfer of the sum of $450 from the income account of the Mary Robinson Fund to the principal account in accordance with the terms of the bequest which require that income be added to principal until the fund reaches $3,000.

Also upon the recommendation of this Committee, it was

Alcohol

VOTED: To authorize Robert D. Hawley, Treasurer of the College, to sign all such documents as are required by the Alcohol Tax Utilities Bureau of Internal Revenue, for the College in connection with its use of alcohol for laboratory and scientific purposes.

Also upon the recommendation of this Committee, it was

Miss McIntire's Option on Land

VOTED: To grant to Miss Ruth McIntire, at a cost of $1.00 an option to purchase for the sum of $150 the triangular tract of approximately 8/100 acres on Mount Pleasant as surveyed by Professor G. A. Marston. This option is nontransferable, is to extend for a period of three years, and may be taken up by Miss McIntire at such time as she is ready to build a personal dwelling on property abutting this section. If this land is transferred to Miss McIntire, the deed is to be subject to the approval of the Attorney General.

Also upon the recommendation of this Committee, it was

Bonds

VOTED: To approve, ratify and confirm the following changes of investments, made in the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937:

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Sale, transfer, purchase of securities

Calls

1M Gatineau Power Co. 5s June 1956	$1039.82
2½M Community Public Service 5s 1960	2499.22
3M Penna. Power & Light 4½s April 1981	3134.46

Purchases

1M Pennsylvania Co. 4s August 1963	1031.64
2M Peoples Gas Light & Coke 4s June 1961	1995.42
3M Pennsylvania R.R. 4½s June 1965	3000.54

Also upon the recommendation of this Committee, it was

VOTED: To approve, ratify and confirm the withdrawal of the following sums from the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937:

May 31, 1939	$ 8.18
June 27, 1939	503.80
November 16, 1939	133.92

Also upon the recommendation of this Committee, it was

Hawley, R. D. Authorized to sign checks, etc.

VOTED: To authorize Robert D. Hawley, Treasurer, to sign any and all checks, withdrawal orders, drafts, certificates of deposit, and all other documents required to be signed or endorsed in the name and behalf of Massachusetts State College or the Board of Trustees of said Massachusetts State College in order to deal with, withdraw from and deposit to any accounts now existing or that may exist in the future in The First National Bank of Amherst, Amherst, Massachusetts, said authority to include his right to sign or endorse any paper or document that may be required to be signed in connection with any transaction that may take place by said Massachusetts States College or the Board of Trustees of Massachusetts State College in any financial transaction that may be had with or through said The First National Bank of Amherst, including dealings with certified checks and foreign exchange.

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Also upon the recommendation of this Committee, it was

Broadfoot, J.K. Authorized to sign, checks, etc.

VOTED: To authorize John K. Broadfoot, Assistant Treasurer, to sign any and all checks, withdrawal orders, drafts, certificates of deposit, and all other documents required to be signed or endorsed in the name and behalf of Massachusetts State College or the Board of Trustees of said Massachusetts State College in order to deal with, withdraw from and deposit to any accounts now existing or that may exist in the future in The First National Bank of Amherst, Amherst, Massachusetts, said authority to include his right to sign or endorse any paper or document that may be required to be signed in connection with any transaction that may take place by said Massachusetts State College or the Board of Trustees of Massachusetts State College in any financial transaction that may be had with or through said The First National Bank of Amherst, including dealings with certified checks and foreign exchange.

Also upon the recommendation of this Committee, it was

Safe Deposit Boxes

VOTED: To authorize Robert D. Hawley, Treasurer, accompanied by and in the presence of the said John K. Broadfoot, Assistant Treasurer, or James W. Burke, the Secretary of the Board of Trustees, be and hereby is authorized to have access to any and all safe deposit boxes now or hereafter rented by said Massachusetts State College and kept in said The First National Bank of Amherst, with the right to inspect the contents of said box or boxes, deposit in or withdraw from said box or boxes, any document or article, without having his act supervised by any official or representative of the said The First National Bank of Amherst.

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ANNUAL REPORT OF THE PRESIDENT

President's Report

President Baker presented certain sections of his Annual Report and, it was

VOTED: To accept the report of the President and order its printing.

The Chairman read the following letter from Fred C. Kenney, former Treasurer of the College.

January 15, 1940

Mr. N. I. Bowditch, Vice President
Board of Trustees, Mass. State College
Framingham, Massachusetts

Dear Mr. Bowditch:

I wish to express to you and to the Trustees my deep gratitude for the many kindnesses you have shown me during my services as Treasurer of your Board. If at any time I can be of service to you, I hope you will call upon me.

With best wishes, I am

Sincerely yours,

/s/ Fred C. Kenney

And it was

VOTED: To accept this letter and order it inscribed in the records of the Board.

Upon the recommendation of the Finance Committee, it was

By-Laws Revision

VOTED: To authorize the Secretary to prepare a revision of the By-Laws for the approval of the Board of Trustees and that in this revision consideration be given to a differentiation of authority of the various Trustee Committees.

THE MASSACHUSETTS STATE COLLEGE

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It was

VOTED: To inscribe the following resolution in the records of the Board and to forward copies of it to Dr. Dewey and Dr. Gannon.

Resolution on Dr. Dewey and Dr. Gannon

A Resolution of Appreciation
of the Services of Trustees
Dewey and Gannon

"Dr. Davis R. Dewey, member of the College Board of Trustees since 1909 and Dr. John F. Gannon, member of the Board since 1915, have retired as of January 1940 and it is fitting at this time to recognize by inscription on the records of the Board the excellent service which these men have rendered to the College during their long and able careers as Trustees.

"As a member of the Committee on Extension, Dr. Dewey has helped to develop this arm of the College into a vital educational force in the lives of our rural people. As veteran member, and later chairman of the Committee on Faculty and Program of Study, he has contributed vastly to the building and maintaining of high scholastic standards for the institution, and a sound program of educational activity. He has served also on the Horticulture, and Finance Committees.

"Dr. Gannon, likewise, has been particularly interested in the work of the Committees on Extension and on Faculty and Program of Study. It is a credit to his imagination and energy that Massachusetts State College today is among the leaders in the soundness of its program of resident study and in the richness of its Extension educational program for rural people. Many farmers and farm families throughout the State who have never met Trustee Gannon have been the gainers for the years he has given to the guidance of our College.

"In recognition of the distinguished services which Dr. Dewey and Dr. Gannon have rendered to the cause of education, it is hereby resolved that the above statement be inscribed on the official records of the Board of Trustees of Massachusetts State College and that copies of the resolution be forwarded to Dr.Dewey and Dr. Gannon."

Nominating Committee Report

The Committee on Nominations presented its report recommending officers and committees of the Board for the ensuing year. The Secretary was ordered to cast one ballot by which it was unanimously

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VOTED: To elect the following officers and committees of the Board of Trustees for the ensuing year

Officers and Committees elected

President - His Excellency Leverett Saltonstall
Vice-President - Nathaniel I. Bowditch
Secretary - James W. Burke
Treasurer - Robert D. Hawley

STANDING COMMITTEES OF THE BOARD OF TRUSTEES

Year 1940

Committee on Faculty and Program of Study

Frederick D. Griggs, Chairman
John Chandler
Harry D. Brown
Walter F. Downey
Joseph B. Ely
Clifford C.Hubbard
David J. Malcolm
Mrs.Elizabeth McNamara

Committee on Extension Service

John Chandler, Chairman
Harry D. Brown
Mrs. Katherine G. Canavan
Walter F. Downey
Frederick D. Griggs
John W. Haigis
Mrs.Elizabeth McNamara
William C. Monahan

Committee on Experiment Station

David J. Malcolm, Chairman
William Casey
Clifford C. Hubbard
Mrs.Elizabeth McNamara
William C. Monahan
Philip F. Whitmore

Committee on Agriculture and Horticulture

William C. Monahan, Chairman
Harry D. Brown
Mrs. Katherine G. Canavan
William Casey
John Chandler
Frederick D. Griggs
Mrs.Elizabeth McNamara

Committee on Buildings and Grounds

Philip F.Whitmore,Chairman
Mrs. Katherine G. Canavan
James T. Cassidy
Joseph B. Ely
John W. Haigis
Clifford C. Hubbard
David J. Malcolm

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Committee on Finance

Joseph W.Bartlett,Chairman
James T. Cassidy
John Chandler
Joseph B. Ely
John W. Haigis
Philip F. Whitmore

Committee on Legislation

Joseph B. Ely, Chairman
Joseph W. Bartlett
Harry D. Brown
James T. Cassidy

Executive Committee

Nathaniel I. Bowditch, Chairman
Joseph W. Bartlett
Philip F. Whitmore

The meeting was adjourned at 12:15 P.M.

Nathaniel I Bowditch Vice-President

Jos W Bartlett Secretary

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

January 24, 1940, 2:30 P.M., Boston City Club

PRESENT: Trustees Bartlett, Malcolm, Griggs, Whitmore, Ely, Haigis, Cassidy, Casey, Brown, Mrs.Canavan, Mrs. McNamara, Hubbard, President Baker, also Mr. Hawley, Mr. Burke, Mr. Guernsey (of Mr. Bartlett's Office), Mr. Haines (representing Alumni Corporation), and Mr. Brett

Lease of Land

In the absence of Vice-President Bowditch, the meeting was called to order by President Baker and, upon motion of Dr. Hubbard, Mr. Bartlett was named Chairman.

The Chairman explained the purpose of the meeting as indicated in the call and referred to the consideration given to the subject by the Finance Committee. Upon report from the

Dormitories

Finance Committee and their recommendation, it was

VOTED: To specify in the building lease that the Trustees pay to the Massachusetts State College Building Association the sum of $30,000 per annum to cover interest and retirement of bond with final payment not later than September 1, 1961.

The form of lease of land by the Trustees to the Building Corporation and the form of lease of buildings, when completed, to the Trustees by the Building Corporation were explained by the Chairman, officers of the College, and representatives of the Building Corporation. These lease forms had previously been distributed to members of the Finance Committee.

In the discussion and questions which followed, it was indicated by Mr. Haines, representing the Building Corporation, that the Corporation would pay cost arising from the operation of the

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building until funds were appropriated to the College for this purpose by the Legislature. In the event that the dormitories should not be completed on contract time and hence that the College would not have as much rent as anticipated the first year, the penalty clause of the contractor would be invoked and the amount of money accruing from this source would be applied to the retirement of the bond.

It was pointed out by the Treasurer that in order to finance this project, it will be necessary to increase the schedule of room rents now charged to students in college dormitories.

Following discussion, it was

VOTED: That the form of lease of two parcels of land, for the erection of dormitory buildings, from the Commonwealth of Massachusetts to Massachusetts State College Building Association and the form of lease of said two dormitories from said Association to the Commonwealth, both as presented to this meeting, be and hereby are approved, with the insertion in each lease of a date for the stated end of the term thereof not later than September 1, 1961, as determined by the trustees executing said respective leases; and that the trustees of Massachusetts State College or a majority thereof be and hereby are authorized, in the name and on behalf of the Commonwealth of Massachusetts to execute, acknowledge and deliver in or substantially in the respective forms presented to this meeting, said lease of land from the Commonwealth to said Association and said lease of buildings from said Association to the Commonwealth, and to cause the common seal of the Massachusetts State College or the great seal of the Commonwealth to be affixed thereto.

Chairman Bartlett asked if it would be helpful to the Trustees if members of the Finance Committee would consider the lease carefully and communicate their approval of same for the guidance of Trustees at time of affixing signatures, and it was

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VOTED: To authorize the Finance Committee to approve said lease and communicate their approval for the guidance of the Board.

There was discussion of the need for fixing rental rates in new dormitories and adjusting the rentals in present dormitories to bring these rents in line with those for the new buildings, and it was

VOTED: To authorize the President, the Treasurer and the Secretary of the College to prepare a schedule rentals of rooms in all dormitories and to submit these new schedules for approval at a special meeting of the Finance Committee.

At the same time, it was

VOTED: To authorize the Finance Committee to pass upon and adopt said rental schedule.

The Chairman read a letter from Alden C. Brett, President of the Associate Alumni, as follows:

"On behalf of the Associate Alumni, I want to express to the officers and Trustees of Massachusetts State College the sincere appreciation which I know is shared by all Alumni on account of the fine co-operation which has been given in the effort which we expect will result in the erection of two new dormitories.

"I trust that we may look forward to other projects of similar merit which may be accomplished by this same kind of a joint effort."

And it was

VOTED: To receive and record said letter.

The meeting adjourned at 3:05 P.M.

Nathaniel I. Bowditch Vice-President

J. W. Burke Secretary

150-2-38. NO. 3214-A

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

May 2, 1940, 1:25 P.M., President's Office, Amherst

PRESENT: Trustees Brown, Mrs. Canavan, Chandler, Griggs, Hubbard, Malcolm, Mrs. McNamara, Monahan, Whitmore, President Baker, Mr. Hawley, Mr. Burke

Following is the call for the meeting.

April 17, 1940

Board of Trustees
Massachusetts State College

Call

Upon the written request of three Trustees and in accordance with the provisions of the By-Laws, a special meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the President's Office at Amherst at 10:30 A.M. on Thursday, May 2, 1940. The purpose of this meeting will be to consider personnel and financial matters and such other business as may properly be presented. The Trustees will attend the student Convocation at 11 o'clock, will have luncheon with some members of the Faculty at noon, and will hold a business session following the luncheon.

Very truly yours,

/s/ James W. Burke
Secretary

President Baker noted the absence of Vice President Bowditch because of illness and by vote of members present Mr. Chandler as senior member of the Board present was asked to act as chairman. It was

Minutes

VOTED: To dispense with the reading of minutes of the previous meeting of the Board.

Financial Report

At the request of the chairman, Treasurer Hawley presented a brief financial report in which he emphasized that present financial conditions are quite satisfactory, that disbursements are not exceeding anticipations, and that the College will be able to

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meet the payroll for the balance of the year and care for step increases without drawing upon maintenance funds. Mr. Hawley pointed out that economies are being made in the use of coal by cutting off heat from some of the buildings during the hours 9:00 P.M. to 5:00 A.M. He reported also that the central control of all cars and trucks owned by the College had saved the College $457 in the past year despite an increase in mileage.

Economy Measures

President Baker discussed some of the difficulties in carrying on the college business on the present small budget - pointing out that it has been necessary to employ less temporary labor and to make smaller departmental appropriations.

Salary Increases

The President discussed the step system of salary increases for college employees. He stated that when the College submitted its last biennial budget, provision was made for step increases but later it was found that last year's funds were insufficient for applying the step increase to all employees. It was, therefore, decided to grant increases only to those in the grade of Instructor or below. This year, because of the discontinuance of Summer School and other savings, the College is proposing to make the step system effective for the entire group in accordance with the budget originally approved by the Trustees. Step increases, the President explained, are not mandatory but are granted in recognition of good work. They are an important factor in maintaining morale.

Upon the recommendation of President Baker and Professor Rand, it was

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Alviani, Doric

VOTED: To appoint Mr. Doric Alviani coach of girls' glee club and to pay him $200 a year from academic funds in addition to his regular salary.

Sewage Disposal Plant

President Baker read a letter from Mr. F. Civille Pray, Chairman of the Board of Selectmen of the Town of Amherst, on the subject of the new sewage disposal plant which the town has built. In brief, this letter called upon the College for a payment of $10,000 toward the building of the sewer and a payment of $1,000 annually for maintenance. The President stated that no trustee action was needed at the present time but that an item would be put in next year's budget to cover the college's share for this sewage disposal plant. In the meantime, further investigations will be made to establish a fair annual maintenance cost for the College.

Treasurer's Bond

Treasurer Hawley reviewed the matter of the Treasurer's bond and requested Trustees to approve the bond as re-worded to cover the trust funds and student revolving funds as suggested by the Finance Committee of the Board. This coverage was effected by the introduction of the following clause: "and shall faithfully care for and administer all trust, endowment and other funds placed in his care by the Trustees of said College." It was

VOTED: To approve the Treasurer's bond as re-worded and to authorize the Secretary to indicate the Trustees' action thereon.

Women's Dormitory

President Baker announced that the contract for the women's dormitory has been let by the Alumni Building Corporation at a cost of $206,000 to George H. Reed Company of Greenfield - the same contractor who is building the men's dormitory. Both buildings are proceeding on schedule. On Tuesday, April 30,

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women teachers of the College and officers of the women's student organizations held a ground-breaking ceremony at the site of the women's dormitory.

On the recommendation of President Baker, Dean Machmer, and Professor Van Meter, it was

Roberts, O. C. Leave of Absence

VOTED: To grant leave of absence to Professor O. C. Roberts for the period September 1, 1940 to July 1, 1941 for the purpose of graduate study at the University of Illinois under conditions fixed by the Trustees.

President Baker announced the retirement of Dr. Joseph S. Chamberlain as of June 30, 1940. The following resolution was read and approved and, it was

VOTED: To instruct the Secretary to inscribe said resolution on the records of the Board.

Resolution

Whereas Joseph Scudder Chamberlain has been connected with the Department of Chemistry for thirty-one years, serving as head for six years, and during this time has been an inspiring teacher of organic chemistry, author of two text books, member of several important faculty committees, and

Whereas his social graces and friendliness have endeared him to many students and his honesty and willingness to work long hours have made him a model for emulation and his belief that no better field for the development of character exists than chemistry makes him an outstanding example of belief in the individual, be it

Resolved that, as he approaches retirement from active duty, the Board of Trustees extend to him grateful appreciation for his long and valued service and best wishes for the years to come. Further the Board directs that this expression of appreciation be spread upon its records.

On the recommendation of President Baker, it was

Chamberlain, J.S. Professor Emeritus of Chemistry

VOTED: To name Dr. Chamberlain emeritus professor of Chemistry effective as of June 30, 1940.

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On the recommendation of Dean Machmer and President Baker, it was

VOTED: To change Assistant Dean Lanphear's title to Registrar with no change in salary.

Lanphear, M.O.
Registrar

Upon the recommendation of President Baker, it was

VOTED: To increase Mr. Burke's salary provided it can be handled satisfactorily with the Division of Personnel.

Burke's, J. W.
Salary increase

President Baker announced the following resignations and appointments.

Resignations

Resignations

Miss Grace B. Gerard, Assistant Extension Specialist, April 30, 1940.

Dr. Margaret Thoroman, Assistant Professor of Hygiene, August 31, 1940.

New Appointment

New Appointment

John W. Spaven, Extension Editor, March 8, 1940, $2,520.

On the recommendation of the Faculty Course of Study Committee and of the President, it was

VOTED: To approve the following new course:

New Course

Landscape Architecture 53 - GARDEN DESIGN - Historical styles and fundamental principles of composition with application to simple problems in the design of gardens and small home grounds.

Wildlife Course Discontinued

President Baker reviewed the status of the Wildlife courses as offered by the Stockbridge School of Agriculture and stated that it is increasingly difficult to place two-year students in this work because of increasing competition from Wildlife Management graduates of four-year college courses. He stated that Conservation officials in Massachusetts are relectant to accept

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two-year men for permanent appointments when they can get much better qualified men from four-year colleges outside of Massachusetts. Upon the recommendation of Director Verbeck and President Baker, it was

VOTED: To discontinue courses in Wildlife Management as carried by the Stockbridge School of Agriculture.

Printing Problem

President Baker brought up question of the use of Federal Funds for printing, stating that he had recent opinion from Secretary Wallace of the United States Department of Agriculture that the State of Massachusetts has no [redacted] jurisdiction over the use of Federal Funds for printing. He explained that the cost of state printing and hence of college printing has gone up very materially since the passage of a law restricting state printing to printers who comply with the State wage and hour provisions. This matter is being considered by officials at the State House.

Scholarships

President Baker announced recent decision of the Lotta Agricultural Fund Trustees to provide $6400 annually for undergraduate scholarships and $1000 annually for graduate fellowships. The President stated that it was the general feeling on campus that the establishment of these scholarships should enable the College to attract some outstanding students who might otherwise not come here. After discussion, it was

VOTED: To send a resolution of appreciation to the Trustees of the Lotta Crabtree Fund.

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Rohr, C. J.

President Baker announced that in accordance with authority granted at the annual meeting of the Board of Trustees, the College has adopted the title Bureau of Public Administration to designate the work carried on by Dr. Rohr. Dr. Rohr will be Executive Secretary of the Bureau.

Women's Advisory Council Meeting

The President announced a luncheon meeting at the home of Mrs. Storrow in Lincoln on May 8 and expressed the hope that there would be a good attendance from the Board of Trustees. The purpose of this meeting is to renew the drive to obtain a new Home Economics Building for the College. He also announced that on Wednesday, May 1, the legislative committee of the State Federation of Women's Clubs had held a luncheon meeting on the college campus and that the committee had pledged itself to make the Home Economics Building its first effort this year.

The meeting was adjourned at 3:15 P.M.

Nathaniel I. Bowditch Vice-President

J. W. Burke Secretary

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MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

June 10, 1940, 11:00 A.M., President's Office, Amherst

Chairman, Trustee Bowditch

PRESENT: Trustees Bowditch, Mrs. Canavan, Chandler, Downey, Griggs, Malcolm, Mrs. McNamara, Monahan, Whitmore, President Baker, also Treasurer Hawley and Secretary Burke.

Following is the call for the meeting:

May 21, 1940

To Board of Trustees
Massachusetts State College

Call

In accordance with the provisions of the By-Laws, the Semi-Annual Meeting of the Board of Trustees is hereby called to convene at the President's Office at Amherst on Monday, June 10, 1940, at 11:00 A.M. The purpose of this meeting will be to act upon the recommendations of the Faculty concerning degrees and to consider such other business as properly may be presented.

Yours respectfully,

/s/ James W. Burke
Secretary

It was

VOTED: To dispense with the reading of the call.

It was

VOTED: To dispense with the reading of the minutes of the preceding meeting.

Degrees

The President presented the recommendation of the Faculty that the appropriate Bachelor degrees be conferred upon the following 236 candidates of the Class of 1940.

150-2-38. NO. 3214-A

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CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Magna Cum Laude

Rosa Frieda Emma Kohla
Norman James Schoonmaker
Marjorie Shaw

Cum Laude

Beryl Hazel Barton
Robert Lorenzo Benemelis
Earl Kenneth Bowen
Robert Morgan Chapman
Bernard Hyman Fox
Robert Ansel Martin
Paul Moriece
William Henry Richards, Jr.
Marjorie Marion Smith
Robert Staples
Beatrice Wood

Rite

Sydney Scheie Abrahams
Mario Paul Alfieri
George Leonard Atwater
Mildred Marion Bak
Anna Matilda Banus
Mary Elizabeth Bates
Geoffrey Hamilton Beames
Philip Becker
Robert Harold Bernstein
Deane Allen Beytes
Richard Franklin Blake
Harris Blauer
Louise Bowman
Glenn David Boyd
Roger Whittemore Brown, Jr.
James Bernard Buckley, Jr.
Morris H. Burakoff
Herbert Vane Burns
Melvin Harold Chalfen
Hazel Ruth Chapin
Frederick John Cole
Kathleen Freda Cooper
David Arthur Copson
Anne Katherine Corcoran
Robert Miller Creswell
Gerald Michael Dailey
Frank Robert Lee Daley, Jr.
Frank Herbert Dalton
George Godfrey Davenport, Jr.
Ida Bessie Davis
Antonia Sophie Dec
Katherine Hazel Doran
Agnes Armstrong Dunham
Robert Francis Dunn
Robert Bowker Eaton
Laura Verlin Everson
Reaetta Barbara Farnsworth
Paul Thomas Ferriter
John Edward Filios
George Francis Flanagan
Urban Cyril Fleming, Jr.
Robert Thomas Foley
William Gregory Foley
Willard Olcott Foster, Jr.
Harvey Fram
Lawrence John Freeman
Virginia Gale
Thelma Nellie Glazier
William Francis Goodwin
Mark Harold Gordon
Myra Campbell Graves
Sidney Greenberg
Burton William Gregg
Harold Emory Griffin, Jr.
Arthur Alexander Hagelstein
Frieda Lillian Hall
John Walton Hall
Robert Hayes Hanley
Malcolm Bennett Harding, Jr.
Franklin Adelbert Hopkins
Arthur Fenner Howe
Elizabeth Margaret Howe
Howard Mason Hoxie
Frederick Kenneth Hughes
Priscilla Jacobs
Richard Herbert Jaquith
Eleanor Frances Jewell
Alberta Margaret Johnson
Louis Fingal Johnson
Robert Arthur Joyce
Bartholomew Francis Keville, Jr.
Aileen Louise Kingsbury

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Stanley Joseph Krowka*
Vasilis Lavrakas
Roma Dina Levy
Roger Hurlin Lindsey
Barbara Little
Nancy Elizabeth Luce
Donald John Mahoney
James Walter Malcolm
Charles Francis Mansfield, Jr.
Helen Alison Marshall
Donald Stewart Mayo
Gerald Edward McAndrew
Charles LeGro McLaughlin
John Edward Merrill, Jr.
John Calvin Miller
Carolyn Emma Monk
Dorothy Ruth Morley
Roy Earl Morse
Maynard Fowle Moseley, Jr.
Robert Henry Mosher
Richard Kenneth Muller
Carl F. Nelson, Jr.
Michael Neznayko, Jr.
Dominic Edward Nietupski
G. David Novelli
William Brown Nutting
Priscilla May Oertel
John Vincent Osmun
Ralph Francis Palumbo
Willard Ginn Patton*
James Warren Payson, Jr.
Lester LeRoy Phillips, Jr.
Kenneth Vernon Pike
George Thomas Pitts, Jr.
Richard John Plichta
Charles Arthur Powers, Jr.
Lawrence Hunneman Reagan
Mia Reinap
Katherine Louise Rice
Robert Rodman
Mary Rogosa*
Dorothy Jean Rourke
Winslow Edwin Ryan
Theodore Saltzman
James Joseph Sanderson
Leo Joseph Santucci
Francis Richard Saunders
David Alan Sawyer
Evi C. Scholz
John Paul Serex
Everett Shapiro
Daniel Edgar Shepardson
Wildred Britton Shepardson
Alfred Jay Silfen
Edgar Burton Slater
Dorothea Florentina Smalley
Frank Browne Smith
Elizabeth Harriet Spofford
Sidney Spungin
Eric Stahlberg, Jr.
Jacqueline Louise Stewart
Homer Lincoln Stranger
Albert William Sullivan
Arthur Ellis Sullivan
Eugene Francis Sullivan
Martti Ilmari Suomi
John William Swenson
Gerald Lloyd Talbot
David Scott Tappan
Roy Clifton Taylor
Dean Thomas Terry
Herbert Arthur Tetreault
Gordon Franklin Thomas
Chester Howard Tiberii
George Burton Tobey, Jr.
Rodney Charles Turner
Matthew Nathan Tuttle
Carlton William Twyble
Richard Stearns Warner
Robert Thomas Wetherbee
Marciene Ramsdell Whitcomb
Nathan Leonard Wilansky
Francis Wing
Wilfrid Murray Winter
John Ferris Wolfe
Myer Samuel Zelbovitz

* As of the Class of 1939

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Cum Laude

Millicent Carpenter
Virginia Helen Pease
Vernon LeRoy Ferwerda

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Rite

Elizabeth Vignes Abrams
Erma Stuart Alvord
Jean Marie Archibald
Bernard James Beagarie
John Edward Blasko
Richard Norman Bowler
Marie Tullner Bradshaw
Leo Gary Carroll
Carl Peter Chosek
Edith Marjorie Clark
Isadore Cohen
Douglas Hadfield Cowling
George Morton Curran
Franklin Milton Davis, Jr.
Mary Rita Doyle
Margaret Asquith Firth
Charles Leslie Gleason, Jr.
Richard Russell Glendon
Evelyn Atherton Gould
Myron Dexter Hager
Thomas Waldo Herrick, Jr.
Ralph Brewer Hill
Marjorie Buck Irwin
Albin Felix Irzyk
Olive Georgina Jackson
John Chester Jakobek
Margery Deane Johnson
John Forrest Kirsch
Everett Walter Langworthy
Catherine Martin Leete
Irma I. Malm
Victoria Katherine Matuszko
William Blake McCowan
Daniel John O'Connell, Jr.
John Raymond O'Neill
Tracy Omar Page
Helene Elizabeth Pelissier
Esther Pratt
Patricia Jane Robbins
Edwin Malcolm Rossman
Alfred Howard Rudge
Henry Marcus Schreiber
Donald Houghton Shaw
Robert Irving Sheldon
Everett Royal Spencer, Jr.
Mary Allerton Stewart
Warren Rawford Tappin, Jr.
Margaret Viola Vannah
Helena Joan Webber
Howard Dexter Wetherell
Julian Henry Zabierek

CANDIDATES FOR DEGREE OF BACHELOR OF VOCATIONAL AGRICULTURE

Cum Laude	Rite
Robert Charles Kennedy	Lewis Frank Norwood, Jr.

CANDIDATES FOR DEGREE OF BACHELOR OF LANDSCAPE ARCHITECTURE

Edgar Sidney Beaumont
Robert Douglas Carpenter
Hannah Catton Grasby
Herbert Harry Johnson
Bertha Wallace Lord
John Vincent Townsend
Edmund Gillette Wilcox

It was

VOTED: To authorize the President of the College to confer the appropriate degrees Bachelor of Science, Bachelorof Arts, Bachelor of Vocational Agriculture, and Bachelor of Landscape Architecture upon the candidates listed above.

Recommendation was received from the Faculty of the Graduate School that the degree Master of Science be conferred upon the following 47 candidates.

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CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Mary Leigh Baker
Lewis William Bartlett
William Erving Bergman
Wilbur Francis Buck
Edward Theodore Clapp
Margaret Teresa Clifford
Plese Corbett
Vernon Francis Coutu
Francis Joseph Crane
Frederick Thomas Dacey
Paul Emile Dion
Marjorie Estelle Dunn
Martin John Earls
John Anthony Fitzgerald
William Henry Fitzpatrick
Samuel Joseph Golub
Gertrude Josephine Hadro
Mary Douglas Henderson
John Wendell Hurdis
Margaret Mary Josko
Nicholas Louis Keyock
Leonard Parker Kimball
Aaron Klein
Sonnia Levine
Elsie Lightbown
Joseph Arthur Lubitz
Robert Sayre Lubitz
Gertrude Elizabeth MacFarlane
Lois Rogers Macomber
Vincent Paul Mango
Herbert Lewis McChesney
Elizabeth Anne McKenna
Frank Joseph McMahon
Elvin Ted Miles
Raymond Arthur Minzner
Edwin Lewis Moore
Jack Nat Peterman
John Matthew Quirk
Charles Rodda, Jr.
Grattan Henry Rooney
Frank Alphonse Slesinski
Leonard Tarkow
Frederic Russell Theriault
Moody Francis Trevett
Fred Benidict Voit
Frederick Joseph Wishart
Frank John Yourga

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

Domenic DeFelice
Howard Robert DeRose
Kenneth Thomas Farrell
Stanley Alexander Ginsburgh
Ashley Buell Gurney
Edward Winslow Harvey
Waldon Houston Hastings
Benjamin Isgur
William James Moore, Jr.
Kevin Griffin Shea
Enoch Francis Story, Jr.
Lowell Ray Tucker

It was

VOTED: To authorize the President of the College to confer the degree Master of Science upon the 47 candidates listed above.

It was

VOTED: To authorize the President of the College to confer the degree Doctor of Philosophy upon the 12 candidates listed above.

Bennett, Emmett
Leave of Absence

President Baker presented to the Trustees recommendation of Professor Walter S. Ritchie and Director Fred Sievers that one year's leave of absence be granted to Professor Emmett Bennett, Assistant Research Professor in Chemistry, for the

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purposeof graduate study at Pennsylvania State College, and, it was

VOTED: To grant leave of absence during the period September 1, 1940 to August 31, 1941 to Professor Emmett Bennett on the basis of half salary for one year or full salary for one-half year.

Ritchie, Walter S. - Elected Head of Dept. of Chemistry

President Baker recommended to the Trustees that Dr. Walter S. Ritchie be transferred from the Experiment Station staff to the instructional staff of the College and made Head of the Department of Chemistry and Goessmann Professor of Chemistry. Dr. Ritchie came to the College as Research Professor of Chemistry in 1934 with B.S. in Agriculture from Ohio State University, A.M. and Ph.D. from University of Missouri.

In accordance with the President's recommendation, it was

VOTED: To transfer Dr. Walter S. Ritchie from Experiment Station staff to the instructional staff of the College and to elect him Head of the Department of Chemistry and Goessmann Professor of Chemistry at the salary rate of $4,320.

House Mother

Matron

President Baker explained that the new dormitory for women will necessitate the employment of a house mother and that this woman should join the staff of the College by the opening of the 1940 college year. In September it is planned to house as many women as possible in North College, formerly occupied by men students, and the house mother would be needed to supervise this group. When the new dormitory for women is opened in 1941, it is proposed to transfer the girls and the house mother to the new building. After that time, the President explained, it is the hope of the administration that North College may be remodelled to provide much needed classroom space. In accordance with the recommendation of the President, it was

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VOTED: To authorize the President to employ a house mother for women students as of September 1940, compensation to be at rate of $1,320 and room.

President Baker distributed detailed statement of expenditures during the past six months from income of unearmarked trust funds as authorized by the Trustees and it was

VOTED: To approve the expenditures as presented.

It was also

Trust Funds - Expenditure

VOTED: To authorize the President to expend up to $500 from the income of unearmarked trust funds during the next six months.

Dining Hall Fund - Balance

President Baker stated that the College now holds a balance of $8,555.69 in a Dining Hall Fund. This money was paid in by students for Dining Hall services before the Dining Hall Account was taken over by the State. This money is serving no useful purpose at the present time and there is no clear statement as to how it may be used. Therefore, the President said the Administration would like authorization to introduce a bill into the Legislature authorizing the Trustees of the College to use this Dining Hall Fund balance for scholarships inasmuch as the fund was created by students. Upon the recommendation of the President, it was

VOTED: To authorize the Administration to introduce a bill into the Legislature which would authorize the Trustees of the College to use this Dining Hall Fund balance for scholarships.

Policing on Campus

President Baker brought up the need for more effective policing of the Campus and other property owned by the College stating that at the present time there is lack of clarity in the legal position of the College with respect to policing. Mr. Moran, the Campus Police Officer, has no authority from the State Police

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Commissioner to make arrests nor to enforce traffic rules. Furthermore, it is doubtful if the College could enforce any limitation in speed of vehicles on the Campus and other college property. If the college authorities are to give adequate protection to students and visitors, the President feels that there should be some clarification of the college's legal position with respect to policing. Specifically, the President requested authority to introduce a bill into the Legislature which would give authority to the College Trustees effectively to police the Campus and other property controlled by the College. After discussion, it was

VOTED: To authorize the President to take whatever steps are necessary to see that the Campus and other property owned by the College is adequately policed.

At the request of the President, Treasurer Hawley distributed a financial report for the first half of the 1940 fiscal year and discussed in detail changes of investment made in the fund held by the Springfield Safe Deposit and Trust Company and it was

Investment Portfolio

VOTED: To approve, ratify, and confirm the following changes of investment made in the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937

Call

2M Bethlehem Steel 3 3/4s 1966	$2099.66

Purchase

2M Northern Indiana Public Service 3 3/4s, 1969	$2117.50

Bond for Treasurer

Treasurer Hawley explained that the Treasurer of the College is bonded in the amount of $50,000 at a cost of $210 annually to insure proper care of military equipment owned by the

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Federal Government and kept on the college campus in connection with activities of the ROTC unit. He stated that the Federal Government will accept non-surety bond from state institutions charged with military property and that by this means the College could save $210 annually which could be used much more effectively in other ways. The only time when the College might be held financially liable for military property would be in the event that such property were destroyed, damaged, or lost through gross neglect on the part of those charged with its care. After discussion, it was

VOTED: To authorize the Treasurer as permitted by army regulation to substitute for the present surety bond a bond without surety covering military property loaned by the Federal Government to the College for use of the ROTC.

Upon the recommendation of President Baker, it was

Lewis Hall

Men's Dormitory

VOTED: To confirm previous mail ballot by which the Trustees voted to name the new dormitory for men Lewis Hall in honor of former President Edward M. Lewis.

Sewage Disposal Plant

President Baker discussed preliminary negotiations between the College and the Town of Amherst in connection with the new sewage disposal plant built by the town on property sold to them by the College. The Town of Amherst through its Board of Selectmen has submitted a proposal that the College pay $1,000 annually for ten years as its share toward the cost of construction of this plant and $1,000 annually for three years as its share in the cost of maintaining the sewage system and sewage disposal works with the understanding that at the end of the three years the annual charge shall be determined by mutual agreement of the

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College and the town. The President explained that he had taken up this proposition with Mr. Moynihan, Chairman of the Commission on Administration and Finance and with the State Health Commissioner and that both men had agreed that this charge was fair and just. Furthermore, Mr. Hawley had worked on the matter with Representatives of the State Public Health Service and Mr. Hawley stated that the charge was arrived at by using a recognized formula which takes into account the population of the College, the amount of water used, and other factors. After discussion, it was

VOTED: To approve the attached agreement between the College and the Town of Amherst concerning obligations of the College in connection with the new sewage disposal works. *

The meeting was adjourned at 12:30 P.M.

Vice President

Secretary

* Agreement on file in Treasurer's Office.

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

September 10, 1940, 10:30 A.M., Boston City Club

Chairman, Trustee Whitmore

PRESENT: Trustees Cassidy, Whitmore, Hubbard, Griggs, Downey, Brown, Malcolm, Mrs. McNamara, Monahan, also, President Baker, Treasurer Hawley, Secretary Burke

Following is the call for the meeting.

August 20, 1940

Board of Trustees
Massachusetts State College

Call

Upon the written request of three Trustees, and in accordance with the provisions of the By-Laws, a Special Meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the Boston City Club at 10:30 A.M., on Tuesday, September 10, 1940. The purpose of this meeting will be to consider and act upon the 1941-42 Budget of the College, and such other business as may be presented.

Yours respectfully,

/s/ James W. Burke
Secretary

Association of Governing Boards of State Universities and Allied Institutions

Trustee Whitmore as the senior Trustee present presided in the absence of the Chairman, Trustee Bowditch. At the request of the Chairman, Trustee Griggs discussed the work of the Association of Governing Boards of State Universities and requested the Board to send a delegate to the meetings in Bloomington, Indiana on November 7, 8 and 9. Trustee Griggs is Secretary-Treasurer of the Association and as such will have his

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own expenses paid to these meetings. He stated that the Association is performing a needed service in examining and recommending policies for state colleges and universities and that it would be a good thing if this College could support the Association by sending an additional representative. President Baker also recommended that a member of the Board be authorized to attend these meetings. After discussion, it was

VOTED: To authorize Trustee Hubbard and Trustee Griggs to represent the College at the meeting of the Governing Boards of State Universities at Bloomington, Indiana November 7, 8 and 9 with expenses for Dr. Hubbard to be paid from Trust Funds of the College.

It was

VOTED: To dispense with the reading of the minutes of the last meeting of the Board.

At the request of the Chairman, Treasurer Hawley presented recommendations to the Board concerning changes of investment and, it was

VOTED: To approve, ratify and confirm the following changes of investment made in the agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937

Sale, transfer, purchase of securities

Call

Carolina Power & Light 5s 1956	$3111.82
Indianapolis Water Works Securities Company	5123.83

Purchase

Bethlehem Steel 3s 1961	$4073.37
Jersey Central Power & Light 3½s 1965	4140.00
Public Service Co. of Colorado, First Mortgage 3½s 1964	2500.00
Plus premium and charges	

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At the request of the Chairman, Secretary Burke presented the following recommendations to the Board:

"As a result of Trustee committee meetings on Monday, September 9, 1940, the budget of Massachusetts State College for the fiscal years of 1941-42 is referred to the Board of Trustees as presented by the President and Administrative officers of the College with the following amendments.

"1. On page 25 of the budget under reclassification of positions in the Instruction staff, it is recommended that the following three names be added:

"J. N. Everson from Instructor of Agronomy to Assistant Professor of Agronomy - $2100 to $2220 - additional cost $30.

"A. W. Purvis from Instructor in Education to Assistant Professor in Education - $1980 to $2220 - additional cost $60.

"L. A. Bradley from Professor of Bacteriology to Head of Department of Bacteriology - $4200 to $4440 - additional cost $60.

"2. It is recommended that under the item REPAIRS AND RENEWALS the College ask for the full amount needed to keep the plant in good order during the next two years; namely, $125,475 rather than $80,000; this amount to be divided over the two years.

"3. It is recommended that the wording of item 10, page 88 of the budget be changed from "Reconstruction North College for classrooms and offices, $15,000" to "Repairs and Improvements to North College, $15,000."

"4. It is recommended that item 11, page 88 of the budget which reads "Reconstruction of road east of Physical Education Building, Memorial Hall and Chapel, $15,000" be taken from the list of desirable construction items and inserted in the list of necessary construction items in the budget.

"In summary, the budget as referred to this Board calls for the following appropriations for 1941-42.

	1941	1942
Maintenance	$1,288,168	$1,363,783
Special Appropriations	728,100	613,000
Dining Hall	124,695	130,980 "

It was

VOTED: To approve the budget of the College for 1941-42 as recommended by the President and Administrative officers of the College and as amended above.

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Auditor's Report

President Baker referred to the report of the State Auditor on the audit of the College accounts for period December 1, 1937 to May 1, 1939 in which certain recommendations are made. The President suggested that the Trustees consider this report in order that the College Administration might be guided in its answer to the auditor. It was

VOTED: To refer the report of the State Auditor to the Finance Committee for such action as may be required.

Budget Committee

There was discussion of the method by which the College budget is prepared and passed upon by the Trustees and, it was

VOTED: To request the Chairman of the Board to appoint a special committee of three members of the Board to consider procedures to be followed in making up the College budget for 1943-44. *

Pamphlet on Gifts

President Baker requested authorization to expend up to $100 from Trust Funds for publication of a small pamphlet setting forth needs of the College which could be met through special gifts. He stated that this idea had been under consideration for some time and that tentative copy for such pamphlet has been drawn up. It was the purpose, he said, to distribute this pamphlet among Alumni and other friends of the College so that possible benefactors might have concrete suggestions of needs which could be met through gifts varying in amounts from $10 to $500. It was

VOTED: To authorize the President to spend up to $100 from Trust Funds for the publication of a special pamphlet setting forth needs of the College which might be met through special gifts.

Research Professor of Chemistry

President Baker stated that with the retirement of Dr. Chamberlain as Head of the Department of Chemistry, Dr. Ritchie had been moved up to fill this position and that the

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Administration now desires to fill Dr. Ritchie's position of Research Professor of Chemistry by the appointment of Dr. Dale H. Sieling now Assistant Professor of Agricultural Chemistry at Purdue University and, it was

VOTED: To appoint Dr. Dale H. Sieling to the position of Research Professor of Chemistry effective September 1, 1940.

The meeting was adjourned at 12:15 P.M.

Wm. Laurel J. Bartlett Vice President

J. W. Burke Secretary

Committee appointed October 21, 1940

Philip F. Whitmore, Chairman
Joseph W. Bartlett
Frederick D. Griggs

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

December 18, 1940, 12:30 P.M., Parker House, Boston, Mass.

Vice-President Bowditch presiding

PRESENT: Trustees: Bowditch, Bartlett, Brown, Casey, Cassidy, Chandler, Griggs, Haigis, Hubbard, Mrs. McNamara, Monahan, Whitmore, President Baker, Treasurer Hawley, Secretary Burke

Following is the call for the meeting:

December 6, 1940

To Board of Trustees
Massachusetts State College

Call

Upon the written request of three Trustees and in accordance with the provisions of the By-Laws, a special meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the Parker House in Boston at 12:30 P.M. on Wednesday, December 18, 1940. The purpose of this meeting will be to consider a proposal of the Associate Alumni of Massachusetts State College to change the status of the College to that of a university and also to consider such other business as may properly be presented.

Very truly yours,

/s/ James W. Burke
Secretary

It was

VOTED: To dispense with the reading of the call.

Veterinary Science

President Baker presented recommendation that the Department of Veterinary Science, now in the Division of Physical and Biological Sciences, be transferred to the Division of Agriculture. He stated that this plan had been discussed with Director Sievers of the Experiment Station, Dr. Gordon, Head of the Division of Physical and Biological Sciences, Professor Rice, Head of the Division of Agriculture, and Dr. Lentz, Head of the Department of

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Veterinary Science, and that these men were agreeable to the change. No expense to the College is involved and the change should result in better coordination of college instruction, research, and field service for Agriculture. It was

VOTED: To authorize the President to transfer the Department of Veterinary Science from the Division of Physical and Biological Sciences to the Division of Agriculture.

Sigma Alpha - Epsilon

option on lot

President Baker presented recommendation to the Board that the Sigma Alpha Epsilon Fraternity be allowed to renew their option on lot "F" of the Louisa Baker tract on the College Campus. Under authority of the Board, this fraternity now holds option to purchase this lot at a price of $1,000. The option expires in January of 1941 and the fraternity is not yet ready to build.

It was

VOTED: To authorize the President to extend until January 1943 at no cost to the fraternity, the option which Sigma Alpha Epsilon now holds to purchase lot "F" of the Louisa Baker tract on the College Campus at a price of $1,000, for purposes of building thereon a chapter house for the fraternity.

Upon recommendation from the Finance Committee, it was

Bonding for Employees

VOTED: To authorize the Treasurer to purchase of the Fidelity and Deposit Company a faithful performance bond of $10,000 covering his services as Treasurer of the College and of the Board of Trustees and a $10,000 blanket fidelity bond of the same company covering all employees of the College handling funds, these two bonds to meet in full the requirements of the Trustees as stated in the By-Laws.

Upon recommendation from the Finance Committee, it was

Investment Counsel Service

VOTED: To request the Treasurer with advice and assistance of the Chairman of the Finance Committee, to seek an opinion from the Attorney General as to the legality of employment by the College of custodian and investment counsel service.

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Upon recommendation from the Finance Committee, it was

D. K. Bangs Fund

VOTED: To authorize the Treasurer to set up a Revolving Loan Account for student loans from the D. K. Bangs Fund and to transfer to this account from the principal account the sum of $1,070.79 and from the Income Account $3,929.21. This removes from the principal account the amount previously transferred to it from income.

Upon recommendation from the Finance Committee, it was

VOTED: To authorize the Treasurer to fix interest rates on all student loans at 3% per year until the maturity of the note and 5% thereafter.

University of Massachusetts

The Chairman stated that the main purpose of the special meeting of the Trustees was to consider a recommendation from the Associate Alumni of Massachusetts State College that the Trustees take whatever action is necessary to frame and file with the coming session of the General Court a bill changing the name of Massachusetts State College to Massachusetts State University.

Upon the request of the Chairman, Secretary Burke read the following letter:

"To the Trustees of Massachusetts State College:-

Gentlemen:

As you undoubtedly know, the organized alumni of the College have for some time been considering the desirability of changing the status of the College to that of a State University. These discussions came to a head at the last meeting of the Board of Directors of the Associate Alumni, when it was unanimously voted to recommend to the Trustees of the College that they take seasonable action to file a bill at the coming session of the Legislature to make effectual such a change.

I am giving you briefly in the following letter some of the arguments which were given weight by the Alumni Directors in the deliberations which preceded their vote:-

1. During the past few years there have been several attempts by existing or proposed organizations other than Massachusetts State College to appropriate the name "University of Massachusetts" or "Massachusetts State University." This name should be used to designate the senior, state-supported institution, qualified by

the grade and character of its instruction to use the name "University," and should not be available for use by others.

2. Massachusetts State College as it is constituted today is, in effect, a university, and it should be known and conducted as such. Its divisions are, in fact, schools, and no radical change in organization or increase in expense should result from a change in name.

3. The setting-off of various schools under a university type of operation should increase the efficiency and guarantee the integrity of each. This should be particularly true of the School of Agriculture. You may have heard complaints in recent years from the older Alumni that the Department of Agriculture at the College seems to be losing its identity and that instruction in this branch of science is apparently being neglected. Although investigation will reveal the fact that such is not the case, it is difficult to show convincing proof due to the merging of the activities of this department with those of others. The establishment of a school of Agriculture within the State University would serve to set off the activities of this division and would bring them into focus for friendly or critical observation.

4. We believe that the Commonwealth has a duty to maintain a state university providing higher education in its several branches at low cost, especially for the benefit of the sons and daughters of those of our citizens who cannot afford to pay the tuition rates demanded by other institutions. We would call to your attention the fact that the tuition rates at engineering schools giving instruction of collegiate grade, such as Massachusetts Institute of Technology and Worcester Polytechnic Institute, are very much in excess of those at Massachusetts State College, and that many students are barred from continuing their studies in this essential field for this reason.

5. The states of Maine, New Hampshire, Vermont, and Connecticut have found that to serve the educational needs of their citizens adequately, they must have State Universities. It is our opinion that the needs of Massachusetts are not greatly different from theirs, and that we should follow their lead in this respect without further delay.

6. We are informed from authoritative sources that Massachusetts State College is better equipped today to assume university status than were the Colleges of Maine, New Hampshire, or Connecticut, when they became universities.

7. The change in name alone will add to the prestige of graduates and students. This should not be denied them when we have, in fact, a University today.

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It is our considered opinion that immediate action should be taken. Due to the fact that we now have biennial sessions of the Legislature, lack of such action will mean a postponement for at least two years. This we believe is unnecessary and undesirable.

We recommend, therefore, that the Trustees take whatever action is necessary to frame and file with the coming session of the General Court a bill changing the name of Massachusetts State College to Massachusetts State University.

Very truly yours,

/s/ A. C. Brett, President
Associate Alumni of
Massachusetts State College"

ACB:GEG

There was lengthy discussion of the Alumni proposal and the Trustees invited Ralph Taber to appear before the Board as representative of the Associate Alumni.

Mr. Taber then entered the room and was invited by the Chairman to speak for the Associate Alumni on the university proposal.

Mr. Taber stated that the Associate Alumni have given careful consideration to the question of university status and that the directors are in unanimous agreement that the time has come when the Legislature should be requested to make the change. He stated that at least 500 Massachusetts students annually go to other New England state universities for education, apparently because Massachusetts does not provide for their needs. He said that he had discussed the matter with Mr. Greenleaf of the United States Department of Education and that Mr. Greenleaf expressed the opinion that the trend at Massachusetts State College has been toward university status and that the College is now ready for the change. Mr. Taber expressed his opinion that there is agitation

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in various quarters for the establishment of a state university in Massachusetts and that if the university is started elsewhere than at Massachusetts State College, the taxpayers will suffer because of duplication of facilities.

Mr. Taber was asked whether the Associate Alumni felt that the bill for changing the status of the College to that of a university should be introduced by the Trustees rather than by the Associate Alumni. He replied that so far as he knew the Associate Alumni themselves would be very happy to introduce the bill but that they wanted the backing of the Trustees. He said the Alumni would not care to undertake any legislation that did not meet with the approval of the Trustees. At this point he retired from the meeting.

After further discussion, it was

Committee of three to investigate the question of university status

VOTED: To request the Vice-President of the Board of Trustees to name a committee of three Trustees to work with the President of the College in considering further the question of university status, this committee to report to the full Board at the annual meeting in January.

And, it was also

VOTED: To defer action on the request of the Associate Alumni until this special committee reports to the Board.

It was

VOTED: To authorize the President to transmit to the Associate Alumni a record of the Trustee action on the matter of university status.

The Chairman asked the opinion of the Trustees as to the best day for holding of the annual meeting, which according to the By-Laws must be held during the third week in January, and it

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was informally agreed that committee meetings should be held on January 22 and that the full Board meeting should be held on January 23.

The meeting was adjourned at 3:10 P.M.

Nathaniel I Bowditch Vice President

J. W. Burke Secretary

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MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 23, 1941, 9:45 A.M., State House, Boston

Governor Saltonstall presiding

PRESENT: Governor Saltonstall, Trustees Bowditch, Casey, Griggs, Whitmore, Monahan, Downey, Hubbard, Brown, Malcolm, Chandler, President Baker, Treasurer Hawley, Secretary Burke

On the invitation of the Governor, the meeting was held in the Chambers of the Governor's Council.

The following is the call for the meeting.

January 6, 1941

To the Trustees
Massachusetts State College

Call

Pursuant to the provisions of the By-Laws and in accordance with action of the Board at its special meeting on December 18, 1940, the annual meeting of the Board of Trustees of the Massachusetts State College is hereby called to convene at the State House in Boston at 9:30 A.M. on Thursday, January 23, 1941.

In accordance with the usual custom, this meeting will be preceded by meetings of committees on Wednesday, January 22. These committee meetings will be held at the Parker House in accordance with the attached schedule.

Yours respectfully,

/s/ James W. Burke
Secretary

The meeting was called to order by the Chairman and it was

VOTED: To dispense with the reading of the call for the meeting.

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It was also

VOTED: To dispense with the reading of the minutes of the previous annual meeting of the Board. — Minutes

The Chairman appointed the following as a nominating committee for officers and committee members for the year 1941: Trustees Whitmore, Downey, and Malcolm. — Nominating Committee

The Governor called upon the Secretary for presentation of recommendation to the Board from the standing committees. These recommendations were presented and action taken as indicated below.

Upon the recommendation of the Committee on Experiment Station, it was

VOTED: To authorize the President to introduce a bill in the Legislature calling for revision of the Feed and Fertilizer Control Laws to bring legislation to accord with present day methods and procedures. — Feed Law

Upon the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To grant leave of absence for professional improvement to Stowell C. Goding, Associate Professor of French, this leave to be taken during the college year 1941-42 with full pay for the first six months and no pay for the last six months of leave. — Gdding, Stowell C. - Leave of Absence

Upon the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To grant leave of absence for professional improvement to J. Harry Rich, Assistant Professor of Forestry, during the period August 1, 1941 to January 31, 1942 on the basis of full pay during the leave. — Rich, J. Harry Leave of Absence

Upon the recommendation of the Committee on Faculty and Program of Study, it was

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Relatives, Employment of

VOTED: To advise and instruct the Administration of the College that it is against the best policy of the College for the Administration to employ on the technical or professional staff, and on a permanent basis, any relatives of persons employed on the technical or professional staff.

Upon the recommendation of the Committee on Faculty and Program of Study, it was

Summer School Fees

VOTED: To increase the tuition fee for Summer School from $3.50 to $5.00 per credit hour effective with the summer of 1941.

Upon the recommendation of the Committee on Faculty and Program of Study, it was

Butterfield, Kenyon L.

VOTED: To name the new dormitory for women in honor of former President Kenyon L. Butterfield.

Upon the recommendation of the Finance Committee, it was

VOTED: To accept the report of the Treasurer for 1940.

Upon the recommendation of the Finance Committee, it was

Unearmarked Trust Funds

VOTED: To authorize the President to expend up to $500 from unearmarked trust funds of the College during the period January 23 to June 15, 1941.

Upon the recommendation of the Finance Committee, it was

Bonds

VOTED: To authorize the Treasurer to approve, ratify, and confirm the following changes of investments made in the agency fund held by the Springfield Safe Deposit and Trust Co. under agreement dated January 22, 1937.

Purchase

a. $2,000 Public Service Co. of Colorado

First Mortgage Bonds 3½s 1964	$2,158.01
By investment of $2,000 of principal of Charles F. Plumb Fund and transfer of $158.01 from income account of Sessions Fund.	

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b. $2,000 Oregon-Washington Railroad and Navigation Co.

First & ref. Bond 4s 1961 $2,145.51
Being a reinvestment of funds resulting from call of Youngstown Sheet & Tube Co. 4s in the amount of $2,079.64 and payment of premium and accrued interest in addition in amount of $66.98 from income account of Burnham Fund.

Deposit

a. Deposit with the Springfield Safe Deposit and Trust Co. 15 shares of common stock of Community Public Service Co. received as a stock dividend.

Withdrawal

a. Withdrawal of $22.28 cash on deposit with Springfield Safe Deposit and Trust Co., this being difference between amount received from call of

$3,000 Carolina Power & Light	$3,111.82
5,000 Indiana Water Works Sec.	5,123.83
	$8,235.65

and purchase cost of:

$4,000 Bethlehem Steel	$4,073.37
4,000 Jersey Central P. & L.	4,140.00
	$8,213.37

to credit $22.28 to endowment income account.

On the recommendation of the Finance Committee, it was

VOTED: To approve deposit of $500 of principal of Charles F. Plumb Fund in Amherst Savings Bank.

Charles F. Plumb Fund

Upon the recommendation of the Finance Committee, it was

VOTED: To authorize the Treasurer to sell at the market price the following shares of common stock to eliminate from the portfolio all common stock holdings.

Shares

4 shares Boston & Albany Railroad stock, book value $400, market value approximately $360.

22 shares New York Central Railroad, book value $2,200, market value approximately $332.

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65 shares Community Public Service Co., book value $2,475, market value approximately $1,590.

12 shares Columbus Venetian Stevens, book value $600, market value approximately $120.

Upon the recommendation of the Finance Committee, it was

VOTED: To request the Treasurer to collect delinquent loan accounts of trust funds in such manner as may appear to him advisable.

Upon the recommendation of the Finance Committee, it was

VOTED: To authorize the Treasurer to write off the following uncollectible student loan fund accounts:

Samuel L. Chapin - $45.00
Arthur Blackwell - $30.00
Richard Fullum - $40.00

Upon the recommendation of the Finance Committee, it was

Dormitory Rentals

VOTED: To approve the following rates for dormitory rentals:

Abigail Adams Hall	
Accommodations	102
Rates per year	$70 to $120
Approximate total annual rental charged	$10,450
Homestead	
Accommodations	6
Rate per year	$96
Approximate total annual rental charged	$576
North College Dormitory	
Accommodations	28
Rates per year	$75 to $100
Approximate total annual rental charged	$2,500
Thatcher Hall	
Accommodations	148
Rates per year	$80 to $140
Approximate total annual rental charged	$16,040
Lewis Hall	
Accommodations	156
Rates per year	$95 to $140
Approximate total annual rental charged	$19,395
New Women's Dormitory	
Accommodations	146
Rates per year	$100 to $145
Approximate total annual rental charged	$19,265

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Upon the recommendation of the Finance Committee, it was

VOTED: To authorize the Treasurer to receive the so-called Japanese Memorial Church Fund as requested by former Treasurer Kenney, the origin and purpose of which fund is obscure, and to expend it in support of the religious education program of the College.

Japanese Memorial Church Fund

After the above action on committee recommendations, the Governor left the meeting and Vice President Bowditch presided.

Trustee Griggs, as Chairman of the Committee on Faculty and Program of Study, stated that his committee on January 22 had considered suggestion of the Associate Alumni that the Physical Education Building at the College be named for Curry S. Hicks and that the matter had been tabled until today. There was further discussion of this matter by the full Board, and it was

Physical Education Building in honor of Curry S. Hicks

VOTED: To postpone action until the meeting of the Board in May of 1941.

In accordance with the usual custom, it was

VOTED: That actions of committees of the Board during the preceding year which have not been specifically approved by the Board be and hereby are approved.

At the request of the Chairman, President Baker presented his Annual Report for 1940, and it was

VOTED: To receive the President's Report and order its printing.

Annual Report

There was discussion of action of the Finance Committee on January 22 in which the committee voted to postpone further consideration of the revised By-Laws of the Board until the May meeting of the Trustees and, it was

By-Laws

VOTED: To accept this recommendation of the Finance Committee.

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University of Massachusetts

At the request of the Chairman, Trustee Hubbard read in full the report of the special Trustee Committee to consider the question of university status. Copy of this report is appended to the record of the Board. After the Trustees had heard the report, it was

> VOTED: To receive the report as a report of progress, to express the gratitude of the Board to the special trustee committee for its excellent report on the question of university status, and to continue the committee.

There was full discussion of the report of the sub-committee on question of university status and it was then

> VOTED: That the Trustees of Massachusetts State College go on record as endorsing a bill filed in the General Court under the sponsorship of the Associate Alumni to change the name of Massachusetts State College to University of Massachusetts and to so communicate to the president of the Associate Alumni, to the chairmen of the Legislative committees before which hearings are to be held on the bill, to the president of the Senate, to the speaker of the House of Representatives, to the Commissioner of Education, and to his Excellency the Governor.

Trustees Griggs and Malcolm requested to be put on record as voting in opposition.

Trustee Downey requested to be put on record as not voting.

The Nominating Committee recommended the reelection of all officers and committee members on the basis of their services during 1940. The Secretary was ordered to cast one ballot by which it was unanimously

> VOTED: To elect the following officers and committees of the Board of Trustees for the ensuing year.

150-2-38. NO. 3214-A

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Officers and Committees elected

President - His Excellency Leverett Saltonstall
Vice President - Nathaniel I. Bowditch
Secretary - James W. Burke
Treasurer - Robert D. Hawley

STANDING COMMITTEES OF THE BOARD OF TRUSTEES

Year 1941

Committee on Faculty and Program of Study

Frederick D. Griggs, Chairman
John Chandler
Harry D. Brown
Walter F. Downey
Joseph B. Ely
Clifford C. Hubbard
David J. Malcolm
Mrs. Elizabeth L. McNamara

Committee on Extension Service

John Chandler, Chairman
Harry D. Brown
Mrs. Katherine G. Canavan
Walter F. Downey
Frederick D. Griggs
John W. Haigis
Mrs. Elizabeth L. McNamara
William C. Monahan

Committee on Experiment Station

David J. Malcolm, Chairman
William Casey
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
William C. Monahan
Philip F. Whitmore

Committee on Agriculture and Horticulture

William C. Monahan, Chairman
Harry D. Brown
Mrs. Katherine G. Canavan
William Casey
John Chandler
Frederick D. Griggs
Mrs. Elizabeth L. McNamara

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Mrs. Katherine G. Canavan
James T. Cassidy
Joseph B. Ely
John W. Haigis
Clifford C. Hubbard
David J. Malcolm

Committee on Finance

Joseph W. Bartlett, Chairman
James T. Cassidy
John Chandler
Joseph B. Ely
John W. Haigis
Philip F. Whitmore

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Committee on Legislation

Joseph B. Ely, Chairman — Harry D. Brown
Joseph W. Bartlett — James T. Cassidy

Executive Committee

Nathaniel I. Bowditch, Chairman — Philip F. Whitmore
Joseph W. Bartlett

The meeting was adjourned at 12:05 P.M.

Nathaniel I. Bowditch Vice President

J. W. Bartlett Secretary

MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

April 25, 1941, 12:30 P.M., Chamber of Commerce Building Boston

PRESENT: Trustees Brown, McNamara, Whitmore, Chandler, Malcolm, Bartlett, Hubbard, Griggs, President Baker

In the absence of Vice President Bowditch, who is on a trip to the south, Trustee Griggs was named Chairman for the meeting.

President Baker presented a report upon student applications for admission for next year's session which indicated substantial increase in these applications over the number received up to this date last year.

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Budget

The principal business of the meeting was the consideration of the College Budget and certain legislative measures relating to the College now before the State Legislature, in view of criticisms of financial management expressed at the Budget Hearing before the Ways and Means Committee, and reported in the press and in statements by the Massachusetts Taxpayers' Federation. The President summarized developments in this situation and there was an extended discussion of the matter. It appeared to be the concensus that no public action by the Board should be taken at the present time. It was

VOTED: To authorize the Finance Committee to prepare a statement in answer to various accusations which have been made, but for use only in the event that serious cuts in the College budget are recommended by the Ways and Means Committee, as influenced by these accusations.

The meeting was adjourned at 2:30 P.M.

Maurice I. Bonfiet Vice President

Robert D. Hawley Secretary Pro Tem

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

May 8, 1941, 11:00 A.M., President's Office, Amherst

PRESENT: Trustees: Bowditch, Hubbard, Monahan, Griggs, Chandler, Brown, Mrs. McNamara, Cassidy, Malcolm, Downey, President Baker, Secretary Burke.

Following is the call for the meeting.

April 9, 1941

Board of Trustees
Massachusetts State College

Call

Upon the written request of five Trustees and in accordance with the provisions of the By-Laws, a special meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the President's Office at Amherst at 10:30 A.M. on Thursday, May 8, 1941. The Trustees will attend the student Convocation at 11 o'clock, will have luncheon with some members of the Faculty at noon, and will hold a business session following the luncheon.

Very truly yours,

/s/ James W. Burke
Secretary

Convocation

At 11 o'clock the Trustees adjourned to Bowker Auditorium in Stockbridge Hall to participate in the Convocation of the student body. Here they were joined by Trustees Whitmore and Bartlett.

The following program was presented by the student body:

Sumner Kaplan spoke about his recent trip to attend the National Institute of Public Affairs.

Gladys Archibald spoke on "Coeds - Are We Guilty?"

Donald Allen and Harry Scollin presented a typical fraternity discussion on the part which the United States should play in relation to the European War.

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At 12 o'clock the Trustees adjourned to the cabinet room of Draper Hall for luncheon where they were joined by Mrs. Canavan and by the following staff members: Machmer, Young, Rice, Hawley, Lanphear, and Hicks.

Registration

President Baker informed the Trustees that to date applications for admission to the College in the fall are running far ahead of last year. The President called on Registrar Lanphear for a word on the possible effects of the draft on student enrollment. Mr. Lanphear said that in his opinion the College will lose very few students next year because of Selective Service. Some of the students are under age for the draft - others are enrolled in the ROTC advanced course and do not need to register. Other students are engaged in studies which will probably be considered by the draft boards as necessary to the national health, safety, or interest and so these students will be deferred.

President Baker called on Dean Machmer for any information he might offer on the subject of transfer students. The Dean stated that the College always has a great number of requests from students at other colleges and universities to transfer into the College. However, with the present size of the student body and the necessity for restricting enrollment of entering classes, he can do very little for students desiring to transfer to the College.

President Baker described to the Trustees the adaptations of the college program to meet defense needs of the country. The changes which have been made so far have not added to the cost of

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the College. The President then asked the Trustees if it might not be wise for the College to list further defense activities which it could undertake but which would require funds and submit such list to the Governor and Council. This would indicate the readiness of the College to assist further in the defense program to any extent the Governor might desire.

President Baker called on Colonel Young for a report on the ROTC unit of the College. Colonel Young described the work of the corps and said that at present the War Department has limited the size of the advanced unit to sixty men. More students would like the opportunity to go on with the last two years of ROTC so as to qualify for commissions in the U. S. Army Reserve and he will do all he can to have the limit raised.

At one o'clock the meeting was adjourned to the President's Office.

At 1:10 in the President's Office, the meeting was called to order by Vice President Bowditch. The following individuals were present: Trustees: Bowditch, Hubbard, Bartlett, Monahan, Griggs, Brown, Mrs. McNamara, Mrs. Canavan, Chandler, Cassidy, Malcolm, Downey, Whitmore, President Baker and Secretary Burke.

It was

VOTED: To dispense with the reading of the call for the meeting.

It was

Minutes

VOTED: To dispense with the reading of the minutes of the previous meeting of the Board.

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Financial Report

Treasurer Hawley presented brief financial report for the first half of the present fiscal year.

Schedules - signing of

President Baker reported that at the present time, the Trustees have authorized the President and Secretary to represent the Board in signing financial schedules prepared by the Treasurer. With the present accounting and financial system, these schedules must go out from the College almost daily and it sometimes happens that both the President and the Secretary are away. Therefore, the President recommended that Vice President Bowditch should appoint two Trustees to sign financial schedules in the event both the President and Secretary are away. He felt that such action might well be confirmed by vote of the Board of Trustees.

On the President's recommendation, it was

VOTED: To approve the appointment by the Vice President of two Trustees to sign financial schedules of the College in the absence of both the President and Secretary.

Trustees Canavan & Whitmore to sign schedules

Vice President Bowditch then appointed Trustees Canavan and Whitmore in accordance with preceding vote.

Four-H Club Fund

At the request of the Chairman, President Baker and Treasurer Hawley informed the Trustees of request from the Massachusetts Society for Promoting Agriculture for return of $1,000 given to Mr. Farley, State Leader of 4-H Club Work in 1927 to be used as a loan fund for aiding worthy 4-H Club members.

The fund has been administered by the College Treasurer as one of the agency funds of the College. In asking for the return of the money, the Society stated that it would pay to Mr. Farley or to the College the sum of $50 annually.

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Mr. Bartlett raised question as to the authority of the Trustees to relinquish this fund and after discussion, it was

VOTED: To refer the request of the Society for the Promotion of Agriculture to the Trustee Finance Committee with power.

Miss McIntire sale of lot

President Baker informed the Trustees that Miss Ruth McIntire, who now holds option to purchase a small tract of land in the Clark Estate, is willing to turn over to the College, in exchange for this tract, a strip of land located between the Apiary and Butterfield Terrace. Treasurer Hawley showed the Trustees maps of both parcels and President Baker stated that the College would benefit by the exchange as it could then better protect its Apiary holdings and insure right of way to Butterfield Terrace. After discussion, it was

VOTED: To authorize the President and Treasurer to negotiate with Miss McIntire for exchange of the two pieces of land at such time as she is ready to build a personal dwelling on her adjoining property.

President Baker reported on the following personnel matters:

Three staff members are now on military leave:

Leaves of Absence

Calvin S. Hannum, Instructor of English and Mathematics.
Walter J. Hodder, Laboratory Assistant in Vegetable Gardening.
John D. Swenson, Instructor in Mathematics.

Resignation Martini, Eugene R.

Eugene R. Martini, Instructor in Landscape Architecture, has resigned as of April 30, to accept appointment in Chicago with the Federal Housing Authority.

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Retirement

Two staff members will retire this year:

Chenoweth, Walter

Walter W. Chenoweth, Head of the Department of Horticultural Manufactures, on June 30 on reaching age 70.

Taylor, George

George Everett Taylor, Laboratory Assistant, on June 10 on reaching age 70.

There was discussion of the work of Professor Chenoweth and, it was

VOTED: To instruct the Secretary to make the following resolution part of the records of the Board.

Resolution

Walter Winfred Chenoweth

Whereas Walter Winfred Chenoweth has ably and loyally served Massachusetts State College since 1912 and during this period has created and developed an outstandingly effective Department of Horticultural Manufactures, and

Whereas his sincerity, perseverance, and high professional standards have contributed so much to the growth, development, and distinction of the College, be it hereby

Resolved that, on the eve of his retirement, the Board of Trustees of Massachusetts State College extend to him its deep appreciation for his faithful and effective service and its best wishes for the years that lie ahead. Further, the Board directs that this resolution be spread upon its records and that a copy be sent to Professor Chenoweth as an expression of its respect and high regard.

There was discussion of the work of Mr. Taylor and, it was

VOTED: To instruct the Secretary to make the following resolution part of the records of the Board.

Resolution

George Everett Taylor

Whereas George Everett Taylor has climaxed a long and vigorous career in the service of agriculture by his work since 1938 in the Control Service at Massachusetts State College, and

Whereas his devoted and conscientious efforts have contributed materially to the work of the Control Service, and

Whereas his career has been and continues to be in the best interest and traditions of New England agriculture, be it

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Resolved that, on the eve of his retirement from active service, the Board of Trustees extend to him grateful appreciation for his service and best wishes for the years which lie ahead. Further, the Board directs that this expression of appreciation be spread upon its records.

Upon the recommendation of the President, it was

Chenoweth, W. W.

VOTED: To elect Professor Walter W. Chenoweth, Professor Emeritus of Horticultural Manufactures effective June 30, 1941.

Appointments

President Baker reported that he had filled two vacant positions in the Extension Service by the appointment of

Mrs. Ruth G. Shufelt, Assistant Extension Specialist, effective March 1, 1941, at the salary rate of $2,400 per annum.

Miss Gladys E. Sivert, Assistant Extension Specialist, effective July 1, 1941, at the salary rate of $2,400 per annum.

On the recommendation of President Baker, it was

Hargesheimer, Walter G.

VOTED: To appoint Mr. Walter G. Hargesheimer as Professor of Physical Education on September 1, 1941 at the salary rate of $4,000 per annum, to succeed Elbert F. Caraway who resigned on December 31, 1940.

Fellers, Carl R.

President Baker recommended to the Trustees that Dr. Carl R. Fellers, now Research Professor of Horticultural Manufactures, be appointed to the position of Head of the Department of Horticultural Manufactures to succeed Professor Walter W. Chenoweth who retires on June 30, 1941. In accordance with the President's recommendation, it was

VOTED: To elect Dr. Carl R. Fellers as Head of the Department of Horticultural Manufactures, effective July 1, 1941 at a salary rate of $4,320.

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New Courses

President Baker described for the Trustees a series of courses in Public Health which the Department of Bacteriology has recommended for inauguration in the fall of 1941. These courses if approved by the Trustees would be given in cooperation with the Massachusetts Department of Public Health. The Department of Public Health would provide instructors and no additional cost to the College would be involved. The courses are particularly important now in view of serious shortage expected in Public Health technicians. After discussion, it was

VOTED: To authorize the following new courses to be offered by the Department of Bacteriology with the understanding that the courses were adopted as a national defense measure and to be given for the next four years only unless the Trustees at a later date decide to extend the courses for a further period or indefinitely:

Sanitary Bacteriology II
Chemistry of Water, Sewage and Sewage Sludge 63-II
Microscopy of Water 64-II
Sanitary Engineering 74-II (Gen. Eng. 78)
Forest Management of Water Sheds 75-I
Communicable Disease Control 80-II (Phys. Ed.)
Public Health Administration 82-II
Field Studies in Sanitation 84-II

There was further discussion of changes in the college course of study and, it was

VOTED: To authorize the following new courses:

Forestry 26-II, Dendrology
Chemistry 28-II, Elementary Quantitative Analysis
Home Economics 54-II, Applied Nutrition
History-II, An Introduction to Latin-American History
Physiology 79-I
Engineering 83-I, Machine Design
Engineering 92-II, Seminar
Agronomy 79-I, Soil Physics

President Baker reported the revised By-Laws were ready and could be considered now if the group desired. However, because

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of lack of time, it was

By-Laws

VOTED: To defer action on the proposed By-Laws until the September meeting of the Board.

At this time, Trustees Bowditch and Hubbard left the meeting.

There was discussion of the report of the Auditor covering the period May 1, 1939 to May 31, 1940. Treasurer Hawley presented his views on the audit. After discussion of recommendations made by the Auditor, it was

Auditor's Report

VOTED: To refer the Auditor's Report for the period May 1, 1939 to May 31, 1940 to the Finance Committee for appropriate action.

Commencement

The President and Secretary reported on changes in the Commencement program stating that both Baccalaureate and Commencement would be held indoors because of uncertainty of the weather and the increasing crowding of the Rhododendron Garden. It is planned to hold Commencement at 10 o'clock on Monday, June 9, instead of at 4 o'clock to escape the heat of the afternoon.

There was discussion of the desirability of the Trustees meeting on Saturday morning rather than Monday morning so that they could join with the Alumni in the annual Alumni luncheon and, it was

Meeting of Board of Trustees

VOTED: To hold the Commencement meeting of the Board of Trustees at 10:30 o'clock on Saturday, June 7, instead of on Monday as has been the custom in the past.

Trust Funds

Mr. Bartlett recommended that the Board act on a matter of custody of trust funds. He said this question had been raised as to proper handling of the Trust Funds of the College and that on February 25, 1941, the Finance Committee had

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VOTED: To continue the agreement with the Springfield Safe Deposit and Trust Company dated January 22, 1937 and covering their services as agent of the Board of Trustees for the collection of income and custody of investment securities.

There was discussion of the above action of the Finance Committee and it was agreed that this offers the only possible solution of the problem of custody. It was

VOTED: To ratify the above vote of the Finance Committee.

Fall Meeting of Board

There was discussion of the time of the fall meeting of the Board and it was agreed that since there was no budget to be considered this fall, the meeting might better be held in October rather than September. Accordingly, it was

VOTED: To hold the fall meeting of the Trustees on a day in October to be agreed upon by the President and the Chairman.

The meeting adjourned at 3:50 P.M.

Nathaniel I. Bowditch Vice President

J. W. Burke Secretary

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MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

June 7, 1941, 10:30 A.M., President's Office, Amherst

Mrs. McNamara presiding

PRESENT: Trustees Mrs. McNamara, Mrs. Canavan, Brown, Griggs, Hubbard, Monahan, Whitmore, Bowditch, Downey, Malcolm, President Baker, Treasurer Hawley, Secretary Burke.

Following is the call for the meeting.

May 20, 1941

To Board of Trustees
Massachusetts State College

Call

In accordance with the provisions of the By-Laws, the Semi-Annual Meeting of the Board of Trustees is hereby called to convene at the President's Office at Amherst on Saturday, June 7, 1941, at 10:30 A.M. The purpose of this meeting will be to act upon the recommendation of the Faculty concerning degrees and to consider such other business as properly may be presented.

Yours respectfully,

/s/ James W. Burke
Secretary

The meeting was called to order by the Chairman, and it was

VOTED: To dispense with the reading of the call.

It was also

VOTED: To dispense with the reading of the minutes of the previous meeting of the Board.

On the invitation of the Chairman, Dean Machmer appeared before the Board to present the recommendations of the Faculty and of the President of candidates for degrees to be presented at the Seventy-First Commencement. After discussion, it was

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Degrees

VOTED: To award appropriate degrees to all whose names are listed below.

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Summa Cum Laude

Doris Madeline Giehler
Elmer William Smith

Magna Cum Laude

Allan Ralph Bardwell
Ernest Albert Bolt, Jr.
Edward Broderick
Dorothy Jean Long
Arthur Avrum Pava
Frederick Edward Smith
William Fitts Warren

Cum Laude

Thomas Joseph Andrews
Gabriel Irving Auerbach
Marguerite Brielman
George Emil Erikson
William Favorite
Winifred Leslie Giles
Louise May Hartley
Woodrow Richard Jacobson
Thomas Wells Johnson
Marian Erna Kuhn
Merton Philip Lamden
Irving Meyer
John Charles Morytko
John William Nye
Jean Puffer
Jean Gates Tyler

Rite

Helene Dorothy Ahearn
John Casty Ajauskas
Helen Alperin
Edward Everett Anderson
Priscilla Bales Archibald
Edward Wilmarth Ashley
George Sterling August
A. Wesley Aykroyd
Robert Todd Babbitt
Francis Gerald Bagge
Cynthia Haven Bailey
Annetta H. Ball
Edward Richard Barrett
Ruth Emeline Barrus
Joseph Bart
Cortland Amidon Bassett
Rosalie Agnes Beaubien
Norman James Beckett
Evelyn Sofia Bergstrom
Isaac Bialer
Eleanor Birchard
R. Alden Blodgett
John Bodfish Bourne
George William Bennett Bragdon
Robert Anthony Breglio
Shirley Marie Burgess
Clement Franklin Burr
Katherine Tappan Callanan
Kathleen Jean Clare
Virginia Mae Coates
Arthur Irving Cohen
Ann Wilhelmina Cooney
Elizabeth Mary Crafts
Richard Graham Crerie
Ruth Lillian Crimmin
John Paul Crimmins
Eleanor Savel Curtis
Richard Browne Curtis
Sherman Gilbert Davis
Betty Desmond
Walter Lewis Dimock
Norman Carl Dondero
Currie Hayes Downs
Franklin Harmon Drew
Robert Elsworth Dukeshire
Margaret Lucille Everson
George Campbell Feiker
Eugene Joseph Finnegan
Margaret Flynn
Arthur James Gleason Foley, III

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

George Fotos
Marion Gertrude Freedman
Clinton Foster Goodwin, Jr.
John Davidson Gould
Sumner N. Green
Robert Edward Cleaveland Hall
Robert Francis Halloran
George Felix Hamel
Anna Elizabeth Harrington
Wilfred Bostock Hathaway
Richard Bascom Hayward
William Arlington Hendrickson, Jr.
Vivian Victoria Henschel
John Taylor Heyman
Calvin Henry Hood, Jr.
William Wallace Howe, Jr.
Kenneth Arthur Howland
Walter Graves Irvine, Jr.
Doris Marie Johnson
Mary Jane Jones
Robert Lincoln Jones
Elliot Harold Josephson
David Michael Kagan
Kathleen Margaret Kell
Edwin Wallace King, Jr.
Howard Francis King, Jr.
Mary Doris King
Saul Klaman
Milton Klevens
James Joel Kline
Regina Genevieve Krawiec
Walter Russell Lalor
Helen Elizabeth Lane
Priscilla Elizabeth Lane
Joseph Phelps Larkin
Hamilton Laudani
Edwin Mitchell Lavitt
Thomas Richard Leonard, Jr.
Richard Henry Lester
Daniel Levine
Bertha Elizabeth Lobacz
Jason Houston Lotow
Rebecca West Lovell
Flora D. Lucchesi
Stella Ruth Maisner
John Charles Manix
Robert Kendall Marsh
Howard James McCallum
Frederick Wilson McGurl
Joseph Francis Meder
Walter Theodore Miles
Joseph Thomas Miller
Marion Burnham Millett
Elizabeth Louise Mitchell
Lincoln David Moody
Sumner Martin Morrison
Umberto Pasquale Motroni
John Robert Mott
J. Edward Emmett O'Connor
Florence Mari O'Neil
Merton Howard Ouderkirk
Robert Everett Pardee
Henry Myron John Parzych
Christopher Paul
Robert Rice Peters
William Phillips, Jr.
Wallace Frank Powers, Jr.
Paul Nicholas Procopio
Alfred Adam Prusick
John Joseph Prymak
Bronislaw Francis Pulnik
Chester Carlos Putney
Lionel George Reder
Andrew John Reed, III
Stanley Copeland Reed
Melvin Reisman*
Iona Mae Reynolds
Edward Adams Richardson
Ada Margaret Robinson
Rino Joseph Roffinoli
Anthony Stanley Rojko
Albert Stanley Rouffa
Hanssen Schenker
Rose-Elaine Agambar Schoonmaker
Irving Willard Seaver
Benjamin Harold Shanker
Bernice Mae Shaw
Samuel Pettee Shaw
Muriel Edith Sherman
Sidney Carl Siegal*
Robert Siegel
Ralph Eugene Simmons, Jr.
Frank Melville Simons, Jr.
David Skolnick
Tracy Bernard Slack, Jr.
Francis Leo Slattery
Carlton Vernon Smith
Richard Neilson Smith
Beverley Snyder
Matilda Martha Sobon
George Hodges Soule
John Bushnell Stewart

* As of the Class of 1940

THE MASSACHUSETTS STATE COLLEGE

RUSTEE

Harold Frederick Storey
Harold Louis Straube
Mary Margaret Sullivan
Raymond Winchell Thayer
Mildred Arlene Thomas
Robert Connor Tillson
Marion Esther Tolman
Phyllis Tolman
Malcolm Parker Trees
Ellsworth Arnold Twyble
Eleanore Mildred Vassos
Richard W. Vincent
James Dexter Walker
William Thomas Walsh
Kenneth Frank Waltermire
Arthur Leonard Wannlund, Jr.
Everett Lee Warner
Arthur Wendell Washburn, Jr.
Eleanor Elizabeth Wentworth
Harriet Elizabeth Wheatley
Eloise Christine Wheeler
Esther Hammond Wheeler
Dorothy Eleanor Wright
Wallace Warren Wyman
Dorothy Marion Youland

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Magna Cum Laude

Gladys Glencross Archibald
Paul Zelman Keller

Cum Laude

Frances Rosalie Field

Rite

Donald Pearson Allan
Lillian Arcine Arslanian
Ellen Priscilla Badger
Vincent Jason Barnard
Charles Henry Barney
Peter Joseph Barreca
Elizabeth Blanche Bascom
Richard Jolles Bernson
John Joseph Brack
Elizabeth Willard Brown
Sylvia Campbell
Mary Elizabeth Chaffin
William Sebastian Coffey
Herbert Morton Cohn
Barbara Jane Critchett
Marion Elaine Delorey
Esther DePalma
Gladys Elizabeth Fish
Helen Julia Fitch
Harold Everett Forrest
Stephen Francis Gooch
William Thomas Goodwin
Marcelle Joan Grise
Pauline Viola Grise
John Michael Hayes, Jr.
George Perkins Hoxie, Jr.
Marion Barbara Hoye
Phyllis Dean Hutchinson
Stanley Arthur Jackimczyk
Irene Johnston
Carleton Parker Jones, Jr.
Sumner Zalman Kaplan
Virginia Little*
Dana Harold Malins
Harold Timothy McCarthy
Miriam Miller
Phyllis Jeanne Phillips
Rose Helena Plichta
Leroy Fletcher Prouty, Jr.
Helena Elisabeth Reynolds
Robert Bertram Riseberg
Robert Ames Rodriguez
Lee Lawrence Sanborn
Patience Monteith Sanderson
Harold Vincent Scollin, Jr.
Marion Elizabeth Scully
Alan Silverman
Donald Angus Simpson
Helen Margaret Smith
Frank Henry Spencer

* As of the Class of 1940.

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

James Alexander Stewart, Jr.
Ronald Mather Streeter
Jean Frances Taylor
Henry Smith Thornton
Barbara Tolman
Mary Margaret Tormey
Kathleen Mildred Tully
Gordon Henry Washburn
Nellie Marie Wozniak
Albert Yanow

CANDIDATES FOR DEGREE OF BACHELOR OF LANDSCAPE ARCHITECTURE

Alfred Merton Forbush
Charles Reitz Herbert
Campbell Elbridge Miller
Benjamin Joseph Wihry

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

George Arthur Andrewes
Rexford Hanson Avery
Ruth Anna Avery
Daniel Algerd Balavich
Floyd Bertolio
Emil Henry Beyer
James William Blackburn
James Alfred Briggs
Louise Burpo
Louis Joseph Bush
Donald Winslow Cadigan
Wellington Elmer Cassidy
Henry Vincent Couper
Henry Allen Czelusniak
Frederick Leland Dickens
Barbara Eames
Richard Duncan Elliott
Henry Nelson Fatzinger
Vernon LeRoy Ferwerda
Irwin Fried
Mary Catherine Giblin
Gerald Milton Gingras
Lynn Rodney Glazier
Lewis Lyman Glow
William Irving Goodwin
Ciwa Griffiths
Elizabeth Muriel Hannifin
Raymond Elbridge Harris
James David Hayes
Harold Charles Hurley
John Chester Jakobek
Raymond Jenness
Eleanor Burton Julian
Mary Catherine Kane
Katherine Eleanor Kerivan
Faye Kinder
William Frank Knight
Elmer Koster
Benjamin Roger Lang
Parker Earl Lichtenstein
Thomas Joseph McDonough
Robert Louis Messier
Roy Earl Morse
Virginia Anne Pekarski
Clark Perry
Irvin Douglas Reade, Jr.
David Hector Reid
Barbara Leavitt Richardson
Jesse Osman Richardson
Francis James Riel
Nathaniel Edwin Robinson
Clara Ada Ross
Edith Rostas
James Harry Ryan
Leo Joseph Santucci
Frederic Vosmus Steeves
Douglas MacNevin Surgenor
Robert Warren Swanson
Harry Emerson Tatoian
Loring Vinson Tirrell
George Wenzel
Richard Arnold Wilkinson

THE MASSACHUSETTS STATE COLLEGE

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

John William Bernotavicz
Albert Hugh Gower
Joseph Arthur Lubitz
Abdalla Sedky
Charles Campbell Strachan
Walter Drury Weeks
Frederick Winsor Whittemore, Jr.

Music Committee

President Baker outlined a proposal of the Music Committee of Massachusetts State College to bring music teachers to the Campus for private instruction to students. The recommendation specifically is that the College accept and recognize a selected list of teachers in vocal and instrumental music whose names would be placed in the College Catalogue and who would be available for private instruction for those students desiring to take advantage of the opportunity. No financial obligation on the part of the College is involved. Teachers would be paid by the students either per lesson or per semester. Similar plans have been in practice for some years at Iowa State College, Michigan State College, and others. After discussion of the plan, it was

VOTED: To authorize the Administration to proceed with the music plan as recommended by the Committee and as outlined above by the President.

In accordance with custom, it was

Unearmarked Trust Funds

VOTED: To authorize the President to expend an amount not to exceed $500 from the income of unearmarked trust funds during the period June 7 to the time of the annual meeting in 1942.

President Baker reported on expenditures during the last six months from unearmarked trust funds and indicated that only $235 had been spent because of decrease in income from such funds.

TRUSTEE

Burnham Emergency Fund

Flint Contest

Gleason, Charles A.

New Course

The President explained that because of lack of income from the Burnham Fund, it was impossible this year to award the usual prizes of $45 for the Flint Oratorical Contest winners. After discussion, it was

VOTED: To award $45 for Flint prizes from income of the Gleason Fund.

President Baker introduced a recommendation from the Director of the Stockbridge School of Agriculture for the institution of a new major course in marketing of Perishable Foods. He explained that a similar course had been offered on an extension basis in Holyoke and had been well attended and enthusiastically received by employees in retail fruit and vegetable stores. Trustee Griggs said that he had learned of the course when it was given in Holyoke and in his opinion it was successfully meeting a real need. After discussion, it was

VOTED: To introduce a major course in Marketing of Perishable Foods in the Stockbridge School of Agriculture, effective September 1941.

The following vote was taken by mail ballot and is hereby made part of the official records of the Board. It was

Physical Education Building

VOTED: To name the Physical Education Building - Curry S. Hicks Physical Education Building.

On the recommendation of the Trustee Committee on Finance, it was

Securities of the College

VOTED: To authorize the Treasurer to hold securities on the books at cost, to credit principal with net price received at time of sale, and to amortize bond premiums over period of purchase to maturity.

THE MASSACHUSETTS STATE COLLEGE

RUSTEE

Also on the recommendation of the Trustee Committee on Finance, it was

VOTED: To authorize the Treasurer to sell the following securities:

Bonds

Bonds

5M Illinois Power & Light Co. 5½s 1954
3M Cleveland Union Term. 4½s 1977
1M New York Central R.R. 4s 1998

Stocks

Stocks

4 shares Boston and Albany R.R.
22 shares New York Central R.R.

Also on the recommendation of the Trustee Committee on Finance, it was

VOTED: To authorize the Treasurer to purchase:

2M Public Service of Colorado 3½s 1964
4M Central Illinois Public Service 3 3/4s 1968
2M Oregon & Washington R.R. & Navigation Co. 4s 1961
2M Chicago Union Station 3 3/4s 1963
2M Youngstown Sheet & Tube 3¼s 1960

United States Defense Bonds Series G 2½s 1953
Up to $1,000 as funds are available

Also on the recommendation of the Trustee Committee on Finance, it was

VOTED: To accept letter of May 17, 1941 from Mr. E. C. Lincoln, Vice President of the Springfield Safe Deposit and Trust Company, as an amendment to the present agency agreement between the College and the Trust Company and to authorize delivery of securities and property to the Treasurer of the Board whenever deliveries are ordered by the Board in accordance with clause 2 of the agency agreement.

Agency Agreement

Mr. Lincoln's letter which is reprinted below is made a part of the records of the Board.

THE MASSACHUSETTS STATE COLLEGE

May 17, 1941

TRUSTEE

Massachusetts State College
Robert D. Hawley, Treasurer
Amherst, Mass.

Dear Mr. Hawley:

With respect to the agency agreement between Massachusetts State College and this Company, it is understood as follows:

1. This Company will keep all securities and property belonging to you and held under the agency separate and apart from other property in its custody and possession, and will be responsible for the safekeeping of the same.

2. Any and all securities and property withdrawn from this agreement or to which the College may be entitled will be delivered to the Treasurer of the Board of Trustees of the College.

3. Orders for purchase or sale as provided for in Section 3 will continue to be executed in accordance with said section or if requested will be executed if accompanied by an excerpt from the records of the Finance Committee of the Board of Trustees, attested by the Secretary of the Board, indicating the specific action by the Committee to purchase or sell as ordered.

In consideration of this undertaking, it is understood that the Board of Trustees of the College will pass at their next meeting a vote authorizing delivery of securities and property to the Treasurer as provided for in clause 2 above, and also that at each meeting of the Board of Trustees votes will be passed ratifying all sales and purchases of securities and property made under the agency agreement and not already ratified at a previous meeting.

Very truly yours,

/s/ E. C. Lincoln, Vice President
Springfield Safe Deposit and Trust Company

Also on the recommendation of the Trustee Committee on Finance, it was

Bowditch Lodge

VOTED: To authorize the Treasurer to accept a sum of money from George L. Farley, State 4-H Club Leader, as a trust fund for the special purpose of making an addition to Bowditch Lodge.

THE MASSACHUSETTS STATE COLLEGE

[redacted]RUSTEE

It was also

VOTED: To authorize the College Administration to proceed with construction of an addition to Bowditch Lodge with funds provided by Mr. Farley.

Also on the recommendation of the Trustee Committee on Finance, it was

Board Rate

VOTED: To approve the following rates of board for the summer of 1941:

4-H Camps	$6.00 per week	Without waiter service. If service furnished by Boarding Hall, add 50¢

Conference and Miscellaneous

Weekly	$7.00 - One full week or more Fractions of week at $1.00 per day Fractions of day at 50¢ per meal
Daily Rate	Six consecutive meals or more
$1.25	Plus 50¢ per meal for fractions of additional day.

Association of Governing Boards of State Universities and Allied Institutions

Trustee Griggs said that the next meeting of the Association of Governing Boards of State Universities and Allied Institutions would be held in Wyoming. It was suggested that the Trustees might wish to nominate a delegate to represent the Board at this meeting. After discussion, it was

VOTED: To authorize the Vice President of the Board to name an official delegate to represent the Board of Trustees at this meeting with his expenses to be paid.

At this point, the meeting was recessed until Monday, June 9, at one o'clock.

On Monday, June 9, at one o'clock, in the President's House, the meeting was called to order by Vice President Bowditch

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

and there being no further business, the meeting was adjourned at 1:05 P.M.

Harland D Bowditch Vice President

James W Burke Secretary

MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

November 5, 1941, 12:35 P.M., Chamber of Commerce Building

PRESENT: Trustees Bartlett, Griggs, Mrs. McNamara, Brown, Hubbard, Cassidy, Malcolm, Mrs. Canavan, Monahan, Whitmore, Casey, Downey, President Baker, Treasurer Hawley, Secretary Burke

Following is the call for the meeting.

October 11, 1941

To the Trustees
Massachusetts State College

Call

In accordance with action of the Board of Trustees, a special luncheon meeting of the Board is hereby called to convene at the Chamber of Commerce Restaurant, 80 Federal Street, Boston, on Wednesday, November 5, 1941, at 12:30 P.M. The purpose of this meeting will be to consider and act upon such current matters of business as may properly be presented.

This meeting will be preceded by a meeting of the Extension Service at 10:30 A.M. and of the Finance Committee at 11:30 A.M., also at the Chamber of Commerce Restaurant.

At the May meeting of the Trustees, it was decided to hold the fall meeting during October on a date to be agreed upon by the Chairman and the President. However, at Mr. Bowditch's special request, the meeting is being called for November 5 to permit the Chairman to be present.

Yours respectfully,

/s/ James W. Burke
Secretary

C
O
P
Y

January 27, 1941

Hon. Robert T. Bushnell
Attorney General of the Commonwealth
State House
Boston, Massachusetts

Dear Sir:

In accordance with Section 7 of Chapter 75 of the General Laws, the Trustees of this College administer endowment funds amounting in total to approximately $150,000. In connection with their administration of these funds, the Trustees respectfully request your opinion on two points.

1. May the Trustees expend a certain portion of the income from these endowment funds for compensation to a bank or trust company for services as agent for the collection of income and custodian of the investment securities?

2. May the Trustees pay from the income compensation to an outside agency for services as investment counsellor in connection with the investment of endowment principal?

Your opinion upon these two questions will be greatly appreciated by the Board of Trustees of the Massachusetts State College.

Respectfully yours,

Treasurer

RDH/dl

C
O
P
Y

THE COMMONWEALTH OF MASSACHUSETTS

Department of the Attorney General

February 14, 1941

Trustees of Massachusetts State College
Amherst, Massachusetts

Gentlemen:

In connection with your duties under G.L. c.75, section 7, relating to the administration by you of endowment funds amounting to a total of approximately one hundred and fifty thousand dollars, you have requested my opinion on the following questions:

> "1. May the Trustees expend a certain portion of the income from these endowment funds for compensation to a bank or trust company for services as agent for the collection of income and custodian of the investment securities?
>
> 2. May the Trustees pay from the income compensation to an outside agency for services as investment counsellor in connection with the investment of endowment principal?"

G.L. c. 75, section 7, reads as follows:

> "The trustees shall administer property held in accordance with special trusts, and shall also administer grants or devises of land and gifts or bequests of personal property made to the commonwealth for the use of the college, and execute said trusts, investing the proceeds thereof in notes or bonds secured by sufficient mortgages or other securities."

The opinion submitted herein deals solely with the powers of the trustees with respect to those portions of the endowment funds which are not subject to special restrictions. With respect to funds in the latter class I can offer no opinion as to the trustees' powers without full information regarding such restrictions.

Since chapter 75, section 7, does not specifically define the powers of the trustees in the matters about which you inquire, your questions must be answered in the light of legal principles applicable to trustees generally.

Your first question must be divided into two parts:

A. Employment by the trustees of agent to collect income.

In my opinion you may properly employ a bank or trust company to act as agent for the collection of income on endowment funds and may compensate such agent out of the income from the funds. This power is subject to several qualifications. Trustees must exercise due care and diligence in selecting such an agent and in supervising its activities. They must be satisfied that the employment of such an agent is reasonable and prudent and for the best interests of the trust. The expense incurred in connection with the employment of such an agent must be reasonable under all the circumstances.

B. Employment of agent as custodian of investment securities.

In my opinion the trustees do not have the authority to employ a bank or trust company as their agent to act as such custodian. The courts have uniformly held that trustees cannot delegate their duty to secure and retain custody and control of trust property and that such custody and control may be surrendered by the trustees only in the event of absolute necessity.

Your second question I am unable to answer flatly in the affirmative or the negative. The courts have not passed specifically on this question, and, in the absence of such decisions, I am unable to advise you that you have authority to employ investment counselors whose compensation would be paid from the trust estate or income. If the trustees are agreed as to the desirability of employing such investment counsel, the doubt as to their legal right to do so might be resolved by their filing a petition for instructions in the probate court.

The general principles of law defining the duties of trustees with respect to investments have been laid down in many adjudicated cases. In the case of Springfield Safe Deposit and Trust Co. v. First Unitarian Society, 293 Mass. 480, 485, the court said:

> "The principle of law in this Commonwealth governing the conduct of a trustee in making investments has been established for more than a century. A trustee is required to conduct himself faithfully and to exercise a sound discretion, and to be enlightened by observance as to how men of prudence, discretion and intelligence manage their own affairs, not in regard to speculation but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of the capital.

Good faith and sound discretion, informed by experience and wise observation, constitute the standard."

It has also been held that trustees may not delegate their duty of deciding what investments shall be made with the trust funds. Boston v. Curley, 276 Mass. 549.

It has been held also that trustees can properly incur expenses which are necessary or appropriate to carry out the purposes of the trust when such expenses are not forbidden by the terms of the trust. In view of the complexity of modern finance, the difficulty under present economic conditions of making investments which provide reasonable security and a fair return, and the comparatively recent development of the business or profession of investment counseling, it is quite possible that the courts might approve the employment of an investment counselor, by trustees in appropriate circumstances. Significant factors in determining the propriety of such employment in a given case would include the nature and extent of the trust property, the income derived therefrom, the experience and qualifications of the trustees with respect to matters of investment, the care exercised in selecting the investment counselor, the cost incurred therefor, and the extent to which the trustees have made independent studies of investment matters.

I regret that I cannot advise you more definitely on this important question. It is surprising that such a question has not yet been adjudicated, but inasmuch as it has not been so adjudicated, to my mind the safest policy for trustees in your position to follow would be as indicated, to seek specific instructions from the probate court.

Very truly yours,

/s/ Robert T. Bushnell
Attorney General

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

In the absence of the Chairman, Trustee Griggs was elected to preside. It was

VOTED: To dispense with reading of the call.

It was

VOTED: To dispense with reading of the minutes of the last meeting.

Association of Governing Boards of State Universities and Allied Institutions

Trustee Whitmore reported briefly on meeting of the Association of Governing Boards of State Universities and Allied Institutions held at Laramie, Wyoming, in October. Mr. Whitmore attended as official delegate of the Board of Trustees and Trustee Griggs also attended both as representative of the Board and in his capacity as Secretary-Treasurer of the Association. Mr. Whitmore reported that the meeting was highly worth while and that many interesting questions were discussed. Full proceedings will be sent soon to each member of the Board. At the conclusion of his report, it was

VOTED: To accept with thanks Mr. Whitmore's report on meeting of Association of Governing Boards of State Universities and Allied Institutions.

Electricity purchase of

There was discussion of the Supplementary Budget item for connecting the college power lines with those of the Western Massachusetts Electric Company, this question having been referred to the Board by the Finance Committee. In discussion, there was feeling that the rights of the Trustees to decide upon budget matters of the College may have been infringed by the passing of this special appropriation without request or even approval of the Trustees and, it was

VOTED: To refer this question to the Finance Committee with power to act for the Board.

TRUSTEE

It was also

VOTED: To authorize the Finance Committee to proceed with expenditure of the special appropriation for connecting college power lines with those of the Western Massachusetts Electric Company in the event the Committee decided that such procedure was in the best interests of the College.

Registration

President Baker reported total undergraduate registration on October 1 of 1263 students compared with 1264 on October 1, 1940. This year's enrollment includes 813 men and 450 women compared with 833 men and 431 women last year. 150 women were admitted in the freshman class.

National Defense Activities

President Baker reported that he had prepared statement of national defense activities undertaken by the College, but to save time he would mail copy to the Trustees rather than read the report at the meeting.

On the recommendation of the Committee on Extension Service, it was

State 4-H Club Leader

VOTED: To accept Director Munson's report of efforts to locate a State 4-H Club Leader as a progress report and to leave the position unfilled at least until the January meeting of the Board.

On the recommendation of the Trustee Committee on Faculty and Program of Study, it was

Ross, W. H. advancement

VOTED: To promote Dr. William H. Ross from Instructor to Assistant Professor of Physics as of September 1, 1941 with the understanding that there will be no comparable change in salary until reclassification is obtained through regular budget procedures.

Also upon the recommendation of the Committee on Faculty and Program of Study, it was

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

VOTED: To promote Dr. Malcolm A. McKenzie from Assistant Research Professor of Botany to Research Professor of Botany as of September 1, 1941 with the understanding that there will be no comparable change in salary until reclassification can be obtained through regular budget procedures.

McKenzie, Malcolm A. advancement

Also upon the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To grant half-time sabbatical leave to Dr. F. A. Hays for the period October 1, 1941 to September 30, 1942 at full pay, for the purpose of carrying on special studies at Amherst College Biological Laboratory.

Hays, F. A. leave

Also upon the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To grant six months' sabbatical leave to Professor L. L. Blundell during the period February 1 to June 30, 1942 at full salary for the purpose of studying at the University of California and also studying horticultural work in the State of California.

Blundell, L. L. leave

On the recommendation of the Trustee Committee on Finance, it was

VOTED: To authorize the Treasurer to receive as custodian the sum of approximately $872 now deposited in the First National Bank of Amherst under the name of George L. Farley, Agent, or George L. Farley, Treasurer - this sum to be held as the 4-H Club Activities Fund, principal and interest to be available for expenditure upon order of the State 4-H Club Leader, or in his absence by his representative as designated by the President of the College.

And also to authorize the Treasurer to receive additions to this fund as these may be presented from time to time.

4-H Club Funds

Also on the recommendation of the Finance Committee, it was

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

4-H Club Funds

VOTED: To authorize the Treasurer to receive as custodian the sum of approximately $369 now deposited in the First National Bank of Amherst under the name of George L. Farley, Agent, this sum to be held as the 4-H Scholarship and Student Loan Fund, principal and interest to be available for expenditure upon the order of the State 4-H Club Leader, or in his absence by his representative as designated by the President of the College.

And also to authorize the Treasurer to receive additions to this fund as these may be presented from time to time.

Also upon the recommendation of the Finance Committee, it was

4-H Club Funds

VOTED: That in authorizing the Treasurer to receive the above mentioned 4-H Club Funds, the Trustees charge the State 4-H Club Leader, or in his absence his representative as designated by the President of the College, with full responsibility for their proper use as described in memorandum of Director Munson to President Baker dated October 14, 1941

Massachusetts State College

MEMORANDUM

From: Willard A. Munson Date October 14, 1941

To: President Hugh P. Baker and Mr. R. D. Hawley

Attached is a memorandum which Miss Petit has handed me. This memorandum gives a description of the several accounts which George L. Farley handled as Agent. I recommend that these accounts be set up under two headings in the Treasurer's Office.

1. 4-H Club Activities Fund, including the George L. Farley, Agent (checking account in the First National Bank) and such balance as may be in the 4-H Building Fund, George L. Farley, Treasurer, deposited in the Savings Department of the First National Bank, Amherst; and the 4-H Dairy Fund.

2. 4-H Scholarship and Student Loan Fund, this to include the 4-H Scholarship Fund, George L. Farley, Agent (deposited in the Savings Department of the First National Bank of Amherst).

The 4-H Club Activities Fund is to be used for any activities pertaining to 4-H club work and to be drawn upon at the request of the State 4-H Club Leader or, in his absence, by his representative designated by the President of the College.

THE MASSACHUSETTS STATE COLLEGE

TRUSTEE

The 4-H Scholarship and Student Loan Fund is to be used for scholarships or loans to 4-H club members attending any college. The determination as to whom these funds should be given or loaned is to be made by the 4-H Club Leader or, in his absence, by his representative designated by the President of the College.

Mr. E. W. Elwell, of the First National Bank of Amherst, advised me that the bank would release these funds to a representative of the College designated by the Trustees to receive them.

/s/ WILLARD A. MUNSON
Director of Extension Service

Also upon the recommendation of the Finance Committee, it was

Dining Hall Trust Fund

VOTED: To authorize the Treasurer to transmit to the Treasurer of the Commonwealth the sum of $8,603.98 in accordance with the opinion of the State Comptroller as expressed in his letter of August 8, 1941. This sum is the balance of the Dining Hall trust fund which remained when the operation of the Dining Hall as a trust fund enterprise terminated on August 31, 1938.

Also upon the recommendation of the Finance Committee, it was

Delinquent Accounts

VOTED: To authorize the Treasurer to write off the balance of $85.38 due on loan of Herbert Morris from income account of the D. K. Bangs Fund and to accept $114.63 as payment in full of loan of $200 plus interest due. This action is in accordance with recommendation of the Attorney General.

On the recommendation of the Finance Committee, it was

Investments

VOTED: To approve, ratify, and confirm the purchase of $2,000 of U.S. Defense Bonds, Series G, 2½s of 1953, made from agency fund held by the Springfield Safe Deposit and Trust Company under agreement dated January 22, 1937.

Upon the recommendation of the Finance Committee, it was

VOTED: To authorize the Treasurer to transfer at par to the Endowed Labor Fund the $1,000 bond of Ohio Public Service Company, now held as investment of the D. K. Bangs Revolving Loan Fund.

Upon the recommendation of the Finance Committee, it was

VOTED: To authorize the Treasurer to withdraw from agency fund at the Springfield Safe Deposit and Trust Company the sum of $1,000 representing purchase of Ohio Public Service Company bond by Endowed Labor Fund and to deposit this sum in the current account of the D. K. Bangs Revolving Loan Fund.

Upon the recommendation of the Finance Committee, it was

Eastern Association of College and University Business Officers

VOTED: To authorize Treasurer Hawley to represant the College at the Eastern Association of College and University Business Officers meeting in White Sulphur Springs, West Virginia, over the period December 7 to 9, 1941, travel cost to be met from unearmarked trust funds.

Radio Broadcasting

President Baker reported the establishment of a radio broadcasting policy by the College and read copy of the statement of policy. He said this was presented to the Board for its information and no action was called for.

Rifle Range

President Baker said that the College has a small wooden building on the rifle range which is no longer used and that if the Trustees would authorize its removal to the College Orchard, the building could again be put in service in connection with Wildlife Management activities of the College. On the recommendation of the President, it was

VOTED: To authorize the Treasurer to move this building from the rifle range to the College Orchard.

Resolution

Miss Mary S. Dean engineering publications

President Baker informed the Board that Miss Mary S. Dean of Taunton, Massachusetts had presented the College with a considerable number of engineering publications from the library of her brother Luther Dean, and that the publications were serving a very real need in the Department of Engineering. After discussion, the following resolution was unanimously adopted.

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WHEREAS Miss Mary S. Dean of Taunton, Massachusetts, Plymouth County Home Demonstration Agent from 1917 to 1938, has generously contributed to the Library of Massachusetts State College through the presentation of numerous engineering publications from the library of her brother Luther Dean, and

WHEREAS these valuable publications are of immediate assistance to the program of the Engineering Department of the College

BE IT RESOLVED that the Trustees of Massachusetts State College hereby direct the Secretary to express their sincere appreciation to Miss Dean and to inscribe this resolution upon the records of the Board.

Resolution

The President also reported the loan of two Japanese vases to the College by Mr. and Mrs. George A. Drew of Belmont, Massachusetts. These vases were brought from Japan by Mrs. Drew's father, Dr. William T. Brooks, Director of the Massachusetts Agricultural Experiment Station from 1905 to 1921 and formerly Professor of Botany and President of Sapporo Agricultural College in Japan. The following resolution of appreciation was unanimously adopted by the Board.

Brooks' vases

WHEREAS Mr. and Mrs. George A. Drew of Belmont, Massachusetts have generously loaned to the College two Japanese vases as a momento of Mrs. Drew's father, Dr. William T. Brooks, Director of the Massachusetts Agricultural Experiment Station from 1905 to 1921 and formerly Professor of Botany and President of Sapporo Agricultural College in Japan, and

WHEREAS these vases will grace the College not only as fine examples of Japanese art but as effective reminder of Dr. Brooks' international educational interests

BE IT RESOLVED that the Trustees of Massachusetts State College hereby direct the Secretary to express their sincere appreciation to Mr. and Mrs. Drew and to inscribe this resolution on the records of the Board.

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Resolution

George L. Farley

There was discussion of the magnificent contribution of George L. Farley to the development of the 4-H Club program of the College and the State and the following resolution was unanimously adopted by the Board.

> WHEREAS George L. Farley, during his twenty-five years as Massachusetts State 4-H Club Leader, created one of the finest 4-H club organizations in the United States, and
>
> WHEREAS his greatness of spirit and kindness of heart earned him the affection of thousands of young men and women whose lives he helped to shape, and
>
> WHEREAS his splendid qualities of leadership and organization have endowed the College and the Commonwealth with a continuing program of citizenship training for young people and whereas this program will live and grow as a permanent memorial to Mr. Farley, and
>
> WHEREAS Mr. Farley's courage to carry on in the face of handicaps, his good humor, and his vision to see the goals ahead have inspired all who knew him
>
> BE IT RESOLVED that the Trustees of Massachusetts State College hereby express their sincere esteem for "Uncle" George Farley and their feeling of personal loss through his death, and further the Trustees direct the Secretary to inscribe this resolution in the records of the Board and to send copy to Mrs. Farley.

The meeting was adjourned at 2:50 P.M.

Vice President

Secretary

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MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 22, 1942, 10:00 A.M., Council Chambers
State House, Boston, Mass.

PRESENT: Governor Saltonstall, Trustees Bowditch, Malcolm, Whitmore, Saltonstall, Hubbard, Brown, Monahan, Cassidy, Griggs, Downey, Galusha, Mrs. McNamara, President Baker, Treasurer Hawley, Secretary Burke.

The following is the call for the meeting.

January 7, 1942

To the Trustees
Massachusetts State College

Call

Pursuant to the provisions of the By-Laws, the Annual Meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the State House in Boston at 10:00 A.M. on Thursday, January 22, 1942.

This meeting will be preceded by meetings of committees on Wednesday, January 21. These committee meetings will be held at the City Club in accordance with the attached schedule.

Yours respectfully,

/s/ James W. Burke
Secretary

Chairman Bowditch called the meeting to order and appointed a special committee consisting of Trustees Griggs and Saltonstall to escort His Excellency the Governor to the Council's Chambers.

It was

Minutes

VOTED: To dispense with reading of the minutes of the last annual meeting.

Nominating Committee

The Chairman appointed the following as a nominating committee for 1941: Trustees Whitmore, Malcolm, and Downey.

His Excellency the Governor entered the Chamber and on invitation of Mr. Bowditch acted as Chairman of the meeting.

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Summer Program

The Secretary then presented recommendations from the Committee on Faculty and Program of Study that the present college year be shortened in accordance with schedule presented by the Administration and that a twelve weeks' summer program be instituted; and recommendation from the Committee on Finance that the President be authorized to request necessary funds for supplies and equipment for carrying on the twelve weeks' summer program in 1942.

Instructors - extra payment

Dr. Hubbard moved that the Trustees request an appropriation for the payment of instructors who would carry on the summer program. He recommended that the Trustees seek an appropriation of $12,000 to cover all expenses of the college session. Such money, he said, would not represent an additional burden for taxpayers inasmuch as the College would be receiving equal income from student payments. In effect, therefore, the summer program would be self-supporting.

Governor Saltonstall suggested that the Trustees should not seek a special appropriation from the Legislature. He indicated that the legislative program had been made up and that the Legislature would probably be asked to appropriate a special emergency fund to be expended at the discretion of the Executive. Because of the many emergency demands expected in the next year, it was felt by legislative leaders that the Executive should have a fund which could be apportioned to meet needs as they occurred. He said that if the President or the Trustees would come to him after they had developed their summer program and proposed budget, he would go over the matter with them and give every consideration to their needs.

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He indicated that he had not yet made up his own mind as to feasibility of paying instructors for the twelve weeks' summer program. He said that the professors at one large university were volunteering their services. However, the salaries at this university are considerably higher than the salaries at the State College and this should be taken into account, he felt.

Mr. Hubbard indicated that he for one would be very well satisfied with the procedure which the Governor outlined and that he wished to withdraw his motion.

On the recommendation of the Committee on Faculty and Program of Study, it was unanimously

Honorary Degree - Nathaniel I. Bowditch

VOTED: To grant the honorary degree of LL.D in May 1942 to Nathaniel I. Bowditch, Trustee of the College for 45 years, in recognition of his life long and outstanding service to agriculture and to education in the Commonwealth.

At the suggestion of the Governor, the Trustees honored Mr. Bowditch by rising vote.

At this point, the Governor left the meeting and Mr. Bowditch took the chair. On the recommendation of the Committee on Faculty and Program of Study, it was

Calendar

VOTED: To adopt the following calendar for the balance of the present college year and to institute a twelve weeks' summer session effective June 1, 1942.

January 24 - First semester ends
January 26 - Second semester begins
April 2-9 - Spring vacation
May 13 - Second semester ends for juniors and seniors
May 15 - Second semester ends for sophomores and freshmen
May 16 - Alumni Day
May 17 - Baccalaureate & Commencement

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On the recommendation of the Committee on Faculty and Program of Study, it was

State 4-H Club Leader

VOTED: To employ Mr. Horace M. Jones, now Leader of 4-H Club work in South Dakota, as State 4-H Club Leader for Massachusetts, at initial annual salary rate of $3,780.

Upon the recommendation of the Committee on Faculty and Program of Study, it was

Holland, Edward B. - Emeritus Professor

VOTED: To elect Edward B. Holland Emeritus Research Professor of Chemistry as of January 12, 1942, the date of his retirement at age 70.

Also upon the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To adopt the following resolution:

Resolution of Edward B. Holland

WHEREAS Dr. Edward B. Holland has recently reached mandatory retirement age, and, therefore, is no longer a member of the Chemistry Department of the Experiment Station; and

WHEREAS he has served the College and the Commonwealth faithfully and well over a period of almost half a century; and

WHEREAS he has made significant and substantial contributions in the field of agricultural chemistry, more particularly on the chemistry of butter fat, the chemistry of insecticides and fungicides, and the amounts of minor elements in foods and feedstuffs; therefore be it

RESOLVED that the Board of Trustees of Massachusetts State College hereby express its appreciation to Dr. Holland and direct the Secretary to inscribe the resolution in the records of the Board and transmit copy to Dr. Holland.

Upon the recommendation of the Committee on Faculty and Program of Study, it was

Richardson, Virginia

VOTED: To award the degree of Bachelor of Science to Virginia Richardson as of the class of 1941.

Upon the recommendation of the Committee on Buildings and Grounds and the Committee on Finance, it was

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Supplies & Equipment

VOTED: To authorize the President to request necessary funds for supplies and equipment for carrying on the twelve weeks' summer program of 1942.

Upon the recommendation of the Committee on Buildings and Grounds and the Committee on Finance, it was

Electric Line

VOTED: To authorize the President and Treasurer, in accordance with action of the General Court in appropriating $15,000 for the construction of an electric line to connect the college electric system with the Western Massachusetts Electric System and $20,000 for the purchase of electricity in 1942,

a. To purchase such transformers and other equipment as are recommended by the engineer of the Commission on Administration and Finance in connection with the installation of the electric line described above.

b. To enter into a contract with the Western Massachusetts Electric Company for the erection of electric line as described.

Electricity, purchase of

c. To enter into a contract with the Western Massachusetts Electric Company for the purchase of electricity, provided such contract is approved as to terms by the Commission on Administration and Finance and approved as to form by the Attorney General's Office.

Also upon the recommendation of the Committee on Buildings and Grounds and the Committee on Finance, it was

Public Works Program

VOTED: To authorize the College Administrative Officers to prepare and submit to the Public Works Reserve Committee a list of potential public works which could be constructed on the college campus in the event of the institution of a public works program as a means of alleviating unemployment which may follow after the war.

Upon the recommendation of the Committee on Finance, it was

VOTED: To accept the report of the Treasurer for 1941.

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Upon the recommendation of the Committee on Finance, it was

Rates - for summer courses

VOTED: To authorize the following rates for the twelve weeks' summer courses:

Tuition - $40.00
Room rent - $2.50 per week
Board to be regulated by the College Administration according to the cost of food and operation.

Upon the recommendation of the Committee on Finance, it was

Trust Funds

VOTED: To authorize the President to expend up to $500 from unearmarked trust funds for the period ending June 30, 1942.

In accordance with usual practice at the annual meeting, it was

VOTED: That all actions taken by the committees of the Trustees during the year which have not been subsequently approved by the Board of Trustees are hereby approved.

President Baker presented his annual report for 1941 and in conclusion stated that copies of the report would be submitted shortly to each member of the Board - that he would appreciate any suggestions or comments on the report before its publication in printed form. It was

Annual Report

VOTED: To accept the report of the President for 1941

Next Annual Meeting

In answer to question, President Baker discussed the time of the next meeting of the full Board. He said that in former years the Board had met at the time of Commencement and also early in May to attend Convocation of the student body. This year, in view of the shortened college calendar, he recommended that the May meeting, which was a special meeting, be dispensed with and that the Commencement meeting be moved to May 16 since Commencement is

taking place on May 17. It was

VOTED: To hold the next meeting of the Board on May 16, 1942.

The nominating committee proposed the following slate of officers and list of committee memberships for 1942 and on unanimous vote of the Board, the Secretary was instructed to cast one ballot as follows:

Officers & Committees Elected

President - His Excellency Leverett Saltonstall
Vice President - Nathaniel I. Bowditch
Secretary - James W. Burke
Treasurer - Robert D. Hawley

STANDING COMMITTEES OF THE
BOARD OF TRUSTEES

Year 1942

Committee on Faculty and Program of Study

Frederick D. Griggs, Chairman
Harry D. Brown
Walter F. Downey
Joseph B. Ely
Clifford C. Hubbard
David J. Malcolm
Mrs. Elizabeth L. McNamara
Richard Saltonstall

Committee on Extension Service

Mrs. Elizabeth L. McNamara, Chairman
Harry D. Brown
Mrs. Katherine G. Canavan
Walter F. Downey
Mark H. Galusha
Frederick D. Griggs
William C. Monahan
Richard Saltonstall

Committee on Experiment Station

David J. Malcolm, Chairman
Mark H. Galusha
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
William C. Monahan
Philip F. Whitmore

Committee on Agriculture and Horticulture

William C. Monahan, Chairman
Harry D. Brown
Mrs. Katherine G. Canavan
Mark H. Galusha
Frederick D. Griggs
Mrs. Elizabeth L. McNamara
Richard Saltonstall

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Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Mrs. Katherine G. Canavan
James T. Cassidy
Joseph B. Ely
John W. Haigis
Clifford C. Hubbard
David J. Malcolm

Committee on Finance

Joseph W. Bartlett, Chairman
James T. Cassidy
Joseph B. Ely
John W. Haigis
Richard Saltonstall
Philip F. Whitmore

Committee on Legislation

Joseph B. Ely, Chairman
Joseph W. Bartlett
Harry D. Brown
James T. Cassidy
John W. Haigis

Executive Committee

Nathaniel I. Bowditch, Chairman
Joseph W. Bartlett
Philip F. Whitmore

The meeting was adjourned at 2:20 P.M.

Nathaniel I Bowditch Vice President

John W Burke Secretary

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

April 16, 1942, 11:00 A.M., President's Office, Amherst

PRESENT: Trustees: Mrs. McNamara, Mrs. Canavan, Hubbard, Richard Saltonstall, Monahan, Griggs, Webster, Whitmore, Brown, Malcolm, President Baker, Dean Machmer, Treasurer Hawley, Director Sievers, Director Verbeck, Dr. Bradley, Secretary Burke

Following is the call for the meeting:

March 26, 1942

Board of Trustees
Massachusetts State College

Call

Upon request of three members of the Board, and in compliance with the By-Laws, a Special Meeting of the Board will be held in the President's Office at 10:30 A.M. on Thursday, April 16.

It is planned that the Trustees will robe in academic costume to attend the annual Phi Kappa Phi Convocation which begins at 11 o'clock. Luncheon will be served in Draper Hall at 12 o'clock and formal meeting will begin at about 1:30 in the President's Office.

The purpose of the meeting will be to consider and act upon current affairs so as to reduce the number of matters to come before the Board at the time of the Commencement meeting, which is always a busy period.

Sincerely,

/s/ James W. Burke
Secretary

Convocation

The Trustees attended Phi Kappa Phi Convocation at 11 o'clock. The speaker was Dr. Odell Shepard, Professor of English at Trinity College and Lieutenant Governor of the State of Connecticut.

Summer Session

Following Convocation the group met in Draper Hall and luncheon was served. During the luncheon, President Baker called

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on Dean Machmer to discuss the development of plans for the summer session. The Dean indicated that 350 to 400 students would probably sign up for the summer period with heaviest registration in Chemistry, Physics, and Mathematics. Enrollment for the fall semester is running a little behind the same period last year but the Dean felt that the freshman class would be equal in size to last year's freshman class - about 380. Some falling off in enrollment in the upper classes is to be expected.

Armed Forces

Credits

There was discussion of the matter of granting credits for students who leave during the year to enter the Armed Forces and Dean Machmer said that the problem was being given very careful attention and so far was working out satisfactorily.

Personnel Problem

President Baker indicated that the College might be faced with a personnel problem next year as staff members continue to enter the Armed Forces. The College Faculty includes quite a number of reserve officers who are being called to the Army.

Public Health

Sanitary Inspectors

At the request of the President, Dr. Bradley described the new courses being offered by the College in cooperation with the State Department of Health. Dr. Bradley indicated that these courses were to train sanitary inspectors and were not for public health administrators. The program was inaugurated when the State Department of Health indicated that there was a shortage of sanitary inspectors in this State and called on the College to set up a program to provide this type of instruction.

The Department of Health is providing teachers by allowing its men stationed at Westfield to drive over to the College to meet with classes. However, with the scarcity of tires, it seems

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best to station the Westfield officers at the College permanently if room can be found for them. The only possibility for their housing seems to be the attic of Marshall Hall which would need to be partitioned, insulated, and finished off at a cost of around $3,000.

President Baker indicated that he had no recommendation to make to the Trustees at this time but wanted them to be informed of the problem involved and of the service to the State which was being rendered through this new work.

Experiment Station

Director Sievers spoke briefly on contributions of the Experiment Station to the Nation's war program. He pointed out that the Station was not emphasizing new research to meet war needs but rather that it was performing its best service by being in a position through past research to solve problems which have arisen because of war. For example, farmers are now faced with a shortage of nitrate fertilizer and must turn to substitutes. Through the years the Station has experimented with substitute materials and can provide farmers with specific recommendations for their use. Similarly the Station is equipped to make definite recommendations concerning substitutes for scarce spray materials, dairy cattle feed, and poultry feed. Thus the large body of knowledge which the Station has accumulated slowly through the years is proving of tremendous value today in the Nation's war program.

At 1:30 the Trustees adjourned to President Baker's Office and with Trustee Whitmore presiding, the formal session was opened.

It was

VOTED: To dispense with the reading of the call for the meeting.

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It was

VOTED: To dispense with the reading of the minutes of the last meeting of the Board.

Financial Report

Treasurer Hawley then presented brief financial report of the College emphasizing the following:

With the marked increase in prices, funds for supplies and materials are less adequate than formerly but this is largely offset by unavailability of materials and consequent forced reduction of purchases.

Normal increase in personnel costs due to new positions, step salary increases, etc. exceeds the increase in funds provided so that the College is facing substantial overdrafts particularly in the Instruction account. However, it is possible that resignations or leaves of absence may provide the necessary savings before the end of the year. If they do not, it may be necessary to curtail the employment of temporary personnel.

The quarterly allotment system puts the administration of the College in a difficult position. On the one hand, the College is required by the Comptroller's Bureau to keep its disbursements within the amount allotted to each quarter; and on the other hand, unforeseen situations are continually arising which call for disbursements in excess of allotments. The machinery for arranging transfers is not sufficiently well worked out to provide the prompt action necessary and the Treasurer has had to take the responsibility of permitting overdrafts to keep necessary work going. Because of the war emergency, this situation has been particularly difficult.

Tuition receipts for the second semester declined approximately $5,300 as compared with a year ago. This is accounted for

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largely by declining enrollment in the Graduate School and the Stockbridge School.

The College has received an emergency defense appropriation of $12,950 for the conduct of the special summer session and $1,925 for fire fighting material, blackout equipment, A.R.P. supplies, etc.

Chairman Whitmore reported that the special committee on preparation of the budget for the College had not yet held formal meeting but would probably meet in about ten days. He invited the Trustees to submit suggestions for the consideration of the committee.

Retirement System

President Baker reported that during the emergency the Legislature had authorized State Departments to continue in service staff members who had reached the mandatory retirement age of 70. He recommended that the Trustees authorize the continuance in service of Professor A. K. Harrison of the Department of Landscape Architecture who would normally retire on May 25, and it was

Retirement of A. K. Harrison

VOTED: To authorize the President to arrange for the continuation in service of A. K. Harrison, Professor of Landscape Architecture, for the duration of the war.

It was also unanimously

VOTED: To adopt the following resolution to be inscribed in the records of the Board and copy to be sent to Professor Harrison.

A. K. Harrison

"At the close of this College year, Arthur Kenyon Harrison will complete thirty-one years of conscientious and devoted service to Massachusetts State College and to the Department of Landscape Architecture. He has continually exhibited a capacity for hard work and meticulous attention to detail, always sacrificing

himself in the interests of the physical improvement of the College and the spiritual and mental development of the students. In his quiet, unassuming way, he has brought to his position a tremendous background of knowledge and technical information which has contributed very largely to the success of many prominent men in the profession.

"Always sympathetic, understanding, and sincere, he has been a character-builder as well as a teacher, and he will ever command the affection, admiration, and respect of all who have studied and worked with him."

On the recommendation of President Baker, it was

Retirement of Alexander C. Cance

VOTED: To authorize the President to arrange for the continuation of the service of Dr. Alexander E. Cance for the duration of the war - this arrangement to include the continuation of Dr. Cance in the rank of Professor instead of Professor and Head of the Department of Economics.

It was also unanimously

VOTED: To adopt the following resolution to be inscribed in the records of the Board and copy to be sent to Dr. Cance.

Alexander E. Cance

"Dr. Alexander E. Cance has served the College and the Commonwealth faithfully and well for the last thirty-four years as teacher and Head, first of the Department of Agricultural Economics and then of the Department of Economics. By his steadfast search for truth, clear thinking, and interest in his students and colleagues, he has earned the respect and affection of all. His researches and innovations in the field of agricultural economics and his activity in learned societies and on government commissions were outstanding contributions. His worth has been recognized by the Government of the United States and foreign nations. The fact that he was the first to introduce courses in agricultural marketing and cooperation in American colleges typifies the progressive and open-minded character of his work.

"In recognition of his outstanding attainments, at the time of his retirement, it is hereby resolved that the felicitations and compliments of the Board of Trustees of the Massachusetts State College be transmitted to Alexander E. Cance and incorporated in the appropriate records."

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Also upon the recommendation of President Baker, Dr. Cance, and Dean Machmer, it was

Advancement of Philip L. Gamble

VOTED: To advance Dr. Philip L. Gamble from Assistant Professor of Economics to Professor of Economics and Head of the Department of Economics as of July 1, 1942.

Also on the recommendation of President Baker, Dean Machmer, Professor Welles, and Professor Glick, it was

Advancement of Claude C. Neet

VOTED: To advance Dr. Claude C. Neet from Assistant Professor of Psychology to Professor of Psychology as of September 1, 1942, the advance to be made in rank only and not in salary but with the understanding that the advance in salary will be made when the college budget allows.

Also on the recommendation of President Baker, it was

Advancement of Charles J. Rohr

VOTED: To advance Dr. Charles J. Rohr from Assistant Professor of Political Science to Associate Professor of Political Science as of September 1, 1942, the advance to be made in rank only and not in salary but with the understanding that the advance in salary will be made when the college budget allows.

Electricity - Purchase of

President Baker presented request from the Holyoke Central Labor Union dated March 23, 1942 for hearing by the Board on the subject of purchase of electricity for the College. In connection with this request, the President reviewed negotiations to date covering the purchase of electricity. He described the conference at the College between members of the Holyoke and Springfield Central Labor Unions and members of the College Administration - March 13, 1942 - at which the matter was first discussed. This conference was requested by the Holyoke group so that they might present their views concerning purchase of electricity. Apparently the Union representatives felt that the College could produce power cheaper than it could purchase power from the outside. They also

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felt that, with the national need for productive capacity, the College should continue the use of its own equipment and not call on an outside company for current. They expressed the belief that the college equipment could be repaired and put into use for continued production of power.

The President informed the Trustees that at the March 13 meeting, the College administrative officers had reviewed the events leading up to decision to purchase power.

There was discussion among the Trustees as to why the Labor representatives should ask the Trustees for a conference when it was the Legislature which had made the decision to purchase. It was recalled that the Trustees had requested $7,400 for renovation of generating equipment and the Legislature had not made this appropriation; instead it appropriated money for connecting the college power lines with those of the Western Massachusetts Electric Company and also had appropriated funds for the purchase of current. However, the Trustees felt that the Labor group was entitled to have all the information available about the purchase and that they, the Trustees, would like to cooperate in every way possible. After discussion of the matter, it was

VOTED: To receive Joseph L. Marion's letter of March 23 and to refer his request to the Finance Committee with power.

Machinery

Milling Machine

President Baker described the interest of the Hartford Ordnance Division of the War Department in acquiring certain power machinery owned by the College for the use of Army sub-contractors. The Ordnance Department has inventoried the college stock of machinery and recently has requested that the College turn over to

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the Boston Wire Stitcher Company of East Greenwich, Rhode Island a number 2 Brown & Sharp milling machine now housed at the College Power Plant. On a normal market this machine would be valued at about $400. With today's abnormal market for machinery, it could be sold for perhaps $1,000.

There was discussion as to the best procedure for turning this machine over for war use either by sale, lease, or other arrangement, and it was

VOTED: To refer disposition of the number 2 Brown & Sharp milling machine to the Finance Committee with power.

Enrollment for fall

President Baker introduced discussion of fall enrollment as it will affect the use of college dormitories. He pointed out the need for maintaining occupany of the self-liquidating dormitories and also of the other college dormitories. At the same time, he said the College is interested in seeing that the fraternities are not forced out of existence during the emergency. After discussion of this matter, it was

VOTED: To authorize the College Administration to require occupancy of the college dormitories by Massachusetts State College or Stockbridge students as need may indicate.

Jersey bull

President Baker presented request from the American Jersey Cattle Club that the College present the Club with a Jersey bull calf born February 10, 1942, number A926. The Club is currently campaigning to acquire 1,000 Jersey bull calves of high merit to be placed with Jersey herds throughout the country to upgrade the breed. Trustee Monahan told of the need at Belchertown State School for a Jersey bull to be used as a sire with Holstein heifers calving for the first time. After discussion, it was

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VOTED: To present the Jersey bull calf born February 10, 1942 to the Jersey Cattle Club.

Summer Session Funds

President Baker announced that in addition to the $12,950 the Governor had allocated for the summer session and the $1,925 which he had allocated for defense equipment, the Governor had asked the Legislature for $2,500 for the construction of a wooden frame rifle range building at the College. The summer session fund, he indicated, would be sufficient so that each teacher would receive approximately $100 for a twelve weeks' course.

Summer Employment

The President described the activities of his special summer employment committee which is developing summer projects for those members of the teaching staff who will not be engaged in the summer session. The Trustees indicated their interest in the summer activities of the staff and the President said it was hoped that every member of the teaching staff would be engaged in a definite project during what otherwise would be an extra long vacation period.

Dr. Hubbard expressed for the Trustees appreciation of the Board for the planning and foresight of President Baker and for the backing of Governor Saltonstall in making possible continuation of the college program during the summer months as an effective contribution to the Nation's need for trained men and women.

Trophy

The President announced that Major and Mrs. P. J. McNamara had presented a beautiful bronze trophy to the College to be awarded annually to the ROTC Junior showing greatest proficiency in horsemanship. The award will be presented for the first time at the annual corps review on May 12. It was

VOTED: To accept this trophy with appreciation of the Board.

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Gifts

The President also announced the gift of Physics equipment valued at $185.43 from Dr. William H. Ross, Instructor in the Physics Department. Last summer Dr. Ross taught special extension radio courses for the Pennsylvania State College to prepare men for radio service in the Armed Forces. With his income from this summer employment, Dr. Ross purchased Physics equipment for the conduct of the courses and wishes the equipment to become the property of this College. It was

VOTED: To accept with appreciation of the Board of Trustees Dr. Ross' gift of Physics equipment as inventories in his letter of January 24, 1942.

Bicycles

There was discussion of the increased use of bicycles by the students and of the need for providing protection from weather and theft. The President indicated that this problem was being considered and that a small storage building is to be constructed near Butterfield House to hold about 40 bicycles.

The meeting was adjourned at 4:10 P.M.

Nathaniel D. Goodrich Vice-President

J. O. Burke Secretary

THE MASSACHUSETTS STATE COLLEGE

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MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

May 16, 1942, 11:00 A.M., President's Office, Amherst

PRESENT: Trustees Mrs. Canavan, Downey, Webster, Monahan, Brown, Griggs, Whitmore, President Baker, Treasurer Hawley, Secretary Burke.

In the absence of the Chairman, Trustee Downey was elected as presiding officer.

Following is the call for the meeting.

April 22, 1942

To Board of Trustees
Massachusetts State College

Call

In accordance with the provisions of the By-Laws, the Semi-Annual Meeting of the Board of Trustees is hereby called to convene at the President's Office at Amherst on Saturday, May 16, 1942, at 11:00 A.M. The purpose of this meeting will be to act upon the recommendations of the Faculty concerning degrees and to consider such other business as properly may be presented.

Yours respectfully,

/s/ James W. Burke
Secretary

It was

VOTED: To dispense with the reading of the call for the meeting.

It was

VOTED: To dispense with reading of the minutes of the last meeting.

President Baker presented the recommendations of the faculty and of the President of candidates for degrees to be presented at the Seventy-Second Commencement. After discussion, it was

Degrees

VOTED: To award appropriate degrees to all whose names are listed below.

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CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Magna Cum Laude

Barbara Myrle Butement
Bradford Marson Greene
Abraham Kagan
Kenneth Malcolm Nagler

Cum Laude

Gilbert Stetson Arnold
Marion Rachel Avery
Robert David Firestone*
Michael Mitchell Frodyma
Harold Philip Golan
John Paul Lucey
Margery Constance Mann
Albert Richard Mezoff
Richard Rushton Smith
Hyman Julius Steinhurst*
Henry Robert Wolf

Rite

I Melvin Abrahamson
Louis Abrams
Paul Joseph Adams, Jr.
Richard Colwill Andrew
Doris Elva Angell
Milford Walter Atwood
Winthrop Boynton Avery
Dan Balaban
Everett Wilbur Barton
Leslie Ross Benemelis
Barbara Tucker Bentley
Mary Elizabeth Berry
Norman Vincent Bianco
Jerome Biederman
Frederick Albert Binder
Charles Frederick Bishop
Lester John Bishop
Justine Bette Blackburn
Gustave Stanley Blomquist
Harold Jakob Bloom
Roberta Helen Bradley
John Edward Brady, Jr.
John Harper Brotz
Harvey J. Brunell
James Gerard Bullock
Alan Buxbaum
Jean Burleigh Carlisle
Daniel Robert Carter, Jr.
William Waldo Case
Marie Louise Chapman
Frances Emma Clark
Mary Louise Cobb
Philip Arthur Cochran
Elizabeth Marie Coffin
Alan Collier
John Francis Conley, Jr.
Marion Helen Cook
Francis Timothy Coughlin
Virginia Agnes Couture
William Allen Cowan
Ralph Kenyon Dakin
William Hinds Darrow, Jr.
Rosalie Blaise DiChiara
Elwyn John Doubleday
Phyllis Louise Drinkwater
Kathryn Rita Duffy
Ernest Albert Dunbar, Jr.
Priscilla Florence Durland
Paul Joseph Dwyer
William John Dwyer, Jr.
Talcott White Edminster
Axel Vincent Erikson
Mildred Mary Eyre
Frederick Arthur Filios
Wilma Fiske
Ida Fitzgerald
John Edward Fitzgerald
Fred Courtney Fosgate
Edith Fox
William Emil Franz
George Albert Garbowit
John Joseph Gardner, Jr.
Ethel Kenfield Gassett
George Woodrow Gaumond
Alan Irwin Gewirtz
Charlotte Gilchrest
Harry S. Gilman*
James Wilbur Gilman
Theodore Alsdorf Girard
Saul Monroe Glick

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Joseph Goldman
Fred Morris Gordon*
Thomas Parke Gordon, Jr.
Eric Leroy Greenfield
Benjamin Levi Hadley, Jr.
Pauline Jane Hale
Martha Baird Hall
Norma Louise Handforth
Helen Marie Harley
Ralph Augustus Hatch, Jr.
René Victor Hébert
Norma Linnea Hedlund
Louise Heermance
Ruth Helyar
Barnard J. Hershberg
Russell Elmer Hibbard
Robert Noble Hobson
John Daniel Horgan
Gerda Norell Horst
Ervin Stuart Hubbard, Jr.
James Michael Hurley
Joseph Thomas Jodka
Eleanor Bliss Johnson
Marion Nagelschmidt Jones
William Alan Joyce
Dana Alton Keil*
Andrew Emmett Kennedy
William Warren Kimball, Jr.
Elenor King
Howard Robert Kirshen
Robert Joseph Kirvin
Richard Hooper Knight*
Mary Anne Kozak
Howard Raymond Lacey
Vincent Arthur Lafleur
John Paul Laliberte
Marion Gallagher Lanson
Frances Helen Lappen
Maurice Wright Leland
Waldo Chandler Lincoln, Jr.
Sylvan Morton Lind
Joyce Hamilton Lindsey
Lewis Rice Long, Jr.
Henry Joseph Lott
Charles Donald MacCormack, Jr.
Miriam Eunice MacNeill
Margaret Wheeler Marsh
Lillian Gertrude Martin
Richard Randall Mason
Robert Clinton McCutcheon, Jr.
Phyllis Anna McInerny
William Francis McIntosh
George Edward McLaughlin
H. Hubert McLean
Walter Melnick
Marjorie Edna Merrill
Susan Micka
Donald William Moffitt
David Rupert Morrill
Freeman Edward Morse
Rita Mae Moseley
Harold Elwood Mosher
Arlene Marie Mothes
Robert Allaire Mullany
Elsie Rose Mushovic
Otto Schaefer Nau, Jr.
Sarah Louise Nielsen
Richard Edward Noon
Howard L. Norwood, Jr.
Edward Elliot Oppenheim
Stephen Richard Papp
Stanley Pearlman
Dorothy Florence Plumb
Louise Frances Potter
Spencer Romeyn Potter
Dorothy Boyd Prest
Harris Pruss
Warren Merrill Pushee
James Nathaniel Putnam
William Rabinovitz
Stephen Henry Richards
Ellen Richardson
Remigio Santos Roda
Mitchell Sidney Rodman
Israel Jay Rogosa
Jacob Rubenstein
Harriett Newhall Sargent
John Joseph Seery
Frederic Shackley, II
John Upham Shepardson
George Stephen Sinnicks
Irving James Slotnick
Myron Solin
Frances Elizabeth Staples
Nancy Strowbridge Steff
Abigail Marie Stone
Chester Cushing Stone
Benjamin Stonoga
Howard Henry Sunden
Peter Joseph Swaluk
Lucian Szmyd
John Joseph Tewhill, Jr.
Marion Frances Thomson
Phyllis Louise Tower
Robert Xavier Triggs
Edward Donald Tripp
Robert Norman Walker
William James Wall, Jr.

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Evra Althea Ward
Helen Agnes Watt
Carl Pershing Werme
Anne Carolyn White
Paul Arthur White
Thyrza Barton White
Phoebe Whittemore
Jeannette Williams
Louis Wolk
Charles Martin Woodcock, Jr.
Henry Samuel Wyzan
George Richard Yale
Sydney Zeitler
Casimir Anthony Zielinski

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Summa Cum Laude

Mary Joan Donahue

Cum Laude

Richard Philip Cox
Betty Jane Moulton
Martha Irvine Shirley
Herbert Weiner
Kate Belk Wetherbee

Rite

Dorothy Eleanor Adelson
Dorothea Eve Atwood
Frances Pauline Avella
Elizabeth Ann Barney
Marjorie Lucille Barrows
Constance Jean Beauregard
Morris Leo Beck
George Neil Bennett
Marguerite Doris Berthiaume
Esther Mather Brown
David Farwell Burbank
Jason Sumner Cohen
Barbara Ann Cramer
Richard William Cressy
Mildred Culver
Jean Anwyl Davis
Lois E. Doubleday
Albert Coolidge Eldridge
Robert Stanley Ewing*
Margaret Roberts Gale
Gertrude Helen Goldman
James Clifford Graham
Dorothy Ann Grayson
John William Haskell*
Bertram Roy Hyman
Mary Elizabeth Judge
Milton Kagan
Gould Ketchen
George Edward Kimball
Eva Mae Krasnoselsky
George Paul Langton, Jr.
George William Litchfield
William Edward Mahan
Robert Joseph McCartney*
Mary Jean McNamara
George Alexander McSwain
Arthur Joseph Monk
William John Mosher
Carl Albert Nastri
Norman Ogan
Violet Lillian Politella
Morton Bernard Rabinow
Edward Morton Rosemark
Alfred Francis Shea
Eileen Frances Smith
Edward Francis Sparks
John Joseph Sullivan
Harriet Elizabeth Tarbell
Jo Ann Waite
Ann Gertrude Waldron
Ruth Nancy Webber
Milton Nathan Winer
Kenneth Douglas Witt

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CANDIDATES FOR DEGREE OF BACHELOR OF VOCATIONAL AGRICULTURE

Carl Lambert Erickson
Armund Freeman Freitas
Nathan Shirley Hale*
Haig Koobatian
Raino Kullervo Lanson
Donald Turner Thayer

CANDIDATE FOR DEGREE OF BACHELOR OF LANDSCAPE ARCHITECTURE

Thomas Richard Leonard, Jr.

CANDIDATE FOR DEGREE OF MASTER OF LANDSCAPE ARCHITECTURE

William Donald Durell

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Edward Everett Anderson
Lawrence Matthews Bartlett
Albert Cairnes Cook
Dennis Michael Crowley
Sherman Gilbert Davis
David Otte De Pree
Frederick Warren Dow
Ahmed Abd El Wahab El Abd
Arnold Erwin Fischman
Harvey Fram
Robert Patrick Gleason
John Hall
Walter Edward Hansen
Emery Jack Jefferson
Marshall Estabrook Knowlton
Sol Kriminetsky
Henry Shoub Kushlan
Hamilton Laudani
Irving Litant
William Robert Lombard
John Earl Willard McConnell
Charles LeGro McLaughlin
Donald Raymon Miller
Dorothy Pierce
Wayland Robinson Porter
Charles Frederick Ross
Angus MacMillan Shipley
Elmer William Smith
Herbert Joseph Sullivan
Edgar Gordon Thomas
Lowell Eugene Walters

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

Walter Michael Kulash
Edwin Lewis Moore
Michael Gerald O'Connor
Philip Nelson Simon
Frederic Russell Theriault
Frederick William Wenzel, Jr.

President Baker presented the names of seven candidates for the Master of Science degree who had not yet completed all the requirements for the degrees, mainly because of the shortened

* As of the Class of 1933

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college semester. The President presented recommendation from the faculty of the Graduate School that the Master of Science degree be conferred on these candidates provided they meet all requirements for the degree by July 1, 1942, and it was

VOTED: To award the Master of Science degree to Edward Charles Collins, Marilyn Rose Cooney, Richard Herbert Jaquith, LeRoy Miller Johnston, Mary Jane McCormick, Mary Catherine O'Brien, and Wilfred Britton Shepardson provided they meet all requirements for the degree by July 1, 1942.

President Baker reported on the following staff changes:

Deaths

DEATH

Merrill J. Mack, Professor of Dairy Industry, February 9, 1942.

Resignations

RESIGNATIONS

Helen S. Mitchell, Research Professor of Home Economics, February 28, 1942. (Had been on leave of absence for Government Service since July 1, 1941).

Mrs. Gladys E. Clave, Assistant Extension Specialist, May 31, 1942.

William H. Davis, Assistant Professor of Botany, June 30, 1942.

Leaves of Absence for Military Service

LEAVES OF ABSENCE FOR MILITARY SERVICE

Peter Bemben, Laboratory Assistant, Waltham Field Station, February 13, 1942.

Carl R. Fellers, Head of Department of Horticultural Manufactures, April 3, 1942.

Hermon U. Goodell, Junior Library Assistant, March 16, 1942.

Sidney W. Kauffman, Instructor in Physical Education, March 20, 1942.

Walter A. Maclinn, Assistant Professor of Horticultural Manufactures, March 10, 1942.

Albert H. Sayer, Instructor in Horticulture, February 10, 1942.

New Appointments

APPOINTMENTS

Horace M. Jones, State Leader of County Club Agents, April 1, 1942, $3,780.

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Sarah L. Nielson, Laboratory Assistant, Waltham Field Station, April 1, 1942, $1,290. (During military leave of Peter Bemben.)

Angus M. Shipley, Instructor in Dairying, March 23, to May 17, 1942, $1,720.

Samuel P. Snow, Instructor in Horticulture, February 23, 1942, $1,720. (During leave of Albert H. Sayer)

Henry S. Thornton, Instructor in Physical Education, March 23 to May 30, 1942, $1,720.

Promotions

PROMOTION

William H. Pitzpatrick, Assistant Professor of Horticultural Manufactures, March 10, 1942, $2,320. (During military leave of Walter A. Maclinn)

Retirements

RETIREMENTS

Alexander E. Cance, Head of Department of Economics, February 25, 1942.

Arthur K. Harrison, Professor of Landscape Architecture, May 25, 1942.

Fay Wells, Dairy Cattle Service Investigator, April 9, 1942.

And it was

VOTED: To accept the report of the President as presented.

Rifle Range

Treasurer Hawley reported that the College had received an allotment of $2500 from the Governor's Emergency Fund for construction of a rifle range to be used by the ROTC Corps. The building as planned by Mr. Jewett, Superintendent of Buildings, and approved by Colonel Young, Professor of Military Science and Tactics, would be of wood frame construction measuring 70 by 30 feet. The Treasurer recommended that the building be constructed over the cellar hole of the old chemistry laboratory north of North College.

President Baker indicated that the site for the proposed rifle range had been investigated by the administration and by the Campus Planning Council. It was hoped at first that the building

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could be kept out of the center of the Campus but the matter of heating finally decided the administration in favor of the location north of North College. Here the range can be located directly over steam pipes and the cost of construction can be held within the limits of the allotment of $2500. After discussion, it was

VOTED: To authorize the Treasurer to proceed with construction of a wooden frame rifle range 70 by 30 feet at a cost not to exceed $2500 for materials, labor to be performed by the maintenance employees of the College, and the building to be located on the site of the old chemistry laboratory cellar hole.

Emergency Fund

The Treasurer also reported allotments from the Governor's Emergency Fund of $12,950 for the Summer Session, $1,425 for fire equipment, and $500 for ARP equipment.

Marian Roby Case - bequest of land

President Baker reported that Miss Marian Roby Case who resides in the town of Weston, Massachusetts was interested in presenting 95 acres of land and 6 buildings to the College if arrangements could be made for the use of this property as a market garden field station of the College. The present site occupied by the Waltham Field Station was presented to the College by Miss Cornelia Warren and occupies valuable property in the town of Waltham. If the Weston property were accepted to be used as a field station, it would be advisable to dispose of the Waltham property and move the field station operations to the new location.

Waltham Field Station

The President indicated that considerable thought had been given to this suggestion by Professor Ray M. Koon, Head of the Station, and by Director Sievers.

These men report that the property owned by Miss Case in the town of Weston would make a fine location for a horticultural

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field station, and, in fact, would be considerably better than the present station holdings. The property includes 4 residences, a meeting hall, and a barn. Some of the land is highly developed with ornamental plantings, part is in forest, part in orchard, and part is marshy. Miss Case has a sister residing on adjoining land, and it is possible this land, too, may be offered to the College. Both Mr. Koon and the Director felt that the cost of relocating the station would be more than offset by income derived from the sale of the Waltham property. There was considerable discussion of this suggestion and Trustees Griggs, Monahan, and Brown, who are familiar with the two properties, expressed themselves in favor of the idea. It was

> VOTED: That the Trustees of Massachusetts State College favor the acceptance of the proposed gift of land and buildings of Miss Marian Roby Case located in the town of Weston, the property to be used by the College as a market garden field station in the event this property is formally offered to the College.

Auditor's Report

President Baker reported that the Auditor's Report for the period May 31, 1940 to June 2, 1941 had been received by the College and acknowledged. After Commencement, this report will be studied and any recommendations made therein will be briefed for the consideration of the Trustees.

Leave of Absence - John Howard

Treasurer Hawley reported on the leave of absence of John Howard who has been employed as a laborer and farmhand in the Grounds Maintenance Service of the College since May 1933. Mr. Howard has been a hard and conscientious worker. In November 1941, he was taken seriously ill and has spent most of his time since then in the hospital. From December 1, 1941 to the present he has

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been carried on sick leave at half pay by the College.

Mr. Hawley pointed out that there is no specific regulation governing leaves of absence for illness by college employees, but there is an understanding in the administration that a faithful employee of the labor staff may be carried at half pay for a period up to six months. The question in the case of Mr. Howard is whether or not the College should extend this period beyond six months. Leave at half pay beyond six months is not recommended as a general policy, but in view of the fact that Mr. Howard is expected to live for a short time only, the Treasurer recommended that he be continued on half pay for an additional period of three months.

Mr. Howard's pay is $117.50 per month and on the half-time basis he draws $56.25 per month.

After discussion, it was

VOTED: To continue Mr. Howard on half pay for a period of three months beyond the six months' leave on half pay granted by the administration. The total period on half pay to be December 1, 1941 to August 31, 1942.

Budget Committee

Chairman Whitmore presented progress report of the special budget committee composed of Trustee Whitmore, chairman, and Trustees Griggs and Bartlett. He read the sub-committee's report of April 23, copies of which had been mailed to Board members, and indicated that Treasurer Hawley had developed new forms for the budget as suggested in this report. After discussion, it was

VOTED: To receive Mr. Whitmore's report as a report of progress of the budget committee.

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The budget committee recommended to the Board that the administration be requested to prepare the budget for 1943-44 on the new forms. After discussion, it was

VOTED: To request the administration to prepare the college budget for 1943-44 on the forms prepared by Treasurer Hawley as a result of the budget committee's recommendation of April 23.

There followed discussion of procedures to be followed in developing the budget and Mr. Whitmore offered two different suggestions from the budget committee for consideration of the Board.

1. That the Trustees meet during the summer before the preparation of the budget to discuss general college policies to be followed in the next two years. This procedure would guide the administration in its preparation of the budget.

2. To request the college administration to prepare a budget as it has in the past and then to meet with the Trustees well in advance of the date for submitting the budget to the State authorities. In this way the Trustees could carefully consider college policies as implied in the budget and make any adjustments desired before the budget is submitted to the State.

Trustee Griggs spoke in favor of suggestion one above and Mr. Whitmore spoke in favor of suggestion two above, expressing feeling that a policy session would be ineffective without a budget to guide the Trustees as to the cost of various policies.

It was agreed that the budget for the next two years would be particularly difficult to prepare and after further discussion, it was

VOTED: To leave with the budget committee and President Baker the decision as to procedures to be followed in preparation of the college budget.

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Gift

President Baker reported a gift of $700 from Earle L. Morrow of the class of 1930 to be awarded to worthy and deserving students. He recommended that the money be held by the Treasurer as the John Blackington Fund - payments from it, either of principal or interest, to be upon the order of the Dean of the College. It was

VOTED: To accept the gift of $700 from Earle L. Morrow upon the provisions recommended by the President.

New Course

Department of Public Health and Safety

The President reported that arrangements were being made with the Massachusetts Committee on Public Safety and the Massachusetts Department of Public Health for a series of four-day schools to be conducted at the College as refresher courses for men who will act as decontamination consultants in communities throughout the State. Only trained chemists or bacteriologists would be accepted in the school. The Massachusetts Committee on Public Safety is interested in having a trained man in each community who can assist in problems of decontamination of food and water supplies.

Summer Activities

President Baker reported on the work of Mr. Grayson's committee on summer activities for members of the teaching staff. He referred to the faculty meeting of May 14 in which he requested each member of the staff to submit his summer plans.

By-Laws.

Trustee Griggs asked if action could be taken in the matter of the proposed revision of the By-Laws of the Board of Trustees and recommended that a special committee be appointed to consider the revision of the By-Laws and make specific recommendation to the Full Board. It was

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VOTED: To request the appointment of a committee of three to consider revision of the By-Laws of the Board of Trustees of Massachusetts State College and to make specific recommendations to the Full Board. Chairman Downey appointed to this committee Trustees Bartlett, Cassidy, and Ely, and requested that Secretary Burke work with this committee in the revision.

At one o'clock, it was

VOTED: To recess the meeting until 1:00 P.M. Sunday, May 17, at the President's House.

At one o'clock on Sunday, May 17, at the President's House, the meeting was called to order by Chairman Bowditch with the following present: Bowditch, Webster, Monahan, Brown, Whitmore, Saltonstall, Malcolm, Hubbard, Baker, Hawley, Burke. There being no further business, the meeting was adjourned at 1:05 P.M.

Nathaniel I Bowditch Vice President

J C Burke Secretary

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MINUTES OF SPECIAL MEETING OF BOARD OF TRUSTEES

August 12, 1942, 10:00 A.M., Parker House, Boston

PRESENT: Trustees: Bowditch, Brown, Cassidy, Griggs, Saltonstall, Monahan, Whitmore, Webster, Bartlett, Downey, Mrs. Canavan, President Baker, Treasurer Hawley, Secretary Burke

Following is the call for the meeting.

August 3, 1942

To the Board of Trustees
Massachusetts State College

Call

Upon request of three members of the Board and in compliance with the By-Laws, a special meeting of the Trustees of Massachusetts State College will be held Wednesday, August 12, at 10:00 A.M., in the Parker House in Boston. The main purpose of this meeting will be to consider and act upon the 1943-44 budget of the College.

This meeting will be preceded on Tuesday, August 11, at 11:00 A.M. by a meeting of the Finance Committee of the Trustees, also at the Parker House in Boston. Upon the request of Trustees Whitmore and Griggs of the Special Trustee Committee on Budget, invitation is extended to the chairmen of all other committees to attend the special meeting of the Finance Committee on Tuesday, August 11.

Yours respectfully,

/s/ James W. Burke
Secretary

It was

VOTED: To dispense with the reading of the call for the meeting.

It was

VOTED: To dispense with the reading of the minutes of the last meeting.

Association of governing boards of state universities and allied institutions

President Baker announced that the annual meeting of the Association of Governing Boards of State Colleges and Allied Institutions would be held at the University of Minnesota over the period October 29 to 31. Mr. Griggs spoke briefly on the history and

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purposes of the Association indicating that several of the New England State Colleges were joining this year. After discussion, it was

VOTED: To request the Chairman to appoint a delegate from the Board to attend this meeting on State travel funds.

Military Division

President Baker spoke on the changing status of the R.O.T.C. Unit now listed in the College Catalogue as Department of Military Science and Tactics. The increase of advanced course R.O.T.C. contracts, formation of the Enlisted Reserve Corps, and the general expansion of military training and activities have made it necessary to decentralize authority. The President recommended that for the duration of the war, the work of the department be re-organized under four separate departments and the unit changed to divisional status. This would involve no increased cost to the College. After discussion, it was

VOTED: To change the status of the Department of Military Science and Tactics to Division of Military Science and Tactics and to create under this division the separate departments of Property and Records, Tactics, Weapons, and Horsemanship, this change to be effective for the duration of the war.

Booklet

President Baker raised question as to the use of funds contributed by the Alumni and other interested persons for the purpose of printing certain publication describing the work of the College. Currently, it is desired to print a booklet describing the contributions which the College is making to the war effort. The President described a recent communication from the Commission on Administration and Finance indicating that printing on Federal and Trust Funds was to be handled in the same way as printing on State Funds; namely, that is it must be placed through the State

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Printing Office.

The Trustees suggested that the publication on the College war effort and other similar matters which the Alumni desire printed might well be handled by the Associate Alumni.

The report of the Finance Committee was then received.

Upon the recommendation of the Trustee Committee on Finance, it was

Unearmarked Trust Funds

VOTED: To authorize the President to expend from unearmarked trust funds a sum not to exceed $500 during the period July 1, 1942 to January 15, 1943.

Also upon the recommendation of the Finance Committee, it was

Tuition

VOTED: To fix the 1942 summer session tuition rate for out-of-state students at $5.00 per credit hour.

Also upon the recommendation of the Finance Committee, it was

Broadfoot, J. K.

sign documents

VOTED: To authorize the Assistant Treasurer in the absence of the Treasurer to sign such official documents of the College as require the signature of the financial officer in charge.

Also upon the recommendation of the Finance Committee, it was

War Damage Insurance - Memorial Bldg.

VOTED: To authorize the Treasurer to insure Memorial Hall and contents for $115,000 or 100% value, under provisions of war damage insurance.

Also upon the recommendation of the Finance Committee, it was

Insurance on College Buildaings

VOTED: To authorize the Treasurer to reimburse the Massachusetts State College Building Association for insurance of their dormitories under provisions of war damage insurance, at approximate cost of $200.00.

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Electricity

Recommendation of the Finance Committee concerning the 1943-44 college budget was then presented as follows: It is recommended to the Board of Trustees that electricity costs in the 1943-44 college budget be reduced from $88,490 to $78,305 with the understanding that the College would generate 77% of its electrical requirements; also to recommend that the tobacco experiment program formerly carried on by Dr. Kightlinger with the financial backing of the Federal Government be undertaken at State cost by the Experiment Station, within the Station's proposed budget for 1943-44, and that with these revisions the budget be approved as submitted by the College Administration in total amount for maintenance for 1943 of $1,262,643 and for 1944 of $1,276,829.

Budget

Trustee Griggs then moved that the report of the Finance Committee be accepted as a report of progress and that the committee be instructed and empowered to further revise, with the advice of the President, the proposed 1943-44 budget so that the total amount of State Funds requested shall not exceed the total amount appropriated during the 1941-42 biennium exclusive of any special appropriation.

Mr. Griggs' motion was seconded and after considerable discussion, the motion was put to vote and was lost.

The original recommendation of the Finance Committee was then considered and it was

VOTED: To approve the 1943-44 college budget as recommended by the Finance Committee.

Upon the recommendation of the Finance Committee, it was

Special Appropriations

VOTED: To submit to the Legislature the list of special appropriations in the college budget for 1943-44 as a list of needed and desired projects but not to press for appropriation at this time.

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Graduation, requirements for

New Course

President Baker then presented the following recommendation from the Faculty Course of Study Committee: That every student before he is certified to graduation in the undergraduate course must have completed one of the following courses; History 5 or 6, History 25, History 59 or 60, or a course as yet unnumbered entitled "America in the World War." In presenting this recommendation, the President said it was his feeling that no college student should be graduated in these times without at least one sound course in American History and institutions. After discussion, it was

> VOTED: Beginning with the fall semester of 1942 to require that every Massachusetts State College undergraduate student complete one of the following courses before graduation: History 5 or 6, History 25, History 59 or 60, or the new course entitled "America in the World War."

Federal & Trust Funds for out-of-state travel & printing

President Baker reported briefly on conference with the Commission on Administration and Finance on the subject of the Auditor's Report for 1940-41. Treasurer Hawley, Trustee Richard Saltonstall, and Trustee Whitmore also attended this conference. At this time question was raised as to the use of Federal and Trust Funds for printing and for out-of-state travel, it being the contention of the Commission that expenditures from these funds should be handled exactly the same way as expenditures from State Funds.

The President said that this ruling conflicts with rulings of the United States Department of Agriculture and that this question would be submitted for consideration of the Trustees at a later date.

The meeting was adjourned at 12 o'clock.

Marshall Bowker President

Geo Burke Secretary

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MINUTES OF ANNUAL MEETING OF BOARD OF TRUSTEES

January 27, 1943, 10:25 A.M., State House, Boston

Trustee Bowditch presiding

PRESENT: Trustees Bowditch, Mrs. McNamara, Mrs. Canavan, Malcolm, Downey, Hubbard, Bartlett, Saltonstall, Cassidy, Webster, Boyden, Whitmore, Brown, Brett, President Baker, Treasurer Hawley, Secretary Burke

Following is the call for the meeting.

December 30, 1942

To the Trustees
Massachusetts State College

Call

The Annual Meeting of the Board of Trustees of Massachusetts State College is hereby called to convene at the State House in Boston at 10:00 A.M. on Wednesday, January 27, 1943.

This meeting will be preceded by meetings of Committees on Tuesday, January 26, at the Parker House.

Yours respectfully,

/s/ James W. Burke
Secretary

It was

VOTED: To dispense with reading of the call for the meeting.

It was

VOTED: To dispense with reading of the minutes of the previous annual meeting.

By unanimous vote, the following resolution on the passing of Trustee Griggs was adopted:

Resolution on Frederick D. Griggs

"With the passing of Frederick D. Griggs on December 22, 1942, Massachusetts State College lost one of her most loyal alumni and a conscientious active member of the Board of Trustees. The Commonwealth lost a citizen who, in his several official positions, always stood for the right as he saw it, regardless of his personal interests and of public opinion.

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"His was an outstanding and varied career in education, business, politics, and public service. In his long record as trustee, Mr. Griggs exercised an important influence on college affairs. He was ever active in enlisting the support of Massachusetts people for his Alma Mater and he was deeply concerned that the College stress development of initiative and leadership ability, qualities so well exemplified in his own life.

"As an undergraduate in the Class of 1913, he was student, musician, athlete, glee club leader, poet, orator, and journalist. His college songs, the words and music written as an undergraduate, have been close to the hearts of the State College family for over a century, and they will always be a memorial to him and in inspiration to others down through the years.

"As a citizen, Mr. Griggs played an important role in the life of his home, church, community, and municipality. His influence was state-wide and his work on the governing board of the College received national recognition.

"In tribute to his loyal character and his outstanding service both to the College and to the Commonwealth, be it resolved that the Trustees of Massachusetts State College hereby express their feeling of personal loss through his death, and further the Trustees direct the Secretary to inscribe this resolution in the records of the Board and to send copy to Mrs. Griggs."

The Chairman appointed Trustees Saltonstall and Brown as a Committee to escort His Excellency the Governor to the meeting and the Committee later reported that the Governor was not in the city.

The Chairman appointed Trustees Whitmore, Malcolm, and Brown as a Nominating Committee for election of officers and committees of the Board.

On the recommendation of the Trustee Committee on Faculty and Program of Study, it was

VOTED: To add the following courses to the curriculum of the College.

New Courses

History 53 - (I) International Relations in the Pacific Area. For juniors and seniors. A survey of the development of hostilities and a study of the contemporary situation as it affects the peoples of South East Asia, Malaya, Sumatra, Java, New Guinea, the Philippines, Australia, New Zealand, The Pacific Islands, North and South America, and others.
3 class hours. Credit, 3.

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History 54 - (II) The Far East. For juniors and seniors. A survey of the history and civilizations of the Orient, specializing on China, India, and Japan and a study of the impact of western technology upon them. The nature of the conflict between China and Japan and the problems involved in the making of peace will be considered.
3 class hours. Credit, 3.

History 57 - (I) Mexico, Central America, and the Caribbean. For juniors and seniors. Historical backgrounds and problems of the peoples of these areas, their relationships with other nations, their participation in World War II, and changes emerging therefrom, will be considered.
3 class hours. Credit, 3.

History 58 - (II) South America. For juniors and seniors. A course dealing with the political, cultural, and economic backgrounds of the South American Countries, their relationships with one another and with Europe, North America, and the Far East.
3 class hours. Credit, 3.

Geology 54 - (II) Determinative Mineralogy. For juniors; seniors and graduate students may elect. This course applies blowpipe methods and simple chemical tests, in conjunction with physical properties, in the determination of minerals. Assumes previous or concurrent work in qualitative analysis. Enrollment restricted to not more than 14 students. Field trips by arrangement.
1 class hour; 2 2-hour laboratory periods
Prerequisite, Geology 51. Credit, 3.

Entomology 60 - (II) Pests of Military Camps. For students majoring in entomology and others interested in gaining a knowledge of methods of combatting the insect menace in military camps. The emphasis will be placed on control of animal pests attacking foods, fabrics, and man. The life history, feeding habits, method of reproduction, and dispersal of the various species will be stressed in so far as these influence control measures.
2 class hours
No prerequisites Credit, 2.

Economics 50 - (II) Economic Geography. For sophomores; juniors and seniors may elect. A study of the geographic distribution of natural and human resources and the economic and physiographic bases of agriculture, manufacturing, and allied industries.
3 class hours. Credit, 3.

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Physiology 80 - (II) Physiology. For seniors; juniors may elect. Problems in applied physiology. In this course will be considered physiological methods used in the arts and industries, studies on physiological efficiency, methods applied in the study of tissue function, physiological standards for military and industrial fitness, together with experiments on human and animal plant dynamics.
Given in alternate years.
Prerequisite, Physiology 32 Credit, 3.

Economics 84 - (I) Army Administration. For seniors, others may elect on recommendation of the Military Department. A study of the procedures that pertain to the administration of an infantry rifle company and an infantry regiment, which are, with only minor variations, applicable to similar organizations throughout the Army. The first part of the course treats with company administration and the second part regimental administration. The two are offered in one course because they are so closely interwoven that it is desirable to consider both together.
3 class hours Credit, 2.

Chemistry 80 - (II) Chemistry, Clinical. (Blood and Urine Analysis). Open to juniors and seniors. Work to be covered will include the collection and preparation of samples for analysis; standardization of glassware and the preparation of reagents; description of colorimeters and the determination of certain significant compounds in the samples. The latter group will include at least sugars, proteins, non-protein, nitrogen, fatty substances, and inorganic elements.
1 lecture, 2 2-hour labs. Credit, 3.

Physical Education - A four-hour physical fitness requirement for all men students registered in the sophomore, junior, and senior classes.

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To approve the following revision of college courses.

1. One section of French 6, revised content as follows: increased emphasis on oral training; intensive drill on practical vocabulary and idioms; greater opportunity for self-expression in the language; decrease in literary content, increase in contemporary texts including military.

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2. General Engineering 78. Sanitary Engineering (Sewage) increased from a two to a three credit course.

3. Psychology 90. New content as follows: Military Psychology. This course is designed to be of value to any person engaged in military procedures or combat services. It should be of especial interest to anyone desiring officer or officer candidate status. The course aims to give a fundamental knowledge of the direct application of psychological information and methods to a broad range of military problems. Among the topics considered are training and selection - including instruction and learning, efficiency, leadership, discipline, general personnel problems, adjustment problems, morale building, problems of combat, propaganda, psychological warfare, and perceptual problems including camouflage.
2 class hours Credit, 2.

On the recommendation of the Committee on Faculty and Program of Study, it was

Stockbridge School of Agriculture Calendar

VOTED: To shorten the spring semester for Stockbridge seniors by one week through elimination of the Easter recess and to approve the date of May 2 for the graduation exercises.

On the recommendation of the Committee on Faculty and Program of Study, it was

Degrees

VOTED: To confer appropriate degrees as of January 28, 1943 on the following candidates provided they receive satisfactory grades in their final examinations and complete any other academic requirements not completed at the time of this vote.

Candidates for Degree of Bachelor of Science

Clinton Wright Allen
William Augustus Beers
Harold Matthew Broderick
Jean Ellen Brown
Wendell Everett Brown
Stewart William Bush
Kenneth Lounsbury Collard
Kenneth Earl Cuthbertson
Florence Mary Daub
Robert Charles Dietel
Melville Bates Eaton
Thomas Edward Handforth
Richard Alexander Hewat
Arthur Nicholas Koulias
Frances Anne Langan
Harold Sumter Lewis
Mary Josephine Mann
Joseph Wright McLeod
Henry Omer Miller
Robert Arthur Nottenburg
Robert Douglas Pearson
Harold Joseph Quinn
Samuel Benson Peskin
Stanley Francis Salwak
Elliot Vernon Schubert
Gertrude Wolkovsky
Samuel Zeltserman

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Candidates for Degree of Bachelor of Arts

Lewis Roswell Atwood, Jr.
Elizabeth Boyd Cobb
John Peabody Marsh
Rudolf Eugen Selmar Mathias
Melvin Small
Alice Pederzani
Eleanor Mary Russell
Phoebe Stone
Barbara Cecile Wainshel

Also on the recommendation of the Trustee Committee on Faculty and Program of Study, it was

VOTED: To confer the degree of Master of Science as of January 28, 1943 on the following candidates.

Candidates for Degree of Master of Science

Harry Lowell Coderre, Jr.
Albert Boyd Pack
Ida Beatrice Roy
Robert Martin Verburg
Jean Grivelle Yereance

Also on the recommendation of the Trustee Committee on Faculty and Program of Study, it was

Honorary Degrees

VOTED: To confer honorary degrees at the 1943 spring commencement on the following:

Joseph-Adelard Godbout, Premier of the Province of Quebec, Canada, the degree Doctor of Laws.

Leonard S. McLaine, Chief Entomologist for the Dominion of Canada, the degree Doctor of Science.

Professor Arthur K. Harrison of the Faculty of Massachusetts State College, the degree Master of Landscape Architecture.

Dr. Ralph L. Parker, Director Rocky Mountain Laboratory of the United States Public Health Service, Hamilton, Montana, the degree Doctor of Laws.

On the recommendation of the Committee on Faculty and Program of Study, it was

VOTED: To accept the following report of the President concerning staff changes during 1942 and to date.

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Resignations

Resignations

Bernard J. Doyle, Professor of Hygiene and Head of Department of Student Health, December 9, 1942.

Evelyn B. Ellms, Assistant Professor of Hygiene, January 21, 1943 (after leave since September 1, 1942)

Sargent Russell, Research Assistant in Agricultural Economics, September 30, 1942.

Wilfred B. Shepardson, Laboratory Assistant in Chemistry, August 31, 1942.

Harold S. Tiffany, Assistant Research Professor of Nursery Culture, June 15, 1942.

William R. Walker, Assistant State Club Leader, November 14, 1942.

Retirement

Retirement

Frederick Morse Cutler, Assistant Professor of History & Sociology, January 22, 1943.

Leaves of Absence

Leaves of Absence

Clare A. Gunn, Instructor in Landscape Architecture, September 1, 1942.

Walter H. Hodge, Instructor in Botany, January 25, 1943.

C. Collis Lyle, Instructor in German, September 1, 1942.

J. Harry Rich, Assistant Professor of Forestry, August 9, 1942.

Frederick S. Troy, Assistant Professor of English, September 15, 1942.

Leaves of Absence for Military Service

Military Leaves of Absence

Kathleen Callahan, Instructor in Physical Education, September 11, 1942.

Richard M. Colwell, Instructor in Economics, August 12, 1942.

H. Robert DeRose, Assistant Chemist, Control Service, November 12, 1942.

Parry Dodds, Instructor in Agricultural Economics, August 1, 1942.

Edward B. Donnelly, Technical Assistant, Waltham, September 13, 1942.

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Charles N. DuBois, Instructor in English, September 21, 1942.

Ralph L. France, Assistant Research Professor of Bacteriology, July 27, 1942.

Monroe E. Freeman, Research Professor of Chemistry, October 10, 1942.

Emory E. Grayson, Director of Placement, September 16, 1942.

Robert P. Holdsworth, Head of Department of Forestry, August 6, 1942.

Arthur S. Levine, Assistant Research Professor of Horticultural Manufactures, September 2, 1942.

Mrs. Mary B. McClelland, School Resident Nurse, October 8, 1942.

Carl Olson, Jr., Research Professor of Veterinary Science, August 10, 1942.

Raymond H. Otto, Head of Department of Landscape Architecture, July 13, 1942.

Ernest M. Parrott, Instructor in Chemistry, September 1, 1942.

Arnold D. Rhodes, Instructor in Forestry, November 24, 1942.

Francis J. Riel, Instructor in Physical Education, January 25, 1943.

Dale H. Sieling, Research Professor of Chemistry, October 17, 1942.

New Appointments

New Appointments

Paul F. Bobula, Research Assistant, Waltham Field Station, September 1, 1942, $1,720.

Mrs. Katherine M. Bullis, Laboratory Assistant in Chemistry, October 1, 1942, $1,290.

Carl J. DeBoer, Assistant Professor of Dairying, September 26, 1942, $2,320.

Thomas W. Eck, Instructor in Physical Education, September 1, 1942, $2,400 (during military leave of S. W. Kauffman)

Mrs. Bertha E. Fessenden, Laboratory Assistant in Chemistry, September 28, 1942, $1,290.

S. Judson Ewer, Instructor in Botany, January 25, 1943, $1,720 (during leave of W. H. Hodge)

Francis P. Griffiths, Professor of Horticultural Manufactures, June 1, 1942, $3,480 (during military leave of Dr. Carl R. Fellers)

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Marie S. Gutowska, Assistant Research Professor of Nutrition, November 1, 1942, $2,480, (during military leave of Ralph L. France)

Arthur D. Holmes, Research Professor of Chemistry, November 1, 1942, $3,600.

Mrs. Julia O. Holmes, Research Professor of Home Economics, November 1, 1942, $3,600.

William L. Holt, Professor of Hygiene and Head of Department of Student Health, December 10, 1942, $3,480 (during military leave of Dr. E. J. Radcliffe)

Clifford V. Kightlinger, Research Professor of Agronomy, November 1, 1942, $3,600 (during military leave of Dale H. Sieling)

Marian E. Kuhn, Instructor in Chemistry, January 1, 1943, $1,720 (during military leave of Ernest M. Parrott)

H. Karl Lutge, Instructor in German, September 1, 1942, $1,720 (during leave of C. Collis Lyle)

John E. W. McConnell, Research Assistant in Horticultural Manufactures, November 1, 1942, $1,720 (during promotion of Mrs. Anne W. Wertz)

Ian T. MacIver, Instructor in Landscape Architecture, October 5, 1942, $1,720 (during military leave of Parry Dodds)

Mary Jean McNamara, Instructor in English, September 21, 1942, $1,720 (during military leave of Charles N. DuBois)

Frank M. Mohler, Assistant Professor of History, September 1, 1942, $2,320 (during military leave of Raymond H. Otto)

William H. Moss, Instructor in English, September 16, 1942, $1,720 (during promotion of Clyde W. Dow)

Juliette I. Myren, Assistant Extension Specialist, September 1, 1942, $2,480.

William G. O'Donnell, Instructor in English, September 15, 1942, $1,720 (during leave of Clare A. Gunn)

John J. Powers, Instructor of Horticultural Manufactures, March 10, 1942, $1,720 (during promotion of William H. Fitzpatrick)

Bernice Shoul, Instructor in Economics, September 15, 1942, $1,720 (during military leave of Richard M. Colwell)

C. Tyson Smith, Assistant Chemist, Control Service, November 13, 1942, $2,260 (during military leave of H. Robert DeRose)

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Thomas Sproston, Jr., Assistant Professor of Botany, September 1, 1942, $2,320.

John D. Swenson, Assistant Professor of Engineering, September 1, 1942, $2,320 (during leave of J. Harry Rich)

Shirley Winsberg, Instructor in Physical Education, September 22, 1942, $1,720 (during military leave of Kathleen Callahan)

Karl W. Woodward, Professor of Forestry, September 15, 1942, $3,480 (during military leave of Robert P. Holdsworth)

Helen M. Young, Technical Assistant, Waltham Field Station, September 14, 1942, $1,720 (during military leave of Edward B. Donnelly)

Promotions

Clyde W. Dow, Assistant Professor of English, September 16, 1942, $2,320 (during leave of Frederick S. Troy)

Promotions

Constantine J. Gilgut, Assistant Research Professor, Waltham Field Station, June 16, 1942, $2,480.

Mrs. Anne W. Wertz, Assistant Research Professor of Home Economics, November 1, 1942, $2,480 (during military leave of Arthur S. Levine)

On the recommendation of the Trustee Committee on Finance, it was

VOTED: To authorize the administration to expend such funds as may become available for a summer session in 1943.

On the recommendation of the Committee on Finance, it was

VOTED: To authorize the President to expend up to $500 from Unearmarked Trust Funds during the period January 1 to June 30, 1943.

Unearmarked Trust Funds

It was

VOTED: To confirm action of the Committee on Finance authorizing the Treasurer to sell $2,000 each of bonds of Republic Steel, Youngstown Sheet and Tube, and Wheeling Steel - total $6,000 with the stipulation that the Treasurer not make the sale until he has polled the committee by mail ballot in the usual manner and obtained vote as to bonds to be purchased from the proceeds of the sale.

Endowment Funds

THE MASSACHUSETTS STATE COLLEGE

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It was

Bonds

VOTED: To endorse the action of the Committee on Finance authorizing the Treasurer to sell Prudence bonds and Central Pacific Railroad bonds in the amount of $4,036.59 - investing $4,000 of the proceeds in United States War bonds, series G, and transferring the balance amounting to $36.59 to the Endowment Fund principal account in the Amherst Savings Bank.

On the recommendation of the Committee on Finance, it was

VOTED: To authorize the Treasurer to write off the following loans, keeping a memorandum account in the event that future collections may be possible.

Delinquent Accounts

Bairstow, Harry J.	$50.00	12/10/30	Goldthwait
Batchelor, D. S.	150.00	1/31/32	Goldthwait
Dods, Agnes)	70.00	1/6/31	D. K. Bangs
Dods, Agnes)	70.00	3/31/31	D. K. Bangs
Dods, Agnes)	23.00	9/25/30	D. K. Bangs
Eva, William J.	52.02	6/12/30	Goldthwait
Fletcher, Everett H.	75.00	4/5/32	4-H Club for Boys
Kibby, William V.	44.00	4/9/32	Goldthwait
Laite, George N.	15.00	1/9/33	D. K. Bangs
Laite, George N.	35.00	4/20/33	4-H Club for Boys
Merritt, R. C.	63.15	2/20/31	D. K. Bangs
Noble, Robert G.	4.30	10/20/32	D. K. Bangs
Noble, Robert G.	50.00	1/21/33	D. K. Bangs
O'Neil, James F.	50.00	3/2/33	Goldthwait
Pearson, Leon E.	15.00	1/4/32	Goldthwait
Pearson, Leon E.	150.00	4/1/32	Goldthwait
Shea, W. Roger	50.00	10/21/29	D. K. Bangs
Stensby, Lief Ed.	100.00	4/7/31	D. K. Bangs
Toder, Emanuel I.	25.00	4/6/32	4-H Club for Boys
Watts, G. Frederick	35.00	1/18/32	Goldthwait

On the recommendation of the Committee on Finance, it was

Dutch Elm Disease

VOTED: To instruct the college administration to request an increase of $3,000 in the current budget item for Dutch Elm Disease Control.

On the recommendation of the Committee on Finance, it was

Nursery School

VOTED: To authorize the administration to make alterations in the Hatch Annex, to convert part of the building into a nursery school at expenditure not to exceed $600, to be paid from current appropriation funds of the College.

THE MASSACHUSETTS STATE COLLEGE

On the recommendation of the special Committee on Revision of the By-Laws, and after review of proposed changes, it was

By-Laws

VOTED: To approve the revised and recodified By-Laws of the Board of Trustees of Massachusetts State College as per copy appended.

Treasurer Hawley presented his annual report and, it was

VOTED: To accept the report of the Treasurer.

In accordance with customary practice, it was

Actions Confirmed

VOTED: To ratify and confirm the actions of all committees of the Board since the annual meeting in 1942.

President's Annual Report

President Baker presented his annual report for the year ended November 30, 1942 indicating that copy of the report would be placed in the hands of the Trustees very shortly. It was

VOTED: To accept the report of the President.

The report of the Nominating Committee was received, and by unanimous vote of the Board, the Secretary was instructed to cast one ballot in the election of officers and committee members as recommended by the Committee, to wit:

Officers & Committees Elected

President - His Excellency Leverett Saltonstall
Chairman - Nathaniel I. Bowditch
Secretary - James W. Burke
Treasurer - Robert D. Hawley

STANDING COMMITTEES OF THE BOARD OF TRUSTEES

Year 1943

Committee on Faculty and Program of Study

Walter F. Downey, Chairman
Frank L. Boyden
Harry D. Brown
Joseph B. Ely
Clifford C. Hubbard
David J. Malcolm
Mrs. Elizabeth L. McNamara
Richard Saltonstall

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Committee on Extension Service

Mrs. Elizabeth L. McNamara, Chairman
Frank L. Boyden
Alden C. Brett
Harry D. Brown
Mrs. Katherine G. Canavan
Walter F. Downey
Richard Saltonstall
Louis A. Webster

Committee on Experiment Station

David J. Malcolm, Chairman
Alden C. Brett
Clifford C. Hubbard
Mrs. Elizabeth L. McNamara
Louis A. Webster
Philip F. Whitmore

Committee on Agriculture and Horticulture

Richard Saltonstall, Chairman
Frank L. Boyden
Harry D. Brown
Mrs. Katherine G. Canavan
Mrs. Elizabeth L. McNamara
Louis A. Webster

Committee on Buildings and Grounds

Philip F. Whitmore, Chairman
Mrs. Katherine G. Canavan
James T. Cassidy
Joseph B. Ely
John W. Haigis
Clifford C. Hubbard
David J. Malcolm

Committee on Finance

Joseph W. Bartlett, Chairman
Alden C. Brett
James T. Cassidy
John W. Haigis
Richard Saltonstall
Philip F. Whitmore

Committee on Legislation

Joseph B. Ely, Chairman
Joseph W. Bartlett
Harry D. Brown
James T. Cassidy
John W. Haigis

Executive Committee

Nathaniel I. Bowditch, Chairman
Joseph W. Bartlett
Philip F. Whitmore

The meeting was adjourned at 12:30 P.M.

Nathaniel I. Bowditch Chairman

J. O'Burke Secretary

February 1, 1943

MASSACHUSETTS STATE COLLEGE
Amherst, Massachusetts

By-Laws of the Board of Trustees of
Massachusetts State College

Revised and Recodified January 27, 1943.

Officers

ART. I. The officers of the Board of Trustees shall be President, Chairman, Secretary, and Treasurer. The President of the Board shall be the Governor of the Commonwealth. The officers are charged with the duties and entitled to the rights and privileges defined by the laws of the Commonwealth of Massachusetts, and also the duties, rights, and privileges which belong by general consent and parliamentary custom to their respective offices, so far as consistent with said laws.

The Treasurer shall have charge of the accounting and bookkeeping of the College; shall have oversight of the buildings and college property, of repairs and minor improvements to buildings, of janitor service, of the heating, lighting, water supply, and general cartage, of the purchase of general supplies; shall be responsible for the management of the Boarding Halls, and shall have such other duties as may be prescribed by the President of the College or voted by the Trustees. He shall bear the same relation to the President as does the Head of any other Department.

In addition to being custodian of all the funds which belong to the College by acts of the Legislature, he shall also receive and collect moneys and valuables due to the College from whatever source, and disburse the same. All payments of $500 or more, or those involving a question of College policy, shall first be approved by the President. All payments of $2,000 or more, except for salaries or fixed sums, shall be subject to the approval of the Trustee Committee on Finance.

The Treasurer shall sign all contracts and keep all deeds and other papers relating to the financial affairs of the College. He shall keep full and accurate accounts of all receipts and disbursements, subject at all times to the inspection of the Board or any committee thereof. To assist him in these duties, there may be employed, in regular way, such office help as may be required from time to time.

The Treasurer, Assistant Treasurer, Cashier, and such others as may be determined by the Trustee Committee on Finance, shall give bonds in such amounts as may be required by said Committee.

Meetings of the Board

ART. II. There shall be two stated meetings of the Trustees in each year; the first to be known as the annual meeting, at which officers shall be chosen and the annual report made, shall be held during the third week in January at the State House in Boston, or at such place as the Trustees at any previous meeting may determine. The second meeting shall be held at Amherst at the call of the Chairman. The day and hour of each of these meetings shall be fixed by the Chairman of the Board.

Special meetings may be called at any time by the Chairman of the Board with the oral or written approval of a majority of the members of the Board or upon written request of the Governor or of any three Trustees, or of the President of the College. Such requests shall be made to the Secretary who shall thereupon give written notice to each member of the Board at least seven days prior to the date set for the meeting, stating therein the object for which the meeting is called unless such notice shall be waived by all members of the Board.

Quorum

ART. III. At all meetings of the Board, nine members must be present to constitute a quorum.

Trustee Committees

ART. IV. There shall be eight standing committees to wit: (1) Committee on Finance; (2) Committee on Faculty and Program of Study; (3) Committee on Buildings and Grounds; (4) Committee on Agriculture and Horticulture; (5) Committee on Experiment Station; (6) Committee on Extension Service; (7) Committee on Legislation; (8) Executive Committee.

The powers and the actions of the standing committees shall be subject to the approval and consent of the Board of Trustees. The Committee on Finance shall act on matters involving finances of the College or of the Board and is authorized to purchase and sell securities between meetings of the Board of Trustees, reporting its actions at subsequent meetings of the Board. The Committee on Faculty and Program of Study shall act on matters affecting the personnel of the College and the course of resident instruction offered by all departments of the College; it shall also act on requirements for admission. The Committee on Buildings and Grounds shall act on matters involving the location and construction of new buildings, remodeling of old buildings, and any matters affecting the physical planning of the College and its grounds. The Committee on Agriculture and Horticulture shall act on matters affecting the productive enterprise operations conducted by the College Divisions of Agriculture and Horticulture. The Committee on Experiment Station shall act on matters affecting the program of the Experiment Station. The Committee on Extension Service shall act on matters affecting the program of the Extension Service. The Committee on Legislation shall act in the furtherance of such legislative proposals as may be recommended by the Board of Trustees. The Executive Committee shall act for the Board of Trustees in intervals between Board meetings.

Minutes of all Committee meetings shall be sent by the Secretary to all members of the Board as soon as possible after each meeting.

Members of these standing committees shall be elected annually by ballot.

The Chairman of the Board of Trustees and the President of the College shall be members ex-officio of all standing committees.

A new member appointed to fill a vacancy in the Board of Trustees shall be assigned by the Chairman to the Committee in which there is a vacancy, to hold such position until the next annual meeting.

Special committees may be appointed or chosen from time to time as the Trustees at any meeting may deem expedient.

Meetings of Committees

ART. V. Meetings of any of the Standing Committees may be called by their respective chairmen or upon the request of two members made in writing to the Secretary. The Secretary shall issue the call, in any event, not later than seven days prior to the date set for the meeting, unless such notice shall be waived by all members of the committee.

Appropriations

ART. VI. To provide for the financial support of the College by the Commonwealth, the President of the College shall prepare an annual budget in accordance with the requirements of the State Budget Commissioner. This budget shall be submitted to the Board of Trustees for approval. The method of submission to the Trustees and their procedure in handling the budget shall be as determined by the Board.

The Faculty - Voting

ART. VII. The Faculty of the College shall consist of the President of the College, certain administrative officers as listed below, and members of the professional staff for Resident Teaching, Experiment Station, and Extension Service. The administrative officers mentioned above shall be Dean of the College, Director of the Experiment Station, Director of the Extension Service, Director of Short Courses, Director of the Graduate School, Treasurer of the College, Secretary of the College, Registrar of the College, Librarian of the College, and such Heads of Divisions and Departments as may be appointed from time to time.

All administrative officers and members of the professional staff shall be included in the list of the Faculty to be printed in the annual catalogue and shall take part in Faculty meetings.

Appointments

ART. VIII. The administrative officers listed in Article VII above and all professors shall be elected to their respective positions by the Board of Trustees. Members of the professional staff below the grade of professor may be engaged by the President of the College within the limitations of the budget and such engagements shall be subject to the confirmation of the Board of Trustees. No new salaried positions in the institution shall be created without the express vote of the Trustees.

Appointments to positions in the professional staff shall be for one year during the first three years of service and for indefinite tenure thereafter, so long as service in and to the institution continues satisfactory.

The President of the College is authorized formally to accept resignations.

Duties of the Faculty

ART. IX. The President of the College shall be the chief executive officer of the institution. He shall have general supervision of all matters pertaining to the general welfare of the College and the students and to the administration of Resident Instruction, the Experiment Station, and Extension Service. All officers of the institution shall be responsible to him and upon him shall be the

responsibility of enforcing the regulations prescribed by the Board of Trustees.

In the event of a vacancy in the office of the President of the College, or during his absence or inability to attend to the duties of that office, the Dean of the College or some other officer who may be designated by the President, shall perform the duties of the President until some other person is appointed President pro tem. by the Board of Trustees, or until the office is regularly filled.

The President shall, with the advice and consent of his associates of the Faculty, establish rules and regulations for the government of students and for the conduct of the work of the College.

Heads of Departments shall, under the supervision of the President, be responsible for their departments, including the custody and care of the apparatus belonging to them. Members of the staffs of the several departments shall be under the direct supervision of the Heads of the Departments in which they are working and answerable to them, but this shall not debar them from presenting to the Faculty or to the President reports of their work or any views relating thereto.

It shall be the duty of the Head of each Department, or his assistant, to take an inventory at the end of each year, of all apparatus and property belonging in the department, and to forward this inventory to the Treasurer as a part of the accounts of the College, and in the case of the production departments, this inventory shall include an account of the stock and produce at a fair market valuation.

Payment of Faculty

ART. X. Administrative officers and members of the professional staff of the College shall draw pay monthly at a fixed yearly rate from the time they enter upon their duties. Other employees shall draw pay for such length of time and in such manner as is agreed upon at the time they are engaged.

Meetings of the Faculty

ART. XI. The Faculty of the College shall organize with the President of the College as President, the Secretary of the College as Secretary, and such other officers as they deem expedient. They shall be required to hold at least one meeting during each semester of the college year, and a record of each meeting, with the names of the faculty members present, shall be kept by the Secretary and shall be open at all times to the inspection of the Board of Trustees or any member thereof.

It shall be the duty of all administrative officers and members of the professional staff of the College resident in Amherst to attend regularly the Faculty meetings and take part therein unless excused by the President.

Matters for Consideration of Faculty

ART. XII. All important matters relating to the work of the College - its research, instruction, and the welfare and discipline of the students, may be considered by the Faculty as a body. No change in the course of study or in the requirements for admission or for the several degrees shall become operative without the approval of the Board of Trustees; and the Trustees further reserve the power at any time in their discretion to annul or modify any action taken by the Faculty.

An administrative officer or member of the professional staff who is dissatisfied with a decision of the Faculty or of the President of the College, or who has a matter which he would like to bring before the Trustees, may do so by presenting the same in writing to the Secretary of the Board or the President of the College who shall then arrange an opportunity, if desired, for him to appear in person before the proper committee of the Trustees or before the full Board.

Conferring Degrees

ART. XIII. The Board of Trustees shall confer such degrees upon graduates and former students of the College as the Faculty from time to time may recommend, provided such candidates are deemed by the Board worthy of receiving such degrees. The Board may also confer appropriate honorary degrees at its discretion.

The College Seal

ART. XIV. The seal of the College is described as follows: A circle two inches in diameter on the circumference of which the following inscription shall appear. "Massachusetts State College, Amherst 1863." Within the circle shall be the Coat of Arms of the Commonwealth of Massachusetts. The Treasurer will be custodian of the College Seal.

Amendments

ART. XV. These By-Laws may be changed or amended and additional By-Laws may be adopted at any meeting of the Board of Trustees provided notice has been given in writing by the Secretary to each of the Trustees at least seven days before such meeting stating the nature of the change which is proposed.

THE MASSACHUSETTS STATE COLLEGE

MINUTES OF SEMI-ANNUAL MEETING OF BOARD OF TRUSTEES

May 22, 1943, 11:00 A.M., President's Office, Amherst

Chairman Bowditch presiding

PRESENT: Trustees Bowditch, Webster, Boyden, Mrs. Canavan, Mrs. McNamara, Brown, Brett, Whitmore, Hubbard, Malcolm, Saltonstall, Downey, President Baker, Dean Machmer, Treasurer Hawley, Secretary Burke

Following is the call for the meeting.

May 3, 1943

To Board of Trustees
Massachusetts State College

Call

In accordance with the provisions of the By-Laws, the Semi-Annual Meeting of the Board of Trustees is hereby called to convene at the President's Office at Amherst on Saturday, May 22, 1943, at 11:00 A.M. The purpose of this meeting will be to act upon the recommendations of the Faculty concerning degrees and to consider such other business as properly may be presented.

Yours respectfully,

/s/ James W. Burke
Secretary

It was

VOTED: To waive reading of the call for the meeting and reading of minutes of the last meeting of the Board.

At the request of the Chairman, Secretary Burke presented recommendations of the Faculty and of the President of candidates for degrees to be awarded at the Seventy-Third Commencement.

After discussion, it was

VOTED: To award appropriate degrees to all whose names are listed below.

TRUSTEE

Degrees

THE MASSACHUSETTS STATE COLLEGE

CANDIDATES FOR DEGREE OF BACHELOR OF SCIENCE

Summa Cum Laude

George Gordon Gyrisko

Magna Cum Laude

Betty Price Chellman
Elinor Myrtle Koonz
Bourcard Nesin

Cum Laude

Dorothy Grace Dunklee
Evelyn Gagnon
Nathan Golick
Daniel Goodman Horvitz
Anita Lucine Lapointe
Janet Milner
Lester Reynold Rich
Miriam Hilda Sachs

Rite

Frances Josephine Albrecht
Marjorie Frances Aldrich
Ruth Katherine Baker
Howard Tracy Bangs
Mildred Sheridan Barber
Richard Russell Barton
George Francis Benoit
Priscilla Agnes Bentley
Arnold Irving Blake
Thaddeus Victor Bokina
Robert Eugene Bourdeau
Mary Louise Bowler
Pearl Nash Brown
Stanley William Bubriski
Francis Thomas Buckley
Jean Clarke Buddington
Frederick Huntington Burr, Jr.
Elizabeth Jean Bushnell
Mary Frances Callahan
Nicholas Lewis Caraganis
Beatrice Emma Carnall
Murray Harold Casper
Walter Chroniak
William Curtis Clark
Robert Emmett Cleary, Jr.
John Harold Crain, Jr.
Minnie Arlene Davis
Mary Kathryn Daylor
Wallace Charles Dec
Evelyn Agatha Deering
James Edward Dellea
Celeste Margaret Dubord
Ruth Adelaide Esson
Gordon Field
Robert Alan Fitzpatrick
Luther Stearns Gare
Frances Mary Gasson
Charles Denison Geer
Peter Alphonse Gervin
Christos Elias Gianarakos
Harriet Kelso Gilman
Stanley Frank Gizienski
Agnes Goldberg
Rosalind Dickinson Goodhue
Helen Elizabeth Grant
Norman Leonard Hallen
Philip Emil Handrich
Barbara Hayward
Raymond James Hock
Norma Lillian Holmberg
Mary Evelyn Holton
Charles Stanley Hood
Lloyd Malcolm Horlick
Willis Eben Janes
Robert Stanton Johnston
Dorothy Bean Kinsley
Albert Joseph Klubock
Henrietta Mary Kreczko
Florence May Lane
Maxim Ian Lebeaux
Louis Ovila Lescault
Richard Lawrence Libby
Raymond Sidney Licht
Harry Carlton Lincoln, Jr.
William Preston MacConnell
Merwin Paul Magnin

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David Henry Marsden
James Leo McCarthy
Richard Stephen McKenzie
Frederick Adams McLaughlin, Jr.
Helen Elizabeth McMahon
Irving Seymoure Mendelson
Daphne Parker Miller
Alice Foster Monk
Anne Rita Moriarty
Helen Navoy
Edward Anthony Nebesky
Lawrence Edward Newcomb, Jr.
Robert Francis O'Brien
John Podmayer
Edward Michael Podolak
Stanley Edwin Polchlopek
Anthony Joseph Polito
Urbano Carlo Pozzani
Harriet Agnes Rayner
Bernard Joseph Ristuccia
Robert Albert Rocheleau
Matthew John Ryan, Jr.
Theodore A. Saulnier, Jr.
Robert James Schiller
William Gordon Serex
Theodore Shepardson
Marguerite Jane Sherwood
Rita Elizabeth Skiffington
Harry Wellington Sloper, Jr.
Helen Frances Smith
William Fred Smith
Ralph Earle Southwick
Laurel Wheelock Sparkes
Earle Raymond Steeves, Jr.
Kathryn Marilyn Stone
Ellis Charles Tallen
George Preston Tilley
Joseph Andrew Tosi, Jr.
Olive Elizabeth Tracy
Bernard William Vitkauskas
Edward Clark Warner
Eugene Wein
Lurane Wells
Jonah Samuel White
Priscilla Edith Whitney
Janice Louise Wisly
Rubie Alfreda Woodward
William John Zukel

CANDIDATES FOR DEGREE OF BACHELOR OF ARTS

Summa Cum Laude

Ephraim Morton Radner
Philip William Vetterling

Magna Cum Laude

Marjorie Cushman
Mary Keavy Field

Cum Laude

Anne Eleanor Cohen
Elizabeth Harvey Cooper
Catherine Louise Stockwell
May Merle Thayer

Rite

Ann Ruth August
Helen Eleanor Berger
Beverly Ann Bigwood
Marion Elvira Bodwell
Mary Jean Carpenter
Catherine Jane Carroll
Marion Cohen
Joseph Andrew Daley
Lorann DeLap
Mary Frances FitzGerald
Norma Florence Gibson
Robert Irving Goldman
Irving Sidney Gordon
Sarah Shirley Gordon
Blanche Anne Gutfinski
Claire Dorothy Horton
Doris Christina Johnson
Dorothy Marion Johnson

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Thomas Joseph Kelly
June Marie Kenny
Marguerite Georgette Laprade
Theodore Rogers LeMaire
Roger Sawyer Maddocks
Richard Edward Maloy
Anita Jean Marshall
Helen Clara Marten
Russell Joseph McDonald
Ida Claudia Moggio
Barbara Frances Peck
Carl Ransow
Priscilla Scott
Esther Jane Smith
Helen Barbara Smith
Margaret Isobel Stanton
Helen Lucille Van Meter
John Henry Vondell, Jr.

CANDIDATE FOR DEGREE OF
BACHELOR OF VOCATIONAL AGRICULTURE

Lewis James Ward, Jr.

CANDIDATES FOR DEGREE OF MASTER OF SCIENCE

Norman Alexander
Harvey Ellis Barke
Harvey James Brunell
Orley Lucien Duffin
Mary Powers Farrell
Ruthe Galler
Mary Agnes Maher
Mae Gertrude Manning
William Irving Mayo, Jr.
Thomas Joseph Quirk
Thomas Sparkes
Clara Edith Weir
John Morrill Woodward

CANDIDATES FOR DEGREE OF DOCTOR OF PHILOSOPHY

Arnold Erwin Fischman
John Francis Hanson
Harold Bancroft White
Frank John Yourga

President Baker informed the Board that a number of seniors who had been enlisted in the Enlisted Reserve Corps were called to active duty in February without the opportunity for completing college requirements for their undergraduate degrees. There was discussion of policy to be adopted in the granting of degrees to these men. The Secretary read to the Board letter from Conrad Hemond, Secretary-Manager of the Holyoke Chamber of Commerce and father of one of the seniors called to military service in February. This letter was dated May 21, 1943 and addressed to the Board in care of the Secretary.

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There was lengthy discussion of the desirability of recognizing fittingly the military service of these seniors who were called out after seven semesters and with only one semester yet to complete. The high educational standards of the College and the reputation of its earned degree were emphasized in this discussion. Dean Machmer reviewed various opportunities which these seniors will have for earning credit toward the college degree while in the armed services. Work at Officers' Candidate Schools, army training schools, and study in the War Institute are various means by which college credit can be earned.

After discussion, the Board then

Degrees - Honoris Causa

VOTED: To announce the following statement of policy: Upon the recommendation of the President of the College, the Board of Trustees have awarded diplomas honoris causa to the following members of the senior class now in the armed services of our country. As soon as they have qualified by completing the equivalent of the college requirements they will be awarded diplomas studiorum causa.

Gerald Clifton Anderson
Charles Edward Blanchard
Robert Lee Hemond
John Williams Hicks III
David Nelson Holmes
Arnold Ian Kaplinsky
Edward Peter Larkin
Victor Anthony Leonowicz
Henry Francis Martin
Thomas Francis Moriarty
John Howland Powell
John Francis Powers, Jr.
John Henry Roch
John Martin Storozuk
Charles Lloyd Warner

The Secretary was directed to print the above statement and list of names to be inserted in the program of the Seventy-Third Commencement.

President Baker presented the following report of resignations, leaves of absence and new appointments, and it was

VOTED: To accept the President's report as presented.

THE MASSACHUSETTS STATE COLLEGE

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Resignation

Resignation

Mrs. Ruth G. Shufelt, Assistant Extension Specialist, March 31, 1943.

Leaves of Absence for Military Service

Leaves of Absence for Military Service

Paul F. Bobula, Research Assistant in Nursery Culture, April 16, 1943.

Richard C. Foley, Assistant Professor of Animal Husbandry, March 7, 1943.

Kathleen J. MacDonald, Senior Clerk & Stenographer, February 22, 1943.

Thomas Moran, Watchman, May 11, 1943.

John W. Spaven, Extension Editor, February 3, 1943.

New Appointments

New Appointments

Mrs. Mary G. Chadwick, Laboratory Assistant in Home Economics, March 1, 1943, $1,290*.

Eleanor D. Daiute, Assistant Professor of Hygiene, February 23, 1943, $2,320*.

Katherine H. Doran, Instructor in Home Economics, February 1, 1943, $1,720*.

Herbert B. Gill, Instructor in Physical Education, February 1, 1943, $1,720*.

Stephen L. Hamilton, Assistant Professor, March 10, 1943, $2,320*.

Raymond H. Hollis, Instructor in Physics, March 21, 1943, $1,720*.

Lilly Lorentz, Assistant Professor of Physics, May 1, 1943, $2,320*.

Lorne A. MacLean, Senior Physician, March 22, 1943, $3,420.

Richard E. Noon, Instructor in Physics, March 16, 1943, $1,720*.

Frederick G. Ruder, Jr., Instructor in Physical Education, April 12, 1943, $1,720*.

Henry S. Thornton, Instructor in Physical Education, April 6, 1943, $1,720*.

Promotion

Promotion

Francis C. Pray, Assistant Professor, March 10, 1943, $2,320* from Senior Editorial Clerk.

THE MASSACHUSETTS STATE COLLEGE

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Treasurer Hawley reported on the status of the college's contract with the Army governing the training program for the Army Air Forces. As copy of this contract has been made part of the minutes of the Executive Committee of April 30, 1943, the details are not reviewed in these minutes.

Accounts - collection of those overdue

The Treasurer read excerpts from letter of May 18, 1943 from the Attorney General of the Commonwealth on the subject of collection of overdue accounts from graduates of the College. This letter raised question as to authority of the Board to write off overdue accounts or to turn such accounts over to a commercial collection agency. Upon the recommendation of the Treasurer, it was

VOTED: To refer the letter and the problems raised therein to the Executive Committee of the Board with power.

Chi Omega Sorority

The Treasurer reported that the Executive Committee has considered making a loan to Chi Omega Sorority from endowment funds of the College to be secured by a first mortgage on the house which the Sorority proposes to purchase and which it is now renting. Negotiations for this loan are still pending and as a result the Treasurer is holding uninvested the amount of $6,000 of endowment funds. He wished the Board to know that this money was being held uninvested until negotiations with the Sorority could be completed.

President Baker reviewed rapid changes in the college organization to meet the needs of the Army Program and also to carry on the expanded activities of the Extension Service and Experiment Station. After discussion of the College War Program, it was

VOTED: To adopt the following resolution:

TRUSTEE

Resolution

"The Trustees of Massachusetts State College wish to express their appreciation to all members of the college staff for the splendid response which they have made to the challenge of the war. President Baker has reported to the Board the fine spirit in which instructors have taken up new assignments in connection with the Army Air Force Training Program and how other members of the college staff have volunteered to assist the regular instructors.

"We wish to acknowledge our appreciation also for the heavy responsibilities assumed and met by the Extension Service and the Experiment Station. We know that all departments of the College and all employees have undertaken new and strenuous obligations and that these obligations are being met in an unusual spirit of cooperation and even of eagerness for the opportunity to serve the war needs of our State and our Nation.

"We are convinced that through your efforts, Massachusetts State College is playing a vital and effective role in World War II."

Auditor's Report

President Baker referred to the latest audit of the College by the Department of the Auditor as reported under date of March 16, 1943. Copy of this report with the exception of long tables have been placed in the hands of Trustees and on the recommendation of the President, it was

VOTED: To refer the Auditor's Report of March 16, 1943 to the Finance Committee with power.

The meeting was adjourned at 1:30 P.M.

Nathaniel I Bowditch Chairman

J. C. Burke Secretary

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Received February 10 at 9:30 A.M.

Washington, D. C.
February 9, 1943

President Hugh P. Baker

AFRIT F 1312

YOUR INSTITUTION CONSIDERED FOR ACADEMIC TRAINING ARMY AIR FORCES COLLEGE TRAINING PROGRAM CONSTITUTING FOUR HUNDRED AND TWENTY HOURS DISTRIBUTED IN MATHEMATICS, PHYSICS, HISTORY, GEOGRAPHY, AND ENGLISH AT FRESHMAN LEVEL. QUOTA 500 MARCH FIRST, 500 APRIL FIRST. WIRE INTENT TO DIRECTOR OF INDIVIDUAL TRAINING HEADQUARTERS A.A.F. WASHINGTON, D.C. NOT LATER MIDNIGHT FEBRUARY 10. FOR ADJUSTMENT PRIOR TO DEAD LINE TELEPHONE REPUBLIC 6700 EXTENSION 5002.

/s/ Stratemeyer
Chief of the Air Staff

Reply sent February 10, 1943 at 5:30 P.M.

Director Individual Training Headquarters
Army Air Forces
Washington, D. C.

ANSWERING TELEGRAM RE TRAINING PROGRAM MASSACHUSETTS STATE COLLEGE, WE ACCEPT OFFERED TRAINING PROGRAM SUBJECT TO FURTHER AGREEMENT.

/s/ Hugh P. Baker
President

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Blank Books
and
Loose Leaf Devices
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